

# WALTHAM PARISH COUNCIL

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(Clerk to the Council)  
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Parish Office  
Kirkgate Car Park  
Kirkgate  
Waltham  
Grimsby  
DN37 OLS

Dear Sir/Madam

I hereby give you notice that the Meeting of Waltham Parish Council will be held in the Library Meeting Room, Waltham on Tuesday 1<sup>st</sup> March 2016 commencing at 7.00pm. All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

23<sup>rd</sup> February 2016

*Mrs L Leach*  
Clerk to the Council

*Agenda:*

## *Guidance on the recording of meetings by the Chairman.*

### **1. Declarations of Interest.**

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

### **2. To receive any apologies from Members not able to attend the meeting.**

### **3. Open Forum Under Suspension of Standing Order No 21.**

*The meeting will have a period of public consultation which shall not exceed 15 minutes in total, no individual speaking for more than a maximum of 5 minutes. At the Chairman's discretion this time may be extended. If a member of the public wishes to speak on non-scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.*

### **4. To approve the Minutes of the Meeting held on Tuesday 2<sup>nd</sup> February 2016.**

### **5. To receive a report from Police Liaison.**

### **6. To receive a response from Lincolnshire Fire and Rescue Service re fire in Holton Le Clay.**

### **7. To receive and confirm progress on the action sheet.**

(a) To consider the review and proposed amendments to policy documents.

(b) To progress issues without movement.

### **8. Clerk's Report & Correspondence received since meeting of 2<sup>nd</sup> February 2016.**

- Clean for the Queen is being held in Waltham on Saturday 5<sup>th</sup> March from 10am to 12 noon meeting at the Parish Office. A litter pick will take place in the village all volunteers will be made most welcome.
- Waltham Windmill Trust have responded to our letter to say they would like to be included in any planned event to celebrate the Queens 90<sup>th</sup> birthday and suggested maybe a joint venture could be the way forward.

### **9. Planning.**

(a) *Planning decisions and planning matters:*

1. DM/1056/15/FUL 34 Marian Way, Waltham. This application has been withdrawn.
2. DM/0001/16/FUL 9 Golf Course Lane, Waltham has been approved by NELC with conditions
3. DM/1207/15/PNC 17 High Street, Waltham has been approved by NELC.
4. DM/1202/15/FUL 15 Church Lane, Waltham has been approved by NELC with conditions.

(b) *Planning Applications received for consideration:*

**1. DM/0090/16/ADV, Kings Head, Waltham**

Display 1 externally illuminated post sign, 1 externally illuminated name board & logo sign, 1 lantern, 1 externally illuminated fascia sign, 1 non-illuminated post sign.

**2. DM/0072/16/FUL, 5 Laburnum Avenue, Waltham**

Erect single storey extension to rear to include installation of rooflights.

**3. DM/0168/16/FUL, 13 Ings Lane, Waltham**

Erect single storey extension to side and rear to include installation of rooflights.

**10. Pavements/Street Lighting/Highways.**

(a) To receive and consider residents request to move the bus stop opposite Danesfield Avenue back to previous location.

(b) To receive a verbal update on the proposed changes to Tollbar roundabout

(c) To receive a verbal report on meeting held with NELC regarding grass verge maintenance.

(d) To receive a verbal update on parking area for cottage residents in Kirkgate.

**11. To receive any reports from the following Sub Committees:**

**(a) Gravel Pit Allotments.**

**(b) Station Road Allotments.**

(i) Plot clearance update.

**(c) Parks and Open Spaces.**

(i) To consider entrance into the CPRE best kept village competition 2016

(ii) To receive quotations and agree contractor for the 2016/17 grounds maintenance contract.

(iii) Residents request for planter on Mount Pleasant/Fairway junction.

**(d) CCTV-** verbal update on maintenance by Clerk.

**(e) Public Rights of Way**

**(f) Bowling Green.** – Report of incident.

**12. Burial Board Committee.**

(a) To consider a request to use motorised equipment for personal maintenance of burial plots.

(b) To receive a letter from Commonwealth War Graves Commission and to consider a response.

**13. Fairway Land** – Update as per Action Sheet.

**14. Youth.**

(a) To receive and consider quotations for fencing repairs around the tennis court.

(b) Maintenance of BMX track.

**15. Parish Office Items:**

(a) To receive and consider quotations for a colour printer.

(b) To consider response from ERNLLCA regarding reducing membership numbers.

(c) Clerk to report on any response from ERNLLCA regarding changing status and legal requirements of sub-committees.

**16. Personnel Items.**

(a) To consider exclusion of press and public due to the sensitive nature of items to be discussed.

(b) To receive information from Tukes regarding service contract

(c) To receive notification of Living Wage applicable from 1st April 2016

(d) To receive notice of Pension Regulator requirements and consider appropriate action.

**17. Finance Items.**

(a) To receive a list of Accounts payable up to 1<sup>st</sup> March 2016 and approve their payment.

**Please remember plans are available and can be viewed on NELC's website prior to the meeting. Anyone without the internet facility can view the plans at the Parish Office.**