

WALTHAM PARISH COUNCIL

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Dear Sir/Madam

I hereby give you notice that the Meeting of Waltham Parish Council will be held in the Library Meeting Room, Waltham on Tuesday 2nd February 2016 commencing at 7.00pm. All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

27th January 2016

Mrs L Leach
Clerk to the Council

Agenda:

Guidance on the recording of meetings by the Chairman.

1. Declarations of Interest.

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

2. To receive any apologies from Members not able to attend the meeting.

3. Open Forum Under Suspension of Standing Order No 21.

The meeting will have a period of public consultation which shall not exceed 15 minutes in total, no individual speaking for more than a maximum of 5 minutes. At the Chairman's discretion this time may be extended. If a member of the public wishes to speak on non-scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

4. To approve the Minutes of the Meeting held on Tuesday 5th January 2016, Finance meeting held on Tuesday 19th January 2016 and Extra Meeting held on 26th January 2016.

5. To receive a report from Police Liaison.

6. To receive a report from Humberside Fire and Rescue Service - No report received in time for publication of agenda.

7. Electoral matters.

(a) To receive a resignation from Councillor Frisby.

(b) To receive any applications for Co-option as a member of Waltham Parish Council.

8. To hear any matters arising from the previous meeting which are not covered on the agenda below or action sheet attached.

9. Clerk's Report & Correspondence received since meeting of 5th January 2016.

- New Waltham Parish Council have written asking if Waltham Parish Council would consider forming a joint emergency team and sharing skills and resources to the benefit of both villages.
- CPRE membership for 2016 is due for renewal at a cost of £36.00
- ERNLLCA have been asked via NALC to nominate 2 attendees plus guests to attend a Royal Garden Party on 19 May 2016. Would Waltham like to submit any names that meet the required criteria.

10. Planning.

(a) *Planning decisions and planning matters:*

1. NELC are to carry out work highlighted by the tree officer to trees on Carnoustie, Waltham in early March 2016.

2. NELC are holding a consultation on a draft conservation area appraisal and management plan for Waltham. This can be viewed on the NELC website and a paper copy is available at the Parish Office. A short presentation on the document will be held at Waltham library on 16th February at 7.30pm to 9pm and on 19th February at 9.30am to 11am.

(b) *Planning Applications received for consideration:*

1. DM/0978/15/OUT, Helsenor, Cheapside, Waltham

Outline application to erect three detached dwellings with associated driveways and vehicular access (Access to be considered).

2. DM/0118/15/OUT, Land at Louth Road, New Waltham

Outline application with access to be considered for residential development (of up to 400 dwellings) including the provision of a small corner shop, open space and associated infrastructure.

3. DM/1137/15/ADV, The Tilted Barrel, 2 Kirkgate, Waltham

Advertisement consent for the display of various signage comprising of 4 illuminated signs and 3 non-illuminated signs. Proposal also includes flood lights and up/down spot lights.

4. DM/0049/16/FUL, 24 Ings Lane, Waltham,

Erect detached garden room with rooflight and store in rear garden.

11. Pavements/Street Lighting/Highways.

- (a) To receive an update from NELC on outstanding highway issues.
- (b) To receive a verbal report on the proposed changes to Tollbar roundabout
- (c) To receive notification of the resurfacing of Kirkgate car park on 8th February.
- (d) To receive a verbal update on parking area for cottage residents in Kirkgate.

12. To receive any reports from the following Sub Committees:

(a) Gravel Pit Allotments.

- (i) To receive information on removal of old building at allotments (Chairman)
- (ii) Consider rent for 2016/2017.

(b) Station Road Allotments.

- (i) Consider rent for 2016/2017.

(c) Parks and Open Spaces.

- (i) To receive a verbal update on village pump inspection.

(d) CCTV.

- (i) To consider carrying out routine cleaning and maintenance of village cameras.
- (ii) To receive responses from neighbouring parishes over mobile CCTV cameras.

(e) Public Rights of Way – For Information purposes only. FP72 Update being heard at NELC planning committee meeting on 3rd February 2016.

(f) Bowling Green. – Update as per Action Sheet.

13. Burial Board Committee.

- (a) To receive a copy of the approved Burial Board minutes of 24th November 2016.
- (b) To consider recommendation regarding burial charges for 2016/2017.

14. Fairway Land – Update as per Action Sheet.

15. Youth. – Update as per Action Sheet.

16. Parish Office Items:

- (a) To consider implications and requirements of adoption of Action Plan system.
- (b) To consider recommendations of Personnel Committee.

17. Finance Items.

- (a) To receive a list of Accounts payable up to 2nd February 2016 and approve their payment.

Please remember plans are available and can be viewed on NELC's website prior to the meeting. Anyone without the internet facility can view the plans at the Parish Office.