

Waltham Parish Council

Details of Assets and Property

The following are in black safety deposit box at the National Westminster Bank PLC 66 Victoria Street Grimsby, the keys for which are in the National Westminster Bank PLC file in the filing cabinet at the Parish Office also the authority to open the boxes.

SAFETY DEPOSIT BOX 1 (BURIAL BOARD) Black Box

- Deeds, documents and accounts for Waltham Burial Board 1905/1906 and extension in 1938.
- Certificates for disposal, various dates from 1915 – 1954
- Book of copies of receipts for fees covering internment, purchased grave spaces and memorials 19th February 1930 – 18th April 1952 and 24th July 1957 – 17th February 1959.
- Notices of internment 1933 to 1954 and some certificates for disposal attached.
- Several forms granting grave spaces to various residents.
- Deed of gift transferring the Burial Board ground in Ings Lane from Waltham and the New Waltham Joint Burial Board Committee to the Waltham Parish Council.
- Details of the planning application in respect of the Cemetery extension DC/166/97/WOL.
- Request for consecration of further part of an existing cemetery (extension) and consecration certificate and document dated 22.12.97.
- HM Land Registry Certificate HS261211 in respect of Cemetery Extension.

SAFETY DEPOSIT BOX 2 (PARISH COUNCIL) Grey Tall Box

- Lease of tool shed in High Street to British Gas from 25th August 199? To 24th August 1997 and Transco Agreement re Lease of Tool Shed.
- Lease of Ings Lane site to Yorkshire Electricity Board.
- Way leaves consent from Yorkshire Electricity Board for a cable across the allotments.
- Yorkshire Electricity Way leaves consent form number 17679 electricity supply to The Grove Nursing Home underground in front of Waltham Cemetery.
- Grant of Easement to Yorkshire Electricity Board across land at Cheapside
- HS236956 Land at junction of High Street/Ings Lane – Waltham Allotments

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- Deeds, documents and accounts for Waltham War memorial 1919/1921.
- Letter from John Barkers stating that the title deed to the land at the corner of Mill View and Cheapside was made under Enclosures Award together with a plan.
- Dedication Agreement with Humberside County Council regarding the Allotments in Cheapside.
- All correspondence and information in respect of the Cheapside Pump.
- A copy of Waltham Windmill Trust Deed.
- Letter from Cleethorpes District Council stating that the land for the bus shelter at the corner of fairway and Grimsby Road was purchased with parish Funds, also receipted invoice from F.A.Would Limited for the bus shelter.(now demolished)
- HM Land Registry Document HS236161 re land at junction of Fairway/Grimsby Road.
- Sealed bylaws for Grove Park.
- Land certificate HS39178 covering Grove Park acquired from Mr J A Love.
- Land certificate HS36630 covering land at Grove Park acquired from Mrs J E Price.
- Correspondence re land transfer from Parkes Estates to Parish Council.
- Title deeds and land registry information – Land transferred from Parkes Estate to Parish Council (Grove Park)
- Counterpart agreement re land transfer of Village Green to Cleethorpes Borough Council for car park extension.
- Deeds for Village Green.
- Grant Easement to British Gas re Village Green.
- Land certificate number HS54550 and the conveyance for the land at Ludgate Hill dated 1st October 1980 covering the small piece of land that was not required for the library.
- Granting of Enclosures award to Mr and Mrs D. Coulam 12a New Road Waltham re Well lane.
- Two surveys of Parish owned land at Well Lane.
- Documents from land registry in respect of land at Well lane.
- Copy of the Parish Clerk's contract of employment dated and signed by the Clerk 11th April 2001
- Copy of the Burial Board Clerk's contract of employment dated and signed by the Clerk to the Burial Board 29th March 2002
- Details of information in "Waltham 2000's Time Capsule" buried on the village green. (To be opened 26th may 2050) and a copy of "The Golden Jubilee Summer Party – How we celebrated 50 glorious years.
- Waltham in the Millennium Booklet – produced by Waltham 2000 to celebrate the Millennium.
- Framed certificate presented to Waltham 2000 Queen's Golden Jubilee Committee for taking part in the celebrations.
- Manacle part of old stock (Formerly kept on display in Waltham Library at present held by Councillor A.Archer 50 Skinners Lane for repair – November 2002)
- Lease Bowling Green 01/09/02 for 10 years
- Licence Bowling Green 16th April 2004.
- Deeds – Parish Office Public Toilets.
- Cheapside Pump documentation.

LAND OWNED BY WALTHAM PARISH COUNCIL

- Land in Fairway (Corner of fairway/Grimsby Road).
- Land and tool shed in High Street – in front of the allotments (Leased to Transco).
- Gravel Pit Allotments at the corner of High Street and Ings lane.
- Well Lane, including a spring and ornamental well.
- Well and Pump in Cheapside.
- The village green on which are the following: 2 seats, Several mature trees, An anvil mounted on a plinth, 3 bluestones one with a plaque, several new bushes, one notice board, Waltham 2000 time capsules to be opened 26th May 2050.
- Land for electricity board station in Ings lane.
- Land and War memorial at corner of Cheapside and Brigsley Road (Refurbished 2002)
- Burial Grounds in Ings Lane
- Grove Park between Ings Lane and Elm Road.
- Parish Office and Public Toilets, Kirkgate Car Park
- 4 Acres of Allotment Land, Station Road, Waltham.
- 7 Acres of Land, r/o Fairway, Waltham.

PROPERTY

- In the High Street One seat at the rear of the Village Green (2006)
 One seat at the War Memorial (Replaced 2006)
 One seat outside the Kings Head (Replaced 2006)
 One seat opposite All Saints Church.
- In Brigsley Road One seat donated by Mrs P M Pike
- In Grimsby Road One seat
- In the Cemetery Two seats, one donated by residents and one donated by
 The Parish Council in memory of the late Mr C Browne.
 Two seats purchased by the Parish Council September
 2000
- Barnolby Road One seat donated by the Royal British Legion
 One seat donated by the Ladies Open Group
 One seat donated by Mr A Dewires
 Plus three new seats July 2007
- In Grove Park One Picnic bench and two seats
- Eight framed certificates awarded in the Best Kept Village Competition
- One Limited edition of Waltham Windmill
- CCTV system tapes and cabinet
- Christmas Tree lights and transformer purchased November 2000.
- Bowling Green Wooden Pavilion, purchased with assistance from Bowling Club in 2011.
- 8mtr Flag Pole situated at War Memorial, purchased with assistance from Ward Councillors in 2011.
- Large sewn union flag

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Trees

- Station Road Six flowering trees
- Station Road One Hawthorn hedge
- Elsham Drive Three Flowering Trees
- Chestnut Close Five Flowering Trees
- Corner of High Street/Ings Lane
 Coronation Tree

MISCELLANEOUS

- Neville Turner Way Bowling Green, security fencing and irrigation system
- Mount Pleasant Playing Fields One BMX Track
 One Teen Shelter
 Two basketball nets and posts
- Nine flower tubs Two in front of the Kings Head Pub
 Seven at the War Memorial
- Nine Hanging baskets at the Library
- Five Lamp post litter bins Waltham High Street
- One village Clock at All Saints Church
- One water pump – Allotments (Councillor M Archer has this)

Publications

- Local Government Boundary Commission report No 1 and Local Government Act 1972 (Circular from the Department of the Environment)
- Local Government Act 1982
- The Boundary Review Commission – Humberside County Council
- Scartho Top Plan
- Local Government Boundary Commission for England report NO 286 and 407
- Grimsby and Cleethorpes Joint Housing Land Availability Study 1987 – 1988
- Local Government Act 1952
- Lincolnshire and East Anglia General Review – Area Report and proposals.
- Humberston New Waltham and Waltham District Plan 1982.
- Policies for housing land in Grimsby and Cleethorpes
- Humberside structure plan
- Cleethorpes Borough Council Housing Land Availability Register A & B 1st July 1991
- Great Grimsby/Cleethorpes Joint Housing land Availability Study 1991
- Humberside Council Structure Plan (Alteration No 1- examination in Public report of the panel December 1991)
- Humberside Structure Plan Replacement.

BURIAL BOARD

Held by the Clerk to the Burial Board

- One unused register of burial board
- Plan of cemetery
- One cash disbursement book
- Current register of burial book
- Petty cash voucher file
- Book of burial grants
- Memorial file
- Purchased graves file
- Letter heading paper, envelopes and compliments slips
- One rubber stamp
- One correspondence file
- One internment file

PARISH OFFICE

- Osmond Silver cup on permanent loan from the former Cleethorpes Borough Council as an allotment trophy valued at £684.95
- 3 x Desks, 2 x swivel chairs, 12 chairs, 2 folding tables and 2 fire extinguishers
- Computer and printer, 3 desk telephones, 3 x bins, 3 No 4 drawer filing cabinets,
- Parish Council minute book 2005 to present. This minute also holds a copy of standing orders and details of all information in respect of the code of Conduct.
- Record of interests book declared by Councillors of Waltham parish Council
- Also includes register of Councillors attendance at meetings
- Gavel and block made by Mr P Smith "High Winds" Skinners Lane Waltham
- 2 Plastic storage boxes
- 1 paper shredder, 1 x laminator, 1 x paper slice
- 1 PA system with microphone and stand
- 1 glass display cabinet
- 1 small Christmas tree
- 1 x coat stand
- Various files and correspondence in filing cabinets
- A-Z Waltham Parish Council
- A-Z North East Lincolnshire Council
- Local Council year end audit file 1997/8, 1998/09, 1999/2000, 2000/2001, 2001/2002, 2002/2003, 2003/2004, 2004/2005, 2005/2006, 2006/2007, 2007/2008, 2008/2009, 2009/2010, 2010/2011, 2011/2012.
- Copy of bylaws for Grove Park and Village Green
- Copy of the Parish Award
- Petty Cash and Postage book April 1998 – present
- Receipts and payments books 1993 – present
- NELC Register of electors 2008
- Items of stationary including paper, envelopes, paper punch, staple machine, computer cartridges, pens etc
- Gabrielle 7071 electric typewriter purchased April 1993
- File on Waltham Bowling Green
- File on Waltham 2000/Queens Golden Jubilee

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- File on Mount Pleasant Play Equipment
- File on Land Purchased at Station Road
- File on Parish Office
- The Standards Board for England booklet and video
- DTLR planning- Delivering a fundamental change
- Periodic electoral review of NELC- final recommendations
- NELC local plan revised deposit march 2001
- NELC Local Plan adopted 2003
- NELC best value performance plan 2002/2003
- Local plans and Unitary development plans – a guide to procedure
- Our countryside – a fair deal for rural England – government’s rural white paper published November 2002
- DTLR Quality parish and town council – a consultation paper published November 2001
- NALC Governance and Accountability in Local Council in England and Wales – a practitioners guide
- The duty to promote race equality
- Freedom of Information Act 2002 – guidance and methodology and publication schemes approval documentation
- Clerks handbook by the Society of Local Clerks
- Standing order and Chairmanship Booklet by NALC
- 1 copy of Local Council Administration by Charles Arnold Baker – 3rd edition
- 1 copy of Local Council Administration by Charles Arnold Baker – 8th edition
- 3 wooden framed painted plaques awarded in the CPRE best kept village competition 1980, 1982, 1985 and 2007 certificate
- Large plastic storage box containing sports equipment.
- Kitchen containing fridge, Hoover, kettle, cutlery, water urn and crockery (microwave was purchased by police)
- Hose pipe with stand and watering can.

A large black box 22”x15”x14”

- 4 copies of Our Waltham
- Local government Review (Lincs & East Anglia 1963)
- Ordnance survey maps of Waltham 1933
- Map for street lighting
- Map referred to in Grimsby Order 1967