

**Minutes of the Meeting of Waltham Parish Council**  
**Held in the Waltham Library on Tuesday 10<sup>th</sup> January 2017 at 7.00 pm.**

**Present:** Councillors Archer, (Chairman), Barratt, Conolly, Gordon, Sadler, Shaw, Surtees, and Teanby, Ward Councillors I Colquhoun and P Jackson, 5 members of the public and the Parish Clerk.

The Chairman opened the meeting and wished everyone a Happy New Year. It is with regret that he has to announce that two previous Councillors have passed away over the Christmas time, they are, ex-Chairman Mr Leo Pattinson and recently resigned Councillor Mr Philip Greenfield. Our sympathies go out to their families. The Council held a minute's silence in their honour.

**01.01.2017 Declarations of Interest.**

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Archer declared a Personal and Prejudicial Interest on item 11.01.2017 (e)(i) as land he owns is affected by FP72

Cllr Surtees declared a Personal and Prejudicial Interest on item 11.01.2017 (e)(i) as she is a relative of Cllr Archer.

Cllr Conolly declared an Interest on item 11.01.2017 (e)(i) as she worked on legal matters appertaining to FP72, when previously employed by NELC.

All Councillors declared a DPI on item 13.01.2017 (d) for the setting of the precept.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

A dispensation was granted to all Councillors on item 13.01.2017 (d) as without the dispensation the number of persons prohibited from participating in this matter would be so great, that the body would be impeded from transacting the business required.

**02.01.2017 To receive any apologies from Members not able to attend the meeting**

Apologies were received from Councillor Kiddle-Bailey, Gilliatt and Woodliff.

**03.01.2017 Open Forum Under Suspension of Standing Order No 21.**

**RESOLVED: The Parish Council agreed to suspend Standing Order number 21 so that residents were able to speak. Items will be listened to and if appropriate will be taken into consideration under the relevant agenda heading.**

A resident wished to raise concerns over the condition of the village since losing a full time litter picker, having visited a village in Derbyshire recently she witnessed how effective volunteers can be in helping to tidy up.

The Chairman said that this is a scheme that this Parish Council have used in the past, such as the Clean for the Queen and Tidy Up days and the clerk added that similar events are anticipated for this year.

A resident said that they felt it was a shame that the land at Sunningdale had been cut and that the trees had been destroyed.

The Chairman said that the Parish Council were made aware by adjoining residents that the land was being used as a fly tip area, and a petition by the neighbours was sent to the local authority. The Parish Council arranged for some of the trees to be saved in order to be replanted, however this land belongs to NELC and is allocated for educational purposes, if it is not used for this it has to be returned to the developer who donated it. The trees that were planted (left over saplings from an awarded grant) would need to be removed if the land was either used for educational purposes or returned to the developer, as they were planted without consultation and in the wrong location.

The Chairman thanked the residents for attending and providing their valuable thoughts on this matter.

The Chairman reconvened the meeting.

**04.01.2017 To consider and approve the Minutes of the Meeting held on 6<sup>th</sup> December 2016.**

**RESOLVED: The minutes of the Meeting of 6<sup>th</sup> December 2016 were considered and signed as a true record.**

**05.01.2017 To consider any applications to be co-opted onto Waltham Parish Council.**

The Clerk has received one application for co-option from Mr Andrew Moss. The Clerk read out his statement. Councillors considered his application.

**RESOLVED: Waltham Parish Council agreed to the co-option of Mr Andrew Moss onto Waltham Parish Council.**

Mr Moss signed his declaration and the Clerk approved this. Councillor Moss took his seat and was welcomed to the meeting.

**06.01.2017 To receive a report from Police Liaison.**

The Clerk read from the police report attached. The local PCSO has informed the Parish Council about a scheme called Friendship at Home, where people give their time to be a friend to a person who is lonely or alone. Security checks would be required but they are looking for volunteers who may have as little as an hour a week to give to a lonely person.

More information can be found at [www.friendshipathome.org.uk](http://www.friendshipathome.org.uk)

**RESOLVED: The Parish Council agreed to advertise the Friendship at Home scheme on their Facebook page.**

PCSO Parry also has asked if there would be any Councillor interested in spending some time on the speed camera van. Cllr Conolly and the Clerk said that they would be interested in finding out more about this process.

**RESOLVED: Cllr Conolly and the Clerk are to be put forward to attend a session in the speed camera van.**

The Chairman said that he had the chance to meet the new Sergeant Joanne Clark recently and had a very productive meeting. The Chairman was updated on ongoing issues and patrol activity. He said that now the police helicopter is no longer in operation in this area Humberside Police are looking into alternatives for rural crime reduction initiatives, possibly through drone use. PS Clark is keen to attend a future Parish Council meeting and it was agreed she will be made most welcome.

**07.01.2017 Clerk's Report & Correspondence received since meeting of 6<sup>th</sup> December 2016.**

a) Carols on the Green raised £24.60 in donations; the Parish Council are to consider which organisation is to receive the donations.

**RESOLVED: It was agreed to donate the funds received from the Carols on the Green to the Waltham Guides.**

b) Comments to date on a bandstand are mixed with concerns over it being used for anti-social behaviour.

The Parish Council agreed keep this on their wish list for the village, but no further action will be taken to progress this at this time.

c) NELC has written accepting the documents provided for secure storage and a declaration is to be completed stating if indefinite deposit with or without authorisation to destroy and with open or restricted access is required.

**RESOLVED: The Parish Council agreed to an indefinite deposit of the documents presented to NELC archives without authorisation to destroy and open access with no public rights to copy. The Clerk is to sign the declaration and return it to NELC.**

d) There is to be a Great British Spring Clean on weekend of 3<sup>rd</sup> to 5<sup>th</sup> March. The Parish Council are to consider taking part with volunteer assistance.

**RESOLVED: The Parish Council agreed to participate in the Great British Spring Clean event and check with NELC to see if they would collect the rubbish as they did following the Clean for the Queen campaign.**

The Clerk explained that the Emergency Plan for the village was last updated in 2015 and needs to be looked at again to ensure that all the correct information is listed.

**RESOLVED: The Parish Council agreed to hold a review of the Emergency Plan for the village.**

ERNLLCA has been allocated 4 places at Her Majesty's Royal Garden Party at Buckingham Palace on Tuesday 23<sup>rd</sup> May 2017 and are looking for nominations for members to attend. Cllr Shaw was nominated.

**RESOLVED: It was agreed to nominate Councillor Shaw (plus guest) to attend the Royal Garden Party.**

The next Town and Parish Council meeting is being held on Thursday 26<sup>th</sup> January 2017 at 7pm in Grimsby Town Hall. Any matters for the agenda need to be submitted by Thursday 12<sup>th</sup> January 2017.

### **08.01.2017 Planning.**

#### *a) Planning decisions, correspondence and planning matters:*

- (i) To review the NELC consultation on the draft Housing Strategy and consider making comments.

Councillors discussed the draft Housing Strategy and commented on the large number of older empty homes in the borough. Cllr Conolly felt that it was a shame that a scheme such as the old renovation grant was not currently in operation in an attempt to bring affordable housing back into good condition.

**RESOLVED: The Parish Council agreed to put forward that a scheme such as the old renovation grant should be considered in order to bring older empty homes back to being good affordable housing.**

- (ii) To receive a formal consultation on the East Lindsey District Council Local Plan and consider submitting comments.

It was felt that comments relating to the A16/Cheapside junction be added to the comments submitted. This junction is becoming increasingly busy and with the planned additional homes in Holton Le Clay it was felt that a traffic calming measure should be considered for this junction.

**RESOLVED: It was agreed to submit comments over possible improvements to the A16/Cheapside junction to the East Lindsey District Council Local Plan.**

- (iii) To receive a response from letter sent to MP regarding Community Led Plans.

The Parish Council strongly believe that a Community Led Plan is more for local people and their needs and that a Neighbourhood Plan is very expensive to produce and is quickly out of date. It was felt that the respondent has not understood our plea to have Community Led Plans upgraded to become part of the legal planning process.

It was suggested that if a letter was to come from Town and Parish Liaison this may add further weight to our point. It was also suggested that getting our local MP involved may be a way forward.

**RESOLVED: It was agreed to take the issue of Community Led Plans to the next Town and Parish Council meeting and invite our Local MP to discuss this matter at a future Parish Council meeting.**

- (iv) **THE PARISH COUNCIL IS AWARE THAT AN APPLICATION HAS BEEN VALIDATED AT NELC FOR LAND OFF BRIGSLEY ROAD.**

Cllr Archer and Surtees declared an interest on this matter and left the room as Councillor Archer previously owned this land. Cllr Shaw was invited to take the Chair.

Councillors felt that as this was such an important application and the largest development plan that this village has seen for a number of years it would be necessary to hold an extra meeting.

**RESOLVED: The Parish Council agreed to call an extra meeting on Tuesday 17<sup>th</sup> January 2017 at 7pm in the meeting room at Waltham Library. This will be advertised in the usual manner.**

Cllrs Archer and Surtees returned to the meeting. Cllr Archer was invited to re-take the Chair.

(v) To receive correspondence regarding verge reinstatement planning application number DC/303/11/WAB.

Cllr Woodliff has emailed in his absence regarding an area within his allocated walk. The grass verge on the corner of Cheapside and Brigsley Road he felt has been left in a very poor condition. This development has been ongoing for some time and Cllr Woodliff felt that the verge which was once in pristine condition with bulbs planted should be reinstated to its former condition. The Council agreed with Councillor Woodliff's concerns.

**RESOLVED: The Parish Council agreed to make enquiries as to when the grass verge will be reinstated outside the Cheapside/Brigsley Road development.**

Application DM/0768/16/FUL 6 Neville Turner Way, Waltham has been approved by NELC Planning Committee. This was recommended refusal by the Parish Council.

Application DM/1020/16/FUL 13 Cheesemans Lane, Waltham has been approved by NELC under delegated powers.

b) *Planning applications received and to be considered:*

**1. DM/1161/16/OUT 61 Mill View, Waltham**

Outline application to erect one detached bungalow with all matters reserved.

**RESOLVED: Waltham Parish Council recommended approval of this application with the strict condition applied that permission should be granted for single storey development only in order to protect the area character and residential amenity of neighbouring properties, in accordance with the North East Lincolnshire Local Plan 2003 and saved policies H10 and GEN1.**

**2. DM/1052/16/FUL 12 Kirkgate, Waltham**

Erect two storey extension to rear.

**RESOLVED: Waltham Parish Council recommended refusal of this application.**

The plan deposited indicated the extension wall to be built on the boundary of number 14, as such the soffit and guttering would overhang the neighbouring property.

There was no indication on the plan of any scheme to deal with roof water disposal; as such the Parish Council presumed that water would run off this roof onto the neighbouring property.

**3. DM/1147/16/FUL Plot 5 Brook Lane, Waltham**

Erect detached dwelling with attached garage.

**RESOLVED: Waltham Parish Council recommend approval of this application with the condition that any rooms that may be used as a home office are used only ancillary to the dwelling house and not for commercial or industrial purpose, that could possibly generate additional traffic to the property especially as the highway outside is single track only with grass verges. This is to ensure that the use is suitable for and in character with the existing residential area.**

**09.01.2017 To receive and confirm progress on the action sheet.**

a) Issues without movement to be discussed and dealt with under the appropriate agenda heading.

Cllr Surtees suggested that a site meeting take place of the Parks and Open Spaces working group in order to view Grove Park. The Clerk is to send out details of possible dates.

**10.01.2017 Pavements/Street Lighting/Highways**

- a) To receive response from recycling team over changes to service.

Councillors were pleased that NELC are monitoring the remote recycling areas and there appears to be no excess waste awaiting collection at the two facilities in Waltham. It was felt that advertising of the Neville Turner Way site as a second facility should be undertaken. The Clerk was asked to promote this via our Facebook page and make enquiries if NELC have the funds to install a sign on the Archer Road roundabout.

- b) To receive notification of cutting of Sunningdale land on 20/12/16.

As was brought forward in the Open Forum the land at Sunningdale has been cut by NELC. We were not informed prior to this work taking place. Some of the trees were saved by the neighbouring residents and we believe NELC may carry out another cut in Spring.

- c) To receive any responses re footpath on North East side of Cheapside.

There has been no response regarding the footpath for Cheapside. Ward Councillor I Colquhoun offered to chase this matter on our behalf.

- d) To receive any responses re notice of changes to NELC grass cutting policy.

In response to the letter received Councillors understood the budget constraints as we as a Parish Council face similar issues and were pleased that the review being undertaken includes consultation with the parishes via the Town and Parish Council Liaison meeting being held at the end of January. The Chairman was asked to report back on the discussions held over the future of Neighbourhood Services and in particular the grass cutting regime going forward.

A resident has written in with concerns over a possible relief road and how this will affect traffic and possible future congestion in the village. Ward Councillor Philip Jackson was invited to speak on this matter. He explained that the Western Relief Road has been included in the new Local Plan which has been sent to government. This will join the A180 at Great Coates to the junction of the A46 at Morrison's (Grimsby West). What is being pushed is that this route is extended south to join the A16 south of Tollbar roundabout. This extended road will provide relief for Humberston, New Waltham, Holton le Clay and Waltham. North East Lincolnshire Councillors are pushing for a feasibility study to be commissioned and submitted to Government. As yet there is no definitive route and NELC need to agree a concept of what route a relief road could take.

The Parish Council were supportive of a relief road that would take the A16 traffic away from Waltham.

**RESOLVED: The Parish Council is to write back to the resident providing them with this information and Ward Councillor Philip Jackson's contact details.**

The Chairman explained that a number of meetings within NELC have taken place over the possibility of changing Tollbar roundabout to a traffic light system. A group including Ward Councillors and Parish Council Chairmen were invited to make comment on the suggested changes. All invitees saw problems in the proposals put forward and felt that further consideration and wider consultation was required before any decision was taken. NELC proceeded with the proposals as the funding for this project was time limited.

Councillors discussed the safety issues of vehicles parking on Station Road. The Chairman was asked to raise this matter with the Highways officer when they attend the office on the 16<sup>th</sup> January.

The street cleaner was on holiday over Christmas and it was noted that the village does benefit from litter collection. It was suggested that when the Waltham in Bloom letters are sent out to businesses that it would an ideal time to ask businesses to tidy around the outside of their own premises.

Overflowing litter bins was another topic that the Councillors discussed and felt that a letter should be sent to Angela Cullerton of NELC asking for clarity on the frequency of collection for street bins.

**RESOLVED: It was agreed to write to NELC asking for clarity on the frequency of collection for street bins.**

**11.01.2017 To receive any reports from the following working groups:****(a) Gravel Pit Allotments.**

There has not been any response to date from the householder adjoining the allotments regarding the overhanging trees.

The mobile CCTV camera has been installed to monitor fly tipping in the centre copse.

**(b) Station Road Allotments.**

The advertisement banners have been taken down and will be cleaned and stored until the new letting season is to begin.

**(c) Parks and Open Spaces.**

- (i) To receive and consider quotations for phase 2 of trees in Well Lane.

The Clerk sent out three tenders. Two have been returned.

Quotation A £1200.

Quotation B £1495.

The Clerk explained that both contractors are on the approved suppliers list but neither has carried out tree work for us yet.

**RESOLVED: The Parish Council agreed to Contractor A carrying out the work at Well Lane at a cost of £1200. The Clerk is to inform the contractor and apply for the necessary permission as these trees are located in the Conservation area of the village.**

- (ii) To review Parks & Open Spaces Maintenance Specification and agree to go out to tender for 2017/2018 contract.

**RESOLVED: The specification was reviewed and it was agreed to send it out for tenders to be returned for the March meeting.**

- (iii) To consider quotations for the amended in Bloom signage for village entrances.

The Clerk explained that NELC have said they would not replace the signs and for them to quote a price it would be very expensive. The Chairman said that he has taken one of the signs down and is in the process of obtaining a quotation from a company to replace the wording on it rather than providing a whole new sign. The Parish Council felt this would be more cost effective and await a mock-up and cost of the proposed sign before proceeding.

- (iv) Fairway Land.

The Clerk updated the Parish Council and explained that she was disappointed with the solicitor's service in this matter.

**RESOLVED: The Parish Council agreed to leave with this the clerk to chase and bring back to a future agenda as soon as information is forthcoming.**

**(d) CCTV.**

The CCTV is working well and the new Sergeant was very impressed with our system.

**(e) Public Rights of Way.**

- (i) To receive formal consultation for consideration and proposed diversion of section of Footpath 72 at Brigsley Road End.

Councillors Archer, Conolly and Surtees having declared an interest in this matter left the room. Councillor Shaw was nominated to take the Chair.

The Parish Council considered the formal proposal before them and agreed they would support this proposed diversion.

**RESOLVED: The Parish Council agreed to the proposed diversion and is to put this in writing to the Public Rights of Way officer.**

Councillors Archer, Conolly and Surtees returned to the meeting. Cllr Archer was asked to re-take the Chair.

**(f) Bowling Green.**

The funding forms for grant aid from Dong Energy towards providing a Petanque area for the bowling green have been completed. We await a decision.

**(g) Youth.**

There has not been any Section 137 funding applied for by youth groups in the village this year to date. The Parish Council do have a small funding pot that organisations or groups can

apply for if they have a project that they are working on that requires a small amount of funding.

### **12.01.2017 Parish Office**

The Parish Council are continuing to investigate lone working procedures.

### **13.01.2017 Finance Items.**

- (a) To receive a list of Accounts payable up to 10<sup>th</sup> January 2017 and approve their payment.

<b>Cheques for payment:</b>		<b>£ . p</b>
4074	Peter Strawson Christmas Trees (contra)	423.60
4075	Mrs P Allenby Dec Salary + extra	334.20
4076	Mrs L Leach Dec Salary	892.11
4077	HMRC Tax & NI	136.27
4078	Ray Johnson Grave digging service	320.00
4079	BT Business Phone Dec-Feb 17	136.61
4080	Blackrow Eng Co Ltd Public toilet upgrades	725.76
4081	Signs Express Cemetery plates	76.80
4082	Information Commissioner Annual fee (cctv licence)	35.00
4083	Ray Johnson Grave digging service	340.00
4084	Petty cash Petty cash	100.00
4085	CPRE Membership 2017	36.00

### **RESOLVED: Accounts approved for payment.**

- (b) To agree to hold a review of the Financial Regulations with advice from ERNLLCA.

The current financial regulations although approved do not allow for any service bills to be paid by Direct Debit. This means that sometimes we are paying a premium from service providers by paying by cheque. Our financial regulations will have to be amended in order to allow services to be paid by Direct Debit.

**RESOLVED: It was agreed to hold a review of our Financial Regulations, advice is to be sought with ERNLLCA and any changes are to be brought to Council before being implemented.**

- (c) Clerk to report on response from Public Works Loan Board and to resolve subsequent actions.

The Clerk explained that it would not be advantageous to pay extra towards the loan for the allotment land as much of the overpayment would be taken up in fees.

**RESOLVED: The Parish Council agreed not to overpay the loan for the allotment land and maintain payments as they currently stand.**

- (d) To receive and consider precept request to NELC for 2017/2018.

The Parish Council were issued budgets which had been presented at the Finance meeting held in December. NELC had provided information on the grant available to this Parish Council for year 2017/2018. The Parish Council considered the information provided and presented by the Clerk.

**RESOLVED: The Parish council agreed to set a budget of £48,712 for the year 2017/2018. This included the NELC grant amount of £4,146.00. This calculation would be a 0% increase on the precept for the residents of Waltham.**

### **14.01.2017 Burial Board Committee.**

- a) To consider exclusion of press and public due to the sensitive nature of matters to be discussed.

**RESOLVED: The Parish Council agreed to go into committee due to the sensitive nature of items to be discussed.**

- b) To receive an update on letter to family S.

**RESOLVED: The Parish Council agreed to wait for ERNLLCA for advice before sending a response.**

The Parish Council came out of committee and ratified the decisions taken. With there being no further business the Chairman closed the meeting at 9.57pm.



# Local Community News

## Waltham, Brigsley & Ashby-cum-Fenby Update January 2017

### Crime

There have been 6 crimes reported in the Waltham Ward during December (to 21<sup>st</sup> Dec)

On 9<sup>th</sup> December an unknown male stole 11 jars of coffee from the Co-Op store.

Overnight 8<sup>th</sup> & 9<sup>th</sup> December, a car parked on its drive on Manor Drive was entered. Two pairs of gloves were stolen.

A Ford Transit was stolen from its premises on Cheapside overnight 12<sup>th</sup> & 13<sup>th</sup> December. The vehicle has not been recovered.

Christmas tree lights have been damaged at a property on Sweetbriar Close between 13<sup>th</sup> & 15<sup>th</sup> December after the electric cable was cut.

A garage at a property on Manor Drive was broken into overnight 19<sup>th</sup> & 20<sup>th</sup> December. A boxed trampoline was stolen.

During the morning of 18<sup>th</sup> December, a male aged 45-55 was witnessed to drop his trousers and defecate on the pavement.

There have been one report of ASB following a house party at Laburnum Avenue.

### How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson [matthew.stephenson@humberside.pnn.police.uk](mailto:matthew.stephenson@humberside.pnn.police.uk)

PCSO 7602 Lesley Parry [lesley.parry@humberside.pnn.police.uk](mailto:lesley.parry@humberside.pnn.police.uk)