

Minutes of the Meeting of Waltham Parish Council
Held in the Waltham Library on Tuesday 1st November at 7.00 pm.

Present: Councillors Woodliff (Vice-Chairman), Barratt, Conolly, Gordon, Guilliat, Kiddle-Bailey, Sadler, Shaw, and Teanby, Ward Councillor P Jackson, 9 members of the public and the Parish Clerk.

01.11.2016 Declarations of Interest.

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Conolly declared a conflict of interest on item 11(e) Public Rights of Way Footpath 72, due to her previous occupation. Cllr Conolly would take no part in any discussion on this footpath.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None.

02.11.2016 To receive any apologies from Members not able to attend the meeting

Apologies were received from Councillors M Archer and P Surtees as both are unwell, Ward Councillor I Colquhoun who is away and PCSO Lesley Parry has been called to an incident and may be attending later. NELC Education officer Mrs Christine Scott also offered her apologies.

03.11.2016 To hear a short presentation on school provision in Waltham from Christine Scott, Senior Officer NELC.

Mrs Scott has provided the following statement.

“Please provide my apologies for the meeting this evening as I am unable to attend. The information I can provide to date is:

North East Lincolnshire Council is drawing together an option appraisal for the future provision for primary education in Waltham. This work is currently being undertaken and as soon as it is completed an officer will attend a Parish Council meeting to provide feedback.”

The Clerk will ensure that the officer’s attendance at a future meeting is advertised on the agenda.

04.11.2016 Open Forum Under Suspension of Standing Order No 21.

RESOLVED: The Parish Council agreed to suspend Standing Order number 21 so that residents were able to speak. Items will be listened to and if appropriate will be taken into consideration under the relevant agenda heading.

A resident questioned the reasons behind the changes put forward to the planning application for land off Grimsby Road and showed great concern that a phase 3 and phase 4 could be submitted allowing even further encroachment into the strategic gap between Waltham and Scartho.

Mr Nelson said he was in attendance to represent the developers of Tynedale and is available to take questions if the members required clarification on any matters.

05.11.2016 To Consider and Approve the Minutes of Meeting held on 4th October 2016.

RESOLVED: The minutes of the Meeting of 4th October 2016 were considered and signed as a true record.

06.11.2016 To receive a report from Police Liaison.

The Clerk read from the attached police report. Councillors showed concern over the reports of assaults taking place at Mount Pleasant playing fields and felt that incidents like these highlight the lack of police presence in the village. It was felt that residents will be wary of

allowing their children to play in this area. It was felt that this should be discussed with the PCSO if she is in attendance later in the meeting.

07.11.2016 To receive any responses from Fire Brigade.

The Clerk has received a letter from Humberside Fire and Rescue Service giving assurances that there are no plans to close Waltham Fire Station, however another piece of information received from a resident who submitted a Freedom of Information Request to Humberside Fire and Rescue Service showed that the new TRV had been to 14 incidents in Waltham in the last year, where a full fire engine had to be sent to Waltham around 80 times in the last year. The Parish Council questioned if Humberside Fire and Rescue Service changing the unit at Waltham to a TRV was the wrong decision to make. It was felt that the link to the information received should be circulated to all Councillors and Ward Councillors, in particularly Ward Councillor Philip Jackson as he sits on the Fire Authority board.

RESOLVED: The Clerk was asked to forward the response and information received to the Councillors and Ward Councillors.

08.11.2016 To receive and confirm progress on the action sheet.

(a) Issues without movement to be discussed and dealt with under the appropriate agenda heading.

The Clerk explained that due to holidays some items are still pending action. The kick about wall has yet to be started and the Chairman has chased the volunteer on this. The elderberry bush removal should be completed by w/c 14th November.

09.11.2016 Clerk's Report & Correspondence received since meeting of 4th October 2016.

Grantscape (Dong Energy) funding will be available to groups and organisations in Waltham of between £1,000 and £50,000. Details are still to be finalised but funding is due to be launched in December 2016.

The Clerk has received a request for a business reference from Mr Sawyckyj. This contractor has been used for joinery work in the village recently.

RESOLVED: The Parish Council agreed to provide a business reference for Mr Sawyckyj.

10.11.2016 Planning.

(a) *Planning decisions, correspondence and planning matters:*

1. DM/0710/16/FUL Land South of Ings Lane (plot1), Variation of conditions has been approved by NELC under delegated powers with conditions as suggested by the Parish council.

The Clerk has received an email from Ian King NELC Planning Department over the Parish Council's submissions to the consultation for the Draft Local Plan. In this Mr King states that "*the Waltham Community Plan has been considered as part of the local plan process, it reflects important local views and concerns. The views of the parish council and the local community will be reflected in the Statement of Consultation that accompanies the local plan at submission; it is considered that this is the appropriate place to refer to the Community Led Plan rather than making specific references in relation to individual policies in the plan*" The Parish Council were pleased to receive this response.

(b) *Planning applications received and to be considered:*

1. DM/0721/16/FUL 18 Brigsley Road, Waltham

Erection of a single storey detached garage – Amended application.

RESOLVED: As the amended application now excludes access onto Laburnham Avenue the Parish Council recommend approval of this amended application.

2. DM/0768/16/FUL 6 Neville Turner Way, Waltham

Erect dwelling with attached garage. –Amended application.

RESOLVED: Waltham Parish Council recommend refusal of this application. Waltham Parish Council still believe even with the slight reduction in the roof height, that due to its size and disposition in relation to the adjoining properties the proposal would, if approved, lead to a loss of privacy and unacceptable reduction in the standard of residential amenities which the occupiers of the adjacent and neighbouring dwellings currently enjoy including the loss of significant levels of sunlight.

3. DM/0420/16/FUL Tynedale, Cheapside, Waltham

Demolish existing dwelling and erect 5 detached houses and one pair of semi-detached houses including garaging, landscaping and access –Amended application.

The Parish Council carefully considered this amended application and agreed to suspend standing orders to question the agent present.

Upon reconvening the meeting the Parish Council made its recommendations.

RESOLVED: Waltham Parish Council still recommended refusal of this amended application on the following grounds:

The application site is not within an area identified in the new Local Plan or the Waltham Community Led Plan for residential purposes.

The proposal would extend a finger development into open countryside and if approved could/would create a precedent for other applications for development of a similar nature further into the adjacent open countryside.

The Parish Council have concerns that piecemeal developments put greater pressure on the village infrastructure which the Local Authority will have to address and fund.

The boundary of the development site is not in the form of a natural rounding off of the current and existing residential development in that area, and for that reason the Parish Council feels that it is an over intensive development for that site.

A reduced application would also lessen the impact on foul and surface water drainage for the area.

4. DM/0597/16/OUT Land At, Grimsby Road, Waltham

Outline application for the erection of 47 dwellings with access and drainage to be considered. **Amended Application.** Outline application for the erection of 14 dwellings with access and drainage to be considered (amended plans October 2016).

RESOLVED: Waltham Parish Council considered this amended application, but questioned if this is to be a piecemeal style of application with phases 3 & 4 to follow on the agricultural areas shown on the plan.

The Parish Council were concerned that this is a further application of erosion into the identified strategic gap in this area of the village to a point where should there be a western relief road required for this area there will be very little space left to accommodate this without having any strategic gap at all between the settlements of Waltham and Scartho as this area is already a pinch point.

This land was not identified in the previous Local Plan or the current Draft Local Plan or Waltham Parish Community Led Plan as an area suitable for development.

It should be noted that the front hedge to this development is an Awarded Hedge as per the parish award for Waltham and the parish council feel that as such it should be documented that this will be retained and a condition that it is maintained to a minimum height of 3 meters, for the benefit of giving the impression of the existing rural entrance to the village and minimising the visual impact on existing developments opposite the site.

The proposal mentions contributions towards transport, and education and shows a footpath on the outskirts of the development that leads out onto a very dangerous point

on Grimsby Road (bottom of Peppers Hill), where it would be very difficult to judge the speed of traffic coming over the hill in this location.

There used to be dyke running across this land which has been filled in to make the farming of the land easier, however the Parish Council questioned if this act will affect surface water drainage from this site.

The Parish Council feel that in this instance there would be a significant adverse impact to the character and appearance of the village and would be in conflict with Policies GEN2 and NH9 of the development plan and we feel that it would be a significant conflict as these additional 14 homes (plus the possibility of phases 3 & 4 following) will be over and above the amount outlined in the new Draft Local Plan for the area and unless other pieces of land are removed from the plan it will be an over intensification of the infrastructure of this village.

Waltham Parish Council therefore recommended refusal on this application.

The Clerk gave notice that the following applications were to be heard at the planning committee on 9th November:

DM/0394/16/OUT 5 Cheapside, Waltham
DM/0825/16/FUL Highgate, Cheapside, Waltham
DM/0420/16/FUL Tynedale, Cheapside, Waltham

RESOLVED: The Parish Council agreed to send representation to the planning meeting to speak of the aforementioned applications. Ward Councillor P Jackson said he will also be in attendance.

11.11.2016 Pavements/Street Lighting/Highways

Councillors informed the Clerk that the street lights were not working on Church Lane and part of the High Street. The plastic posts in the grass verge on Woburn Close have been pulled up and vandalised and there is a tree obscuring the CCTV on the High Street opposite the Church. The Clerk was asked to report these issues through to NELC.

12.11.2016 To receive any reports from the following working groups:

(a) Gravel Pit Allotments.

Councillor Kiddle-Bailey reported that the working party to clear up an area at the allotments was a great success, with around 15 volunteers attending and the skip filled quickly. There remain 3 piles of debris to dispose of. Councillors questioned if there could be a one off burning session. It was felt that bylaws may prohibit this due to it being close to residential properties. It was agreed to add this disposal of waste to the next agenda. Councillors asked if an investigation could be made over the date the allotment rent is to be paid and if there should be a rent increase. The Clerk explained that the allotment rent is normally an agenda item each February.

RESOLVED: The Clerk is to add the allotment waste and allotment regulations to the next agenda. The allotment rent will be on the February agenda for consideration.

The Clerk has received an email from the Public Rights of Way officer at NELC asking if the Parish Council would look into trees from the allotments overhanging into an adjoining property. The Working Group is to look into this report.

(b) Station Road Allotments.

Nothing to report.

PCSO Lesley Parry entered the meeting.

RESOLVED: Councillors agreed to ask PCSO Lesley Parry for any updates on police matters.

PCSO Lesley Parry explained that a late night operation had taken place recently following the spike in crime in the village and three people were arrested as a result of this special operation. Councillors expressed their concerns over the reported assaults in Mount Pleasant and the officer explained that the enquiries are ongoing with this incident.

The Parish Council felt that a letter should be sent to the Sergeant asking if further police presence can be provided when the Local PCSO is away or off duty.

RESOLVED: The Parish Council agreed to write to the Sergeant to see if further police cover is available when the Local PCSO is away or off duty.

(c) Parks and Open Spaces.

(i) To receive tenders and consider awarding the contract for the winter planting scheme. The Clerk confirmed that three tenders were sent out. Two sealed tenders were returned. The Chairman opened the envelopes.

Contractor A quoted £765.00

Contractor B quoted £298.00

The Clerk confirmed that last year's contract to install the plants cost £270.00.

As both contractors have carried out work for the Parish Council in the past the members voted for Contractor B to carry out the winter planting. The bedding plants and new centre bushes are on order from the plant supplier and will be collected and installed as per the specification. The Clerk confirmed that existing plants that can be saved will be re-located where possible.

RESOLVED: The Parish Council agreed for Contractor B to undertake the winter planting specification.

(ii) To consider quotation for the drawings to be made up for a village bandstand by an architect.

The Clerk gave the Parish Council as requested an indication of possible costs for obtaining drawings and planning permission for a bandstand to be installed on the village green. Councillors felt that the residents should be given the opportunity to comment on a bandstand for the village green.

RESOLVED: Before any work is undertaken or costs incurred it was agreed to ask for residents' thoughts on having a bandstand on the village green. The Clerk is to seek comments through promoting this in all forms of media.

(d) CCTV.

The Clerk confirmed that all the new cameras have been installed and links made through to the parish office. The new software is being installed this week to complete the work undertaken. The account will then require payment.

(e) Public Rights of Way.

(i) To consider any PROW items for inclusion in next Town and Parish Council agenda. Having been informed that there is a new Public Rights of Way officer for NELC, Councillors felt that it would be good for him to attend the next Town and Parish Council meeting and speak about the vision for the future and if there are any planned changes ahead for the public rights of way department.

(ii) To receive informal consultation from NELC of proposed diversion of public footpath 72.

Members viewed the informal consultation received from NELC of a proposed diversion of part of public footpath 72. The Parish Council did not see any objection to A-C-D as shown on the map provided; however did question why the route was not measured from the same point B as before. The Clerk was unable to provide this answer and was asked to raise this question with the PROW officer.

RESOLVED: The Parish Council agreed to respond to the informal consultation on footpath 72 without objections and wait to receive formal consultation in due course.

(f) Bowling Green.

(i) To receive and consider quotation provided by Waltham Park Bowls Club for completion of pentanque area.

Waltham Park Bowls Club have given an indication at the meeting held in September that they would now be in a position to complete the pentanque area if the Parish Council were

able to purchase the materials required. A quotation had been provided by Waltham Park Bowls Club of £1,113 for the materials.

Councillors thought that this would be an ideal submission for funding that the Clerk brought to the Parish Council attention earlier in the meeting.

RESOLVED: The Parish Council agreed to defer making a decision on this item until the funding through Grantscape was released and investigated for this project.

(g) Youth.

As reported earlier in the meeting the Clerk was to chase up again the kick about wall for Mount Pleasant.

13.11.2016 To consider quotation and placing order for Christmas Trees for the village.

The Clerk has obtained prices for the Christmas trees for the village and has secured the same prices as last year. Businesses who wish to have a tree put up on their premises will be required to order and pay for these by 25th November. Tinsel will be put on these by volunteers. The 20ft village tree will be at a cost of £198 plus delivery. Councillors questioned if the school children would be willing to make decorations for the trees. The Clerk was asked to enquire.

RESOLVED: The Parish Council agreed to order the Christmas trees for the village and purchase tinsel to be added to the small trees. The Clerk is to enquire if the school children would like to make decorations for the village trees.

14.11.2016 Update on Remembrance Sunday Parade - 13th November Councillors meeting at 10.30am at the Royal British Legion and consider any cost implications.

The stewarding of the event has been booked and NELC have been in contact to say that they will be providing traffic management. There were no details as to what this entails, however two signs showing temporary road closure have been ordered. The provisional costs on this event are around £100. The poppy wreaths have been ordered and the Parish Councillors each donated towards this cost.

15.11.2016 Parish Office

(a) To consider adoption of the Facebook policy as provided by ERNLLCA.

RESOLVED: The Parish Council agreed to adopt the Facebook policy as provided by ERNLLCA.

(b) To receive samples of new website pages.

Members of the Parish Council were pleased to see that the website is progressing and looked forward to this being completed. The contract with the provider has been considered and with the amendments as suggested by ERNLLCA being addressed this is now ready for signing.

RESOLVED: The Parish Council agreed to progress the website as per the samples provided and the contract is to be signed by the Chairman and Clerk.

(c) To consider moving documents in storage at the bank.

The Parish Council have investigated moving the documents it currently holds in storage at the bank, due to increasing bank costs and limitations put on viewing our documents. NELC have offered to hold these documents in secure storage at the archives in Grimsby, this would be at no cost to the parish and the items could be viewed any weekday without appointment.

RESOLVED: The Parish Council agreed to move the documents from storage at the bank to the archives at Grimsby.

(d) To receive date for finance committee meeting of Tuesday 29th November 2016, 7pm at Parish Office for precept considerations.

The Clerk confirmed that the meeting of the finance committee will take place on Tuesday 29th November at 7pm in the parish office and will be to discuss budget requirements for 2017/2018.

16.11.2016 Finance Items.

- (a) To receive a list of Accounts payable up to 1st November 2016 and approve their payment.

Cheques for payment:			£ . p
4041	Mrs P Allenby	Oct Salary & Sept extra hrs	322.60
4042	Mrs L Leach	Oct Salary	885.83
4043	HMRC	NI and Tax	110.01
4044	DJIT Services	Computer repair	30.00
4045	Dennis Griffin	Painting office	360.00
4046	Peter Hogarth & Sons	Toilet rolls	56.74
4047	SSE Electrical	P/Office July-Oct	129.18
4048	ERNLLCA	2x Attendees Annual Conference	204.00
D/D	PWLB	Allotments Loan	1610.28
4049	Glendale Countryside	Sept Maint & BMX strim	607.75
4050	Petty cash	Petty cash	50.00

RESOLVED: Accounts approved for payment.

17.11.2016 Burial Board Committee.

- (a) To consider exclusion of press and public due to the sensitive nature of matters to be discussed.

RESOLVED: The Parish Council agreed to send a letter to the resident who was viewed on CCTV putting their domestic garden waste in the cemetery bin. The letter would be worded using advice provided by ERNLLCA.

The Parish Council came out of committee and ratified the decisions taken. With there being no further business the Chairman thanked everyone for attending and he closed the meeting at 9.24pm.