

Minutes of the Meeting of Waltham Parish Council
Held in the Waltham Library on Tuesday 4th April 2017 at 7.00 pm.

Present: Councillors Archer, (Chairman), Barrett, Conolly, Gilliatt, Gordon, Kiddle-Bailey, Moss, Sadler, Shaw, Surtees, Teanby and Woodliff, MP Martin Vickers, Ward Councillor I Colquhoun, 4 members of the public and the Parish Clerk.

The Chairman opened the meeting and welcomed MP Martin Vickers to this April Waltham Parish Council meeting.

01.04.2017 Declarations of Interest.

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Councillors Teanby and Woodliff declared a Personal and Prejudicial Interest on item 10.04.2017(b)(4) Planning application as they know the applicant on a personal basis.

Councillor Surtees declared a DPI on item 16.04.2017 (a) Wolds Community Bus.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Councillor Conolly was granted a dispensation on an item 08.04.2017 where the Clerk has received a letter from residents concerning a property on Wheatfield Drive. Cllr Conolly was to provide information only but would not take part in any vote in this matter.

02.04.2017 To receive any apologies from Members not able to attend the meeting

Apologies were received from Ward Councillor Philip Jackson who was attending another meeting this evening.

The Chairman read out the procedure on the recording of Waltham Parish Council meetings.

03.04.2017 To consider any applications for co-option as a member of Waltham Parish Council.

The Clerk confirmed that one application for co-option had been received and the Chairman read out a letter received from Mr Peter Church. Mr Church was present. Councillors considered Mr Church's application.

RESOLVED: The Parish Council agreed to the co-option of Mr Peter Church onto Waltham Parish Council. Mr Church thanked the members and said he would do his best for the village. Councillor Church then signed his declaration and was invited to take a seat at the meeting.

04.04.2017 Open Forum Under Suspension of Standing Order No 21.

RESOLVED: The Parish Council agreed to suspend Standing Order number 21 so that residents were able to speak. Items will be listened to and if appropriate will be taken into consideration under the relevant agenda heading.

A resident wished to question why the Best Kept Village competition was not discussed at the last meeting and was instead added to this agenda and what plans are there for the competition.

The Chairman explained that this was not discussed last month because the competition application forms had not been received by the Council and therefore could not decide whether to take part as they were not in receipt of all the details and costs. However it is an agenda item this evening for consideration.

The Chairman thanked the residents for attending and any questions raised will be discussed by the council under the appropriate heading on the agenda.

The Chairman reconvened the meeting.

05.04.2017 To consider and approve the Minutes of the Meeting held on 7th March 2017.

RESOLVED: The minutes of the Meeting of 7th March 2017 were considered and approved and the Chairman signed these as a true record.

06.04.2017 To receive a report from Police Liaison.

The Chairman read from the police report attached. Councillors were most concerned over local shop thefts and how it would appear that these are not being dealt with by the police. Councillors understood that the police have limited time and shop theft should be a lower priority to some other crimes, however local shops are being targeted as thieves know that the police will not attend. MP Martin Vickers explained that he sits as a parliamentary representative on a retail group and along with members of Humberside Police and he assured the Council that retail crime is a target for the Police force and he will be pursuing this with senior officers at his earliest opportunity. The Parish Council felt that a letter should be sent to our local supervision enquiring if there are any crime reduction schemes that our village shops could get involved in to help protect them from the increase of theft. The “screening out” of crime was also raised as a matter of concern, whereby low level crime gets screened out at the earliest opportunity which apparently denies the opportunity to update a log and the investigation appears to be dropped. The Council felt that this should also be questioned.

RESOLVED: The Parish Council agreed to write to Humberside Police to enquire if there are any retail crime reduction schemes that our local businesses can take part in to help reduce shop thefts and also question the implications of screening out crimes and whether this is reflected in crime statistics.

PC Matt Stevenson had also supplied an update on detected crimes which was circulated to the Council. Members were most appreciative of this report and said it was good to see that so many crimes resulted in arrests.

07.04.2017 To raise planning related matters with Martin Vickers MP.

The Chairman explained the Parish Council had concerns about the response received from Sujata Talukdar of DCLG where the Council felt that they had completely missed the point that Waltham Parish Council were trying to make. The reason behind instigating a Community Led Plan back in 2014/2015 was that the Council felt it was the best opportunity the village had in making a contribution towards the almost finalised North East Lincolnshire Local Plan that was being developed by North East Lincolnshire Council. Discussions and investigations were held prior to the Community Led Plan over the option of starting a Neighbourhood Plan, but with the report received on the Holton Le Clay and Tetney experiences, there was not enough time or funding available to complete the project before the NELC Local Plan was submitted to Government. The Local Authority had provided assurances that the Community Led Plan would be taken into consideration by NELC planning department if it was produced in time and by the community.

Waltham Parish Council has been fighting to get Community Led Plans more recognised and has been promoting these to the Department for Communities and Local Government. Councillor Moss who recently attended a Planning Conference in Hull heard about the community of Cottingham who have been working on a Neighbourhood Plan for the last 3 years, they received a grant of £15,000 to assist with the work required; however the current cost stands to date at £45,000. Cottingham was allocated by Government to have 1200 houses built, so far 1054 have been passed for approval. It was highlighted at the conference that a Neighbourhood Plan cannot be used to reduce or stop development and it was felt that Neighbourhood Plans were also unattainable for smaller parishes with limited precepts.

Martin Vickers explained that planning is a most contentious issue and Government are to consider if Parish Councils should have the right to formally appeal against decisions made by a Planning committee. This has widespread support but has not yet been adopted.

Moving on, the Parish Council then wished to draw the MP's attention to conservation areas. It would appear to this Parish Council that the Planning Inspectors seem to have scant regard to a conservation area report when recently heard at appeal and felt that the report was somewhat overlooked by Inspectors. MP Martin Vickers said that he would draw this matter to the attention of the Ministers when next in discussions with them.

The Chairman thanked our MP for attending the meeting.

08.04.2017 Clerk's Report & Correspondence received since meeting of 7th March 2017.

- a) Estuary TV have written asking if the Parish Council would consider having a representative who could act as a "media hound" providing news and information to Estuary TV on a regular basis.

Cllr Conolly offered her services for "media hound" as she has received media training in the past and would be willing to refresh this.

RESOLVED: Councillor Conolly was nominated at media hound for the Parish Council and is to check if there is any refresher training for this with NELC.

- b) A resident had written asking if there are still shoppers' parking spaces allocated along the wall of the Kings Head.

The Clerk has checked on land registry and the current map shows this land under the Kings Head ownership. The Parish Council remembered a historical agreement over the piped in section of Buck Beck and felt that this should be investigated further.

RESOLVED: The Clerk is to investigate further the land next to the wall in the Kings Head and bring any information back to a future meeting.

- c) The Clerk has received one anonymous letter that had been posted through an ex-councillor's letterbox. No action has been taken as this letter was anonymous.

RESOLVED: The Parish Council agreed that no action should be taken on the anonymous letter received.

- d) The Parish Council have received a request asking if All Saints Church can use the village green to mount the Cross for Easter.

RESOLVED: The Parish Council agreed to All Saints Church using the village green to mount the Easter Cross, subject to the usual terms and conditions.

- e) A resident has asked if it would be possible to consider a bus shelter at the stop opposite Ings lane.

Councillors carefully considered this request and felt that in the first instance the residents adjoining this bus stop should be contacted to ask their opinions.

RESOLVED: The Clerk was asked to contact the residents adjoining the bus stop on the High Street and bring back their comments to a future meeting.

The Clerk was asked to put the report on a speed gun request for Barnoldby Road on the next meeting agenda.

10.04.2017 Planning.

- a) *Planning decisions, correspondence and planning matters:*

- (i) Application DM/1052/16/FUL 12 Kirkgate, Waltham has been approved under delegated powers by NELC.
- (ii) Application DM/0058/17/FULA 45 Golf Course Lane, Waltham has been approved by the Planning Committee of NELC.
- (iii) Application DM/1194/16/FUL Waltham Airfield, Waltham has been granted temporary approval under delegated powers by NELC.
Additional item: Application DN/1206/16/FUL 79 Barnoldby Road, Waltham has also been approved by the Planning Committee.
- (iv) To receive a response from Planning Manager regarding footpath link to Helsenor.

The Planning Officer has written to say that there will be no further consultation regarding the planning application for Helsenor which includes a S106 agreement for a footpath on the

Western side of Cheapside and that all officers were consulted before approval. The Legal Agreement required the technical details to be approved by the Highways Department. The Parish Council have been made aware that the site has now been sold and it was suggested writing to the new owners to consider the location of the footpath should they be making any amendments to the application.

RESOLVED: The Parish Council agreed to write to the new land owners regarding the location of the footpath on Cheapside.

- (v) Enforcement has notified the Parish Council that they are looking into the hedge encroachment in Grove Lane.
- (vi) To receive a report on planning training attended including issues raised and to discuss Neighbourhood & Community Planning.

Cllr Moss gave an overview of the planning conference attended as discussed earlier in the meeting. The Clerk was asked to distribute an electronic copy of the slides to all Councillors. Cllr Moss felt that his attendance was very worthwhile and gave him a greater understanding of the planning system.

The Parish Council received an email from a resident regarding the Waltham Community Led Plan. Councillors felt that members of the steering group who were instrumental in producing this plan be invited to the next meeting and the Community Led Plan be an agenda item for discussion.

RESOLVED: The Parish Council agreed to contact members of the steering group for the Waltham Community Led Plan and invite them to the May meeting.

b) Planning applications received and to be considered:

1. DM/0148/17/OUT 59 Cheapside, Waltham

Outline application to demolish existing commercial outbuildings and erect 3 dwellings with all matters reserved. Resubmission of expired application.

RESOLVED: Waltham Parish Council recommended approval of this application with the conditions as set out on the previous application DC/772/13/WAB, which had expired.

2. DM/0247/17/FUL 12A Golf Course Lane, Waltham

Erect single storey rear extension and first floor side extension over existing garage to include the installation of a dormer to the front and roof lights to the rear.

RESOLVED: Waltham Parish Council recommended approval of this application.

3. DM/0142/17/FUL 59 Mill View, Waltham

Convert existing garage to family room, erect single storey extension to side to provide new garage and laundry room and erect first floor extension to rear to include the installation of a roof light.

RESOLVED: Waltham Parish Council recommended approval of this application

4. DM/0239/17/OUT 66 Cheapside, Waltham

Outline application to erect one dwelling and garage with access to be considered.

Cllrs Teanby and Woodliff having declared an interest left the room.

RESOLVED: Waltham Parish Council recommended approval of this application with the reserved matters to be considered as a full application.

Councillors Teanby and Woodliff returned to the meeting.

5. DM/0169/17/ADV 79 High Street, Waltham

Display one internally illuminated fascia sign.

RESOLVED: Waltham Parish Council recommended approval of this application.

11.04.2017 Pavements/Street Lighting/Highways

- a) To receive a response from NELC regarding buses turning at Barnoldby Road.

NELC has investigated issues reported regarding the buses turning at the roundabout on Barnoldby Road. Without wanting to compromise the service provided as the 9/10 route is an excellent service and as there are no recorded accidents the officers' recommendation is that (at the current time) there will be no further action taken.

The Parish Council felt that should there be any planning applications or amended application in this area this should be looked at again. Councillors also felt that this should be flagged up the highway safety manager when she visits the office later this month.

b) To receive a request to cut back the laurel bush on Parish land.

The Parish Council viewed photographs from a driver's view of the bush in question and agreed that it requires cutting back. As this put up by a resident the Clerk is to write to them asking that this bush is cut to fence height or below.

RESOLVED: The Parish Council agreed to write to the representative of the householder who installed the bush on Parish Land.

The Clerk was asked to report a Pygott & Crone sale sign in the hedge bottom on Barnoldby Road.

The Council discussed the damaged verge on Ings Lane that has been caused by vehicles passing the installation of services to the Bridge House development. It was reported that the contractors have not been asked to reinstate this area as it cannot be identified who caused the damage.

RESOLVED: The Clerk was asked to write to NELC planning enforcement to investigate the claims that the contractor installing services does not have to reinstate the grass verge on Ings Lane.

12.04.2017 To consider holding the Parish's own Waltham In Bloom Competition.

The Parish Council felt that this competition enhances the street scene of the village and encourages businesses and allotment holders to take part.

RESOLVED: The Parish Council agreed to hold the Waltham in Bloom Competition again this year with promotion on the website and Facebook page.

13.04.2017 To consider entry into the CPRE Best Kept Village Competition.

Having received the entry forms the Parish Council considered entry into this competition. The entry cost is £25 this year.

The Council discussed ideas for sponsorship and suggested that a £50 donation be made for any business wishing to sponsor a flower tub in the village.

Councillors' also discussed setting up a working group to put forward ideas that could be made to improve our chances in the regional competition. It was suggested that the budget remains as last year for plants with additional attention being given to sponsored tubs.

RESOLVED: The Parish Council agreed to enter the Best Kept Village Competition at a cost of £25.00. Sponsorship letters are to be delivered to all the local shops and businesses and a Working Group comprising of Councillors Conolly, Kiddle-Bailey, Woodliff, Teanby and Gordon is to be set up to look at ideas to improve our chances in the regional competition. Residents are invited to put forward ideas also.

14.04.2017 Website.

a) To promote the launch of a new website.

The Clerk announced that the new website would launch on 13th April 2017. There will be some snagging work to be carried out after its launch, but the best way of knowing these glitches will be working with the site live.

15.04.2017 To receive any reports from the following working groups:

(a) Gravel Pit Allotments.

Contractors meetings have been arranged to view the trees at the allotments. The Clerk will add the quotations for work to be carried out to a future meeting.

Once the rents have been paid the allotments group would like to organise another working day to remove the remainder of the debris. The banners showing allotments are available for rent are also to be put back up to encourage new allotment holders.

(b) Station Road Allotments.

The working group are to arrange a site visit to view vacant allotments on this site.

(c) Parks and Open Spaces.

NELC have written to say that work on the hedge between land at Archer Road and Sunningdale will take place in the winter works programme starting in October 2017.

The Clerk was asked to make enquiries over the resident's petition submitted as we have no knowledge of its progression.

(d) CCTV.

There have been four requests for CCTV footage from the police this month.

(e) Public Rights of Way.

Nothing to report.

(f) Bowling Green.

(i) To receive notes from meeting held and consider possible expenditure.

Notes were read out from a meeting held with the Bowling Green on 17th March and considered several items for expenditure including replacing of the footpaths structural support boards and other suggestions put forward by the working group.

RESOLVED:

- **The Parish Council agreed to purchase a £20 garden centre voucher for the vermin catcher as a thank you for his services over the last year.**
- **The Parish Council agreed to inspect the croquet lawn, with the assistance of Mr Rutherford and upon satisfactory inspection to pay for the turf purchased at a cost of £1174.00**
- **The Parish Council agreed to the bowls club installing a small tool shed within the grounds. This is at the Waltham Park Bowls club expense.**
- **The Parish Council agreed to replace the boards around the playing green with recycled materials. The cost for materials being £1031.36 excluding VAT. The Parish Council also accepted Waltham Park Bowls Club offer of a donation towards this project of £1000.00. Waltham Park Bowls Club also offered to install the materials free of charge.**
- **The Clerk is to obtain the application forms to change the rates into Waltham Park Bowls Club name. As they are a registered sports club, a reduced rate can be applied for.**

(g) Youth.

The Chairman has contacted Mr N Strawson regarding the outstanding kick about wall project at the tennis courts in Mount Pleasant. He has given his assurance that this outstanding project will be undertaken at the earliest convenience.

The Chairman also said that he has seen a play area at Caistor that includes skate ramps. He was asked to make further enquiries about this play area, its funding and liability of insurance and bring this back to a future meeting.

16.04.2017 Parish Office

- a) To consider affiliation to the Lincolnshire Wolds Community Group Bus at a cost of £5 for the year.

Councillor Surtees having declared an interest left the room.

The Parish Council felt that it would be advisable to continue with affiliation to the Wolds Community bus as it can be used for residents wishing transport to the Tea Party etc.

RESOLVED: The Parish Council agreed to continue affiliation to the Lincolnshire Wolds Community Bus at a cost of £5 for the year.

As the time had reached 10pm the Parish Council agreed to Suspend Standing Order number 20 to allow the remainder of the items to be considered.

- b) To receive an update on representation to Waltham Windmill Preservation Society. Councillor Church declared an interest in this matter as his wife is a committee member of the Waltham Windmill Preservation Society.

The Chairman explained that at the last meeting of the WWPS a discussion took place over membership and the constitution. Despite sending representation since it being established the most recent constitution (amended 1997) does not include a member of the Parish Council on the committee. This was questioned at their AGM and as there was no resolution to amend the constitution this left the Parish Council without representation to this organisation. Cllr Woodliff felt that this should be questioned and offered as Chairman of the Waltham Windmill Trust to question this.

RESOLVED: Cllr Woodliff is to raise a question with the Waltham Windmill Trust over the constitution of the Preservation Society.

c) To consider holding a Senior Residents' Tea Party.

RESOLVED: The Parish Council agreed to hold a senior residents' tea party towards the end of May. Cllr Surtees and the Clerk are to make the arrangements and organise advertising the event.

Personal Safety and Lone Worker is to be added to the next agenda.

17.04.2017 Finance Items.

(a) To receive a list of Accounts payable up to 4th April 2017 and approve their payment.

Cheques for payment:			£ . p
4104	Mrs P Allenby March	Salary +O/T	319.80
4105	Mrs L Leach	March Salary	819.70
4106	HMRC	NI & Tax March	89.58
4107	BT Business	Phone/Internet	132.58
4108	Peter Hogarth Ltd	Toilet Rolls/cleaning products	56.74
4109	ERNLLCA	Planning Training	102.00
4110	Ross Jones	Phase 2 Well Lane Trees	1200.00
4111	Signs Express	Cemetery plates & sign for compound	112.80
D/D	Public Works Loan Board	Allotment land	1593.44
4112	Glendale Ltd	March maintenance fee	415.75
4113	R Johnson	Grave digger – March	600.00
4114	Petty cash	Petty cash	100.00

RESOLVED: Accounts approved for payment.

18.04.2017 Burial Board Committee.

a) To consider exclusion of press and public due to the sensitive nature of matters to be discussed.

RESOLVED: The Parish Council agreed to go into committee due to the sensitive nature of items to be discussed.

b) To receive items brought forward from the Burial Board.

RESOLVED: Representatives have met with Family S. This matter has now been dealt with.

The Parish Council came out of committee and ratified the decisions taken. With there being no further business the Chairman closed the meeting at 10.16pm.



Local Community News

Waltham, Brigsley & Ashby-cum-Fenby Update April 2017

Crime

There have been 18 crimes reported in the Waltham Ward during March.

In early evening of the 6th March a male was chased out of a garden in Woodhall Drive, Waltham. The female householder caught up with the male who threatened her with a knife before finally escaping. Enquiries later revealed that the male had entered the property and taken a set of shed keys. These keys were later found several miles from the home address. A male has been charged with offences in relation to the burglary and the knife.

Overnight 9th & 10th March two mountain bikes were stolen from a shed on Sunningdale after the shed door lock was prised off.

During the afternoon of 16th March, an open tool storage shed at Waltham Windmill Golf Club was entered and a quantity of power tools was stolen.

Overnight 23rd & 24th March, a company on Waltham Airfield had buildings broken into. Keys to a company vehicle were stolen, which was then used to steal the vehicle.

Overnight between the 17th and 18th March, a shed was targeted on Mount Pleasant whereby a suspect had gained entry and taken two pedal cycles.

Overnight on the 17th March, a vehicle was stolen and several other items were touched on Prospect Farm, Brigsley. This included a caravan being moved, a trailer being tampered with, but was unable to move due to it being attached to some farm equipment. The vehicle was later found in Waltham.

A different car was also found burnt out at the end of the farm track.

Overnight on the 17th March, in Waltham, a rear and front number plate was stolen from a minibus which was parked on a driveway down Skinners Lane.

During the morning of 4th March, a car parked on Kirkgate carpark was egged.

About 1pm on 18th March damage was caused to the public toilets on High Street.

Overnight on the 18th March, a car was targeted on Danesfield Avenue, whereby a sharp object has being used to scratch wording into the vehicle.

Other crimes include:

Theft of wash powder from the Spar on the 24th March.

Threats made to staff in a local hairdressers.

Three assaults

There have been four reports of ASB.

Two males on Cheapside standing in the road throwing eggs at passing vehicles.

Youths kicking at a property on Ings Lane

Dispute between a group of girls

Neighbour dispute over parking.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson matthew.stephenson@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk