

Minutes of the Meeting of Waltham Parish Council
Held in the Waltham Library on Tuesday 7th February 2017 at 7.00 pm.

Present: Councillors Archer, (Chairman), Conolly, Gordon, Guillatt, Kiddle-Bailey, Moss, Shaw, Surtees, Teanby and Woodliff, Ward Councillor I Colquhoun 5 members of the public and the Parish Clerk.

01.02.2017 Declarations of Interest.

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Gordon declared a Personal and Prejudicial Interest on item number 08.02.17(b)(2) Planning, as he lives opposite this application.

Cllrs Archer and Surtees declared a DPI on item 10.02.17 (e) Public Rights of Way as they have submitted a comment for update on Footpath 72.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None

02.02.2017 To receive any apologies from Members not able to attend the meeting

Apologies were received from Councillor Barratt, Sadler and Ward Councillor Philip Jackson.

The Chairman read out the procedure on the recording of Waltham Parish Council meetings.

03.02.2017 Open Forum Under Suspension of Standing Order No 21.

RESOLVED: The Parish Council agreed to suspend Standing Order number 21 so that residents were able to speak. Items will be listened to and if appropriate will be taken into consideration under the relevant agenda heading.

A resident wished to make the Council aware of the poor condition of the cut through from Chadwell Springs to Marion Way. There is litter and dog waste strewn along this pathway. The resident enquired if this area could be cleaned and a bin installed.

The Chairman explained that the responsibility for cleaning this area is with North East Lincolnshire Council and that the Clerk would report this matter to them at the earliest opportunity. Regarding a new bin, the Parish may be in a position to place in bin in this location if the Local Authority do not have any available, but this will need to be added as a future agenda item for expenditure.

A resident enquired if there has been any update on plans for increasing the school places in the village, any update on Fairway land and to inform the Parish Council that there are tree roots lifting the pavement near to the post box on Archer Road.

The Chairman said there has been no update from the education provision department at North East Lincolnshire Council, the Clerk explained that the access for Fairway land remains with our solicitor and the tree roots damaging the pavement will be reported to NELC for attention.

A resident asked about the new Parish Council website. The Chairman said that there will be an update later in the meeting.

A resident enquired if the Parish Council was confident that the Great British Spring Clean event has been advertised well enough. The Clerk was asked to respond and explained that the message has gone out on social media, the press have been informed and further advertising of the event will take place closer to the event.

The resident then enquired about the kick about wall, to which the Chairman explained that the volunteer contractor did not get chance, with work commitments, to carry out this free service before the winter weather set in and as the ground is too wet too access at the moment he will speak to the contractor himself when the ground dries enough to access with heavy plant and machinery.

The resident then enquired as to what the Parks and Open Spaces Working Group's ideas are so far on next year's Best Kept Village competition, in particular the planters located near to the shops and the cenotaph corner. The Chairman explained that the budget had only been set in January and the working group met on Friday to view the village. It was explained by the Clerk that there are no plans to include the planters on the cenotaph for advertising as it was felt that this would not be appropriate.

The resident then enquired if the Local Community Led Plan could be added to next month's agenda and how the suggestions and wishes of the public can be given further consideration. The Chairman explained that the Community Led Plan is not a Parish Council document; it is a document that the Parish Council agreed to adopt in July 2015 as it represented the views through a wide consultation process of the residents of this village. It is not a document that the Parish Council or the public can amend or alter. If the steering group who aided the production of this plan wished to re-form; they could look into how additions could be made to this document, but this would have to fit in with the Planning for Real process on which this document was drawn up.

The resident then informed the Parish Council that the Kings Head were successful in their appeal, however conditions were applied and some of the signage does have to be removed. The Clerk confirmed that she has not received notification of this appeal decision.

A further resident wished to thank the Parish Council for arranging for the village trees and bushes to be cut back and cleared up by the Local Authority.

The Chairman thanked the residents for attending and providing their valuable thoughts on matters appertaining to the village.

The Chairman reconvened the meeting.

04.02.2017 To consider and approve the Minutes of the Meeting held on 10th January 2017 and Extra Meeting held on 17th January 2017.

RESOLVED: The minutes of the Meeting of 10th January 2017 and Extra Meeting of 17th January 2017 were considered and signed as a true record.

05.02.2017 To receive a report from Police Liaison.

The Clerk read from the police report attached and residents have been urged by Humberside Police to ensure that all property is secure as there have been several incidents of insecure cars and sheds having property stolen from them.

It was suggested that this reminder is put on to Facebook.

RESOLVED: It was agreed to put information from the police on to Facebook.

06.02.2017 Clerk's Report & Correspondence received since meeting of 10th January 2017.

a) A resident has written with concerns over the speed of traffic using Barnoldby Road.

The Parish Council questioned if the speed camera could be used in other areas of the village rather than just Cheapside. It was felt that the Clerk should make enquiries.

RESOLVED: It was agreed to write to the speed camera enforcement team to see if it is possible to enforce other areas of the village including Barnoldby Road. The Clerk is to write back to the concerned resident.

b) A resident has reported trees overhanging the footpath in Chadwell Springs.

The Parish Council have in the past written to the homeowners of overhanging trees and bushes to avoid action being taken against them by the Local Authority. It was felt that these trees should be viewed before letters are sent.

RESOLVED: The Parish Council agreed to view these trees and bring back photos to the next meeting.

c) NELC has confirmed that the new Local Plan has been submitted to the Secretary of State for consideration.

Waltham Methodist Church on Cheapside is presenting a Festival of Chocolate on Saturday 11th February 2pm until 4pm, free entry with lots of games and refreshments.

Waltham Windmill Trust is looking to recruit staff for the upcoming season. Anyone interested should write to the Trust Secretary at Waltham Windmill.

Waltham Windmill Preservation Society is holding a Table Top Sale on Saturday 11th February at St Giles Church Hall in Scartho. Doors open at 9am.

RESOLVED: It was agreed to advertise the events taking place on the Facebook page.

The Clerk reported to the Chairman that there has been no report from the Fire Authority for some time. The Chairman as parish representative visited Waltham Fire Station on their training evening but none of the fire fighters were able to provide any information.

The Parish Council were most concerned that we were not in receipt of any update on Waltham Fire Station and suggested writing to Humberside Fire Authority with their concerns, copying in Ward Councillor Philip Jackson as he is a member of the board.

RESOLVED: The Parish Council agreed to write to Humberside Fire Authority for an update on Waltham Fire Station.

07.02.2017 To receive and confirm progress on the action sheet.

The Clerk said that in order to purchase the Mobile CCTV units through PCC funding a donation would be required from all the Parish Councils. Some Parish Councils now have their own systems in place and would not be interested in taking part therefore that would put extra pressure on remaining councils to contribute. The Clerk is to relay this to the other Parish Councils.

The donation from the Carols on the Green has been passed on to the Waltham Guides. Martin Vickers has not yet responded to the invitation to attend a Parish Council meeting.

NELC have not confirmed if they are able to provide an additional recycling sign on Archer Road.

RESOLVED: The Parish Council agreed to purchase a new recycling sign for Archer Road if funding from NELC was not forthcoming. The Ward Councillors may be able to assist with a contribution if within their timescale for funding projects.

The developer was looking into the responsibility for reinstating the grass verge on the corner of Cheapside and Brigsley Road. The Parish Council have not heard back from them so forwarded this to the NELC planning department.

There is to be a meeting with Angela Cullerton of Neighbourhood Services at NELC at the end of February/beginning of March. A report will be brought back to the next meeting.

The Clerk produced photographs of the developing website and explained to the Councillors and members of the public that this is a huge undertaking and that to date over 760 documents, photos and pieces of information have been written, collated and sent to the web company. The Clerk stressed that she is very keen to see this new site up and running but does only work part time and has other duties to perform. She hoped to have this as an agenda item at the next meeting.

08.02.2017 Planning.

a) Planning decisions, correspondence and planning matters:

- (i) Application DM/1084/16/FUL 91 High Street, Waltham has been approved under delegated powers by NELC.
- (ii) Enforcement are looking into a report that work has been carried out on 9 & 11 Cheapside without conservation area approval.
- (iii) Application DM/0579/16/OUT Land at Grimsby Road, Waltham has been refused by the NELC planning committee.

b) Planning applications received and to be considered:

1. DM/0058/17/FUL 45 Golf Course Lane, Waltham

Conversion of roof space with external timber clad, dormer to rear and alterations.

RESOLVED: Waltham Parish Council recommended refusal of this application as the design and construction is not in keeping with other properties in this area. The position and size of the large glass doors/windows to a third floor will be overlooking two neighbouring properties/gardens and will have an impact on the neighbours' privacy. The extended flat roof was felt to be over intrusive. Similar third floor extensions in this location have applied for windows that are rooflights, which do not overlook neighbouring properties but allow light in to a room from an aerial position.

2. DM/1206/16/FUL 79 Barnoldby Road, Waltham

Retrospective application to erect fence and gate around dwelling boundary.

RESOLVED: Waltham Parish Council recommended refusal of this application as presented as there were concerns on grounds of highway safety of driver's visibility of pedestrians on the footpath when exiting this high surrounding fencing. Planning policy states that solid fencing adjacent to a highway must not exceed 1mtr based on the safety factor. This 6ft high fence surrounding a corner plot will also have an impact on the street scene of this main road property, whereas reducing the height from 2mt to 1mt along this elevation would allow sufficient vision for vehicles accessing and exiting the drive to the property.

3. DM/1194/16/FUL Waltham Airfield, Waltham

Additional storage area as an extension of temporary on site construction compound to support the onshore cable installation for Hornsea Project One (further to DM/0922/16/FUL).

RESOLVED: Waltham Parish Council recommended approval of this application with the condition that the public right of way be reinstated to its former position and land condition as previous to this application once the temporary use has ended.

09.02.2017 Pavements/Street Lighting/Highways

a) To receive response re footpath on North East side of Cheapside.

The Parish Council were most concerned over the location of the footpath proposed on the plans drawn up for the Section 106 agreements associated with development number DM/0798/15/OUT. It was suggested that the Parish Council challenge this decision and write to the planning manager at NELC.

RESOLVED: The Parish Council agreed to write to challenge the decision taken over the location of the footpath associated with the plans drawn up for the Section 106 agreement for application number DM/0798/15/OUT. A copy of the letter is to be sent to the Ward Councillors and Councillor Burton.

b) To receive quote and view mock-up of changed Waltham in Bloom sign.

After some technical difficulties with the projector the Parish Council viewed the mock-up of the signs. It was felt that the signs should read, Category Winners 2014 & 2016 with Best Kept Village 2017 underneath.

RESOLVED: It was agreed to order the amended signs at a cost of £25 plus VAT each, rather than new signs at a cost of £180 plus VAT each. 5 signs are required.

c) To discuss changes announced by NELC to Tollbar roundabout.

This issue created much discussion. The Parish Council were most concerned that the local authority seem to be rushing into this decision and felt that removal of the roundabout altogether and placing traffic lights similar to Weelsby Road/Peaks Parkway junction would be a mistake for this location. It was also felt that the Parishes should be consulted with a full set of plans for the proposal.

The Parish Council agreed to suspend Standing Order number 21 to allow residents' input.

The Chairman then reconvened the meeting. Having considered all the points raised the council then reached an agreement on action to be taken.

RESOLVED: The Parish Council agreed to write a letter to be read by Cabinet members at their meeting later this week, outlining this Parish Council's concerns.

d) Chairman to report on meeting held with Highways officer at NELC.

The Chairman explained that there has been little progress on outstanding highways matters since the last meeting. It was suggested by Councillors that the zebra crossing on Barnoldby Road is humped and repainted in order to slow traffic down in this location.

RESOLVED: It was agreed to add the suggestion of humping and repainting the zebra crossing on Barnoldby Road to the highways list. Meetings have been scheduled for the remainder of the year with this officer.

e) To put forward highways for consideration for repairs to NELC.

The Parish Council has been informed that there is some government funding for larger areas of highway repairs and we have been asked to submit a list of streets for consideration.

The Clerk suggested that as the majority of the complaints received at this time are for Elm Road and Marian Way these two areas are considered.

RESOLVED: The parish Council agreed to put forward Elm Road, Marian Way, High Street (outside Italian Affair & M Thornley Saddlery) Ings Lane/Grove Lane corner, Fairway to the pelican crossing on the High Street and the zebra crossing on Barnoldby Road forward for consideration.

The Parish Council was informed that a bush has been planted in the verge on Chestnut Road. The Co-op car park has been relined, the Parish Council wished to thank the owners for carrying out this work.

There have been some trees removed from the edge of the highway on Cheapside/Elm Road area. The Clerk was asked to check if permission had been sought.

10.02.2017 To receive any reports from the following working groups:

(a) Gravel Pit Allotments.

(i) To discuss site visit to view trees on allotment boundary.

Cllrs Archer and Kiddle-Bailey and the Clerk attended site with the adjoining householder and took some photographs of the trees causing concern. The Parish Council felt that this should be put forward for budget consideration and a schedule of works be drawn up along with approaching the tree officer. A report should be brought back to a future agenda.

RESOLVED: It was agreed to put tree works at the allotments forward as a budget item for consideration and a report to be brought back to a future meeting. The Clerk is to inform the householder of this action.

(b) Station Road Allotments.

Nothing to report.

(c) Parks and Open Spaces.

(i) To receive further details for amended In Bloom signage for village entrances.

This item was covered under highways.

The Clerk reported on Parks and Open Spaces working group site visit that took place on 3rd February in Grove Park. The paths and footways are clear without any standing water; there are some vehicle ruts in the main entrance on Ings Lane and the verge opposite. The old bin still requires removal however it will need vehicle entry as it is an old concrete bin.

The beck is running clear and the tree with the wound is no worse and continues to be observed. The removal of the old elderberry bush has made a big difference as you enter the park from Elm Road.

There are two small self-set trees that have rotted and are leaning over. These will require removal. The land neighbouring the park, where new development is taking place, appears quite stark; however this is because the land was previously very overgrown. The Park is looking neat and tidy, well used and very clean for this time of year.

(d) CCTV.

The system is running well without any reports of issues.

(e) Public Rights of Way.

Cllr Archer declared an interest on this matter as he has submitted comments to NELC as an update.

Cllrs Archer and Surtees left the room. As the Clerk was providing information only Cllr Conolly remained as no vote was to be taken.

Vice Chairman Cllr Woodliff took the Chair.

The Clerk read a letter sent to the planning committee by Mr M Archer regarding an update on Footpath 72. This letter confirmed that the new bridges have been installed which Mr Archer helped to facilitate and the vegetation on the central section has been cleared. NELC officers have informed Mr Archer that they only intend to open part of Footpath 72 as the route through the fishing pond and electricity substation could not be accessed, meaning Footpath 72 will be opened as a cul-de-sac walk and the public will not be able to walk the whole route.

Ward Councillor Iain Colquhoun said that a written report has been requested for the next planning meeting.

Cllrs Archer and Surtees returned to the meeting

Cllr Archer was asked to retake the Chair.

(f) Bowling Green.

The Clerk confirmed that she is awaiting a date for a meeting from the Chairman of Waltham Park Bowls Club.

(g) Youth.

As discussed earlier the Chairman said he will put pressure on the contractor to get work on the kick about wall completed as soon as the ground conditions allow vehicles to access.

It was also discussed about the possibility of moving or raising the teen shelter at Mount Pleasant as the ground underneath is very wet and boggy and therefore is not used to its full potential.

RESOLVED: The Clerk was asked to obtain quotations on raising or moving the teen shelter and bring these back to as a future agenda item.

Cllr Gordon offered his apologies as he had to leave the meeting early. Cllr Gordon left the meeting.

11.02.2017 Parish Office

- a) To consider purchase of litter collection trolley and storage facility for litter picker.

Councillors viewed various options of trolleys for the litter picker. It was felt that the Glasdon trolley was most robust and would best suit our needs. The Parish Council also felt that a storage facility for it within the area at the back of the library would be advisable. The Ward Councillors offered to fund the litter picker's trolley, this was gratefully received.

RESOLVED: The Parish Council agreed to purchase a Glasdon litter picker trolley at a cost of £677, with assistance from the Ward Councillors. The Parish Council also agreed to purchase a wooden storage shed at a cost of £194.00 from B & Q.

- b) The Clerk is booked to attend lone workers/personal safety training at NELC on 2nd March 6-8.30pm.

Cllr Conolly has not had any response on linking the alarm but would chase this matter.

12.02.2017 Finance Items.

- (a) To receive a list of Accounts payable up to 7th February 2017 and approve their payment.

Cheques for payment:			£ . p
4086	Mrs P Allenby	Jan Salary + O/T	265.00
4087	Mrs L Leach	Jan Salary	823.40
4088	HMRC	NI & Tax Jan	75.98
4089	Southern Electric	Office Oct16-Jan17	283.08
4090	Equip Ltd	CCTV & 20mph signs	186.00

4091	Glendale Ltd	Dec/Jan Maint + Elderberry work	1425.50
4092	R Johnson	Grave digging	580.00
4093	Petty cash	Petty Cash	50.00

RESOLVED: Accounts approved for payment.

13.02.2017 Burial Board Committee.

- a) To consider exclusion of press and public due to the sensitive nature of matters to be discussed.

RESOLVED: The Parish Council agreed to go into committee due to the sensitive nature of items to be discussed.

- b) To receive items brought forward from the Burial Board.

RESOLVED: Sunday funerals would be allowed under exceptional circumstances, should these take place then the Clerk is to place a notice on the fence at the cemetery to make visitors aware.

RESOLVED: After receiving ERNLLCA advice it was agreed to send out a letter to Family S after 14th February.

14.02.17 Personnel Items:

The Parish Council had received a request from the Parish Clerk to consider allowing her to rent an allotment. The Clerk left the room whilst this matter was discussed.

RESOLVED: Permission was granted for the Clerk to rent an allotment in the village of Waltham as there are vacant plots without any waiting list. Her rent is to be paid to a Councillor where a receipt will be issued.

The Clerk was recalled to the meeting.

The Parish Council came out of committee and ratified the decisions taken. With there being no further business the Chairman closed the meeting at 9.55pm.



Local Community News

Waltham, Brigsley & Ashby-cum-Fenby Update February 2017

Crime

There have been 14 crimes reported in the Waltham Ward during January.

Overnight 17th & 18th January a black Scott hybrid cycle was stolen from an insecure shed on Grimsby Road, Waltham.

Over the same night, a Ghost mtb was stolen after a garage on Danesfield Road was forced to gain entry.

Number plates were stolen from a car parked on The Tilted Barrel during the early hours 9th January.

During the afternoon of 28th January a car parked on Woodall Drive was entered. A TV, cash and DVD's were stolen.

Overnight 28th & 29th January a car left insecure on its drive on Archer Road was entered. A Satnav and tools were stolen.

A Satnav was also stolen from another insecure car parked on Archer Road over the same period.

A window on the old railway carriage at Waltham Windmill was smashed after an object was thrown at it sometime between 4th & 6th January.

About 11.15 am on 25th January an altercation took place on Brigsley Road. During the incident, one of those involved broke the wing mirror of a parked vehicle.

Other crime include a shop theft from Co-Op, an assault, a sexual offence in relation to social media, theft of a coat from a premises on High Street, and a race incident

There has been one report of ASB regarding youths causing annoyance on Kirkgate on 23rd January.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson matthew.stephenson@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk