

**Minutes of the Meeting of Waltham Parish Council Burial Committee
held on
Monday 22nd May 2017 at the Parish Office.**

Present: Cllr K Shaw, Cllr K Kiddle-Bailey, Cllr P Surtees, Cllr P Woodliff and the Clerk Mrs L Leach.

1245:

To appoint a Chairman for the Burial Board for the year 2017/2018.

Cllr Shaw was nominated and unanimously voted as Chairman for the year 2017/2018.

1246:

To appoint a Vice Chairman for the Burial Board for the year 2017/2018.

Cllr Surtees was nominated and unanimously voted as Vice Chairman for the year 2017/2018.

1247:

Declaration of Interest.

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None.

(b) To note dispensations given to any member of the council in respect of the agenda item listed below.

None.

1248:

Open Forum.

No residents attended.

1249:

Apologies.

Cllr Sadler offered her apologies

1250:

Minutes of Previous Meetings.

The minutes of the meetings held on 3rd April 2017 were considered, approved and signed as a true record.

1251:

Burial Grants.

The following Burial Grants were signed:

Name	Grant	Section	Plot
Mrs SM Baker	1196	H	BD02
Mr SG Baker	1197	H	BD03
Mr C Braddy	1198	I	C15
Mrs R Wright	1199	H	BD04
Kirklees Residential Home	1200	I	C16
Mr M Brown	1201	H	BD05
Mrs KA Smith	1202	H	BD06
Mr & Mrs R Darnill	1203	H	BD07

1252:

To discuss items noted at the site visit held earlier.

It was felt that the front of the cemetery needed strimming. There is a bee's nest noted near to a tree at the entrance. It

appeared that some of the kerbed plots required weed killer and that the membrane under some of these is not to the edge.

The area at the bottom of the cemetery in Section I requires weed killing and clearing.

Three plots were identified to have stones install on them.

A meeting with the contractor was suggested.

RESOLVED: The Clerk was instructed to carry out actions as per site visit 22nd May 2017.

1253:

To receive advice from ERNLLCA on relinquishing a grave.

The members felt that as this matter may require the return of fees paid this matter should be taken to full council.

RESOLVED: The Burial Board agreed to take this matter to full council.

1254:

To receive a quotation for stoning of three extra kerbed plots.

The Clerk presented the quotations received.

RESOLVED: The Clerk is to arrange for the work to take place to stone a further three kerbed plots.

1255:

To receive a quotation for fixing fence at cemetery.

The Clerk explained that the quotations for this work have not yet been received. The decision was deferred to the next meeting.

1256:

To discuss planting in front of the cemetery.

The members felt that this area could be improved; however the lack of natural light due to the trees and hard ground would cause problems in planting up this area.

RESOLVED: It was agreed that the Clerk should arrange to have the front strimmed and the burial board would seek help from volunteers to plant up and maintain the entrance.

1257:

To consider any items to be taken to Full Council.

RESOLVED: The Burial Board agreed to take the advice from ERNLLCA of relinquishing a grave to full council.

Date of Next Meeting:

The next Burial Board meeting is to be held on Tuesday 29th August 2017 starting at 7pm in the Parish Office.

With they're being no further business to discuss, the meeting closed at 10.24am