

Minutes of the Meeting of the Waltham Parish Council held in the Waltham Library on Tuesday 1st August 2017 at 7.00 pm.

Present: Councillors M Archer, Barrett, Church, Conolly, Gilliatt, Gordon, Moss, Shaw, Surtees, Teanby and Woodliff, Ward Councillor I Colquhoun, 6 members of the public and the Parish Clerk.

01: 8/17 Declarations of Interest:

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Woodliff declared a Personal Interest on item 10: 8/17(b) (2) as he has been consulted as a neighbour on this application.

Cllr Archer and Surtees declared a DPI in item 12: 8/17 (e) should the public right of way discussion become about Footpath 72 as they own land that this public footpath runs through.

Cllr Conolly declared a Personal Interest in item 12: 8/17 (e) should the public right of way discussion become about Footpath 72 as she previously worked on this when employed by the Local Authority.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None.

The Chairman reminded members that should an interest become apparent further in the agenda this should be declared at the time. The Chairman also read out the procedure on the recording of Waltham Parish Council meetings.

02: 8/17 To receive any apologies from Members not able to attend the meeting:

Apologies were received from Councillors Kiddle-Bailey and Sadler. Ward Councillor Philip Jackson also offered his apologies.

03: 8/17 Open Forum Under Suspension of Standing Order No 21.

No residents wished to speak.

04: 8/17 To consider and approve the Minutes of the Extraordinary Meeting held on 27th June 2017 and Meeting held on 4th July 2017.

RESOLVED: The minutes of the Extraordinary Meeting of 27th June 2017 were considered and approved; the minutes of the Meeting of 4th July were considered and approved. The Chairman then signed both of these sets as a true record.

05: 8/17 To receive a police report.

The Clerk read from the report attached.

The Chairman explained that the new Chief Inspector said at a recent Town and Parish Council meeting that she is looking at policing in rural areas and the Parish Council felt this would be a good opportunity to invite the Chief Inspector and the Sergeant to the Parish Council to discuss her ideas.

RESOLVED: The Parish Council agreed to invite the Chief Inspector and Sergeant to the Parish Office.

Items 06: 8/17 & 07: 8/17 were not on the agenda this was an error.

08: 8/17 Clerk's Report & Correspondence received since meeting of 4th July 2017.

The Education Officer for NELC has asked for a slot on the September agenda to update the parish on education provision in Waltham. The Parish Council welcomed this and asked the residents present (who are members of WRAG) to inform the action group and the Clerk is to advertise her presence to attend the next meeting in the usual manner.

The Clerk has received a letter from a resident over NELC's lack of maintenance of the Archer Road/Sunningdale land. This has been passed on to the Ward Councillors.

The Clerk had also received an anonymous letter regarding the conduct of the driver of a refuse lorry. The Parish Council do not action anonymous letters and as this related to NELC this was also forwarded to the Ward Councillors.

The Clerk has been informed by a resident that NELC are planning to have tree preservation orders put on the trees in Cheapside from Elm Road to Golf Course Lane. The Parish Council supported this proposal as it will ensure that the street scene is protected. The Ward Councillors noted that the Parish Council had not been consulted directly and would enquire if this was the protocol as the TPO affects 20 trees in the village.

The Parish Council noted that there was an article in the Grimsby Evening Telegraph recently that assured residents that the Waltham Fire Station is to remain open despite having a significant number of calls less than Peaks Lane.

RESOLVED: The Parish Council agreed to write to Humberside Fire Authority to clarify the contents in this article.

09: 7/17 To receive and confirm progress on the action sheet since publication

Work is to start on the kick about wall this week. The Clerk chased up the services maintenance schedule from NELC, however did not get the information the Parish Council was promised. The Clerk is to seek clarification from the department. Cllr Teanby has completed the preliminary plan for Fairway land and this is for discussion later on the agenda, as is the need for emergency work to the trees.

The Council members discussed the taking over of the grass cutting services from NELC and felt that they needed to firm up a price from contractors for a three year contract. Also the Clerk is to contact ERNLLCA for any advice and support they are able to provide. The Ward Councillors said that they would support this transfer of services.

RESOLVED: The Clerk is to contact ERNLLCA for advice on taking over of the grass cutting contract from NELC and bring back the information to a future meeting.

10: 7/17 Planning.

a) Planning decisions, correspondence and planning matters:

(i) The following planning matters are to be considered:

The Clerk was asked if NELC have been in touch regarding the banner on public land. The Chairman explained that if a discussion was to take place over this issue then he would have to declare an interest in this matter. The Clerk merely reported that the enforcement team at NELC have been in touch to say they are investigating this matter. The Clerk was asked to chase this up with them.

The Parish Council discussed the advertisement that was noted in the Grimsby Evening Telegraph that states that NELC are use their land on Muirfield for a substation. The Parish Council were concerned that they had not been consulted on this matter and the Clerk confirmed she had spoken to Simon Jones the acting Monitoring Officer who stated that as the land is owned by NELC any development of this area would be dealt with under permitted development and that full planning is not required. Should the Parish Council wish to make any observations they should do so as per the advertisement in the Telegraph before 22nd August.

This created much discussion and questions were raised as to whether the adjoining residents had been notified. Concerns were shown over the Parish awarded hedge that surrounds this site and the ornamental trees that add character to the street scene in this location. The members also felt that having access to this substation from Barnoldby Road would be dangerous from this very busy main road.

RESOLVED: The Parish Council agreed to submit their concerns to Simon Jones acting monitoring officer by 22nd August 2017.

(ii) The following planning decisions have been received from NELC:

DM/0445/17/FUL, 36 Chadwell Springs, Waltham
 DM/0468/17/FUL, 61 Westfield Road, Waltham
 DM/0389/17/FUL, 19 Laburnum Avenue, Waltham
 DM/0427/17/FUL, 13 Gleneagles, Waltham
 DM/0538/17/FUL, 10 Golf Course Lane, Waltham

All the above have been approved under delegated powers by NELC.

b) Planning applications received and to be considered:

1. DM/0688/17/FULA 2 Elm Road, Waltham

Demolish existing attached pool house and erect single storey extension

RESOLVED: Waltham Parish Council recommended approval of this application.

2. DM/0689/17/FUL 40 Mill View, Waltham

Extensions and alterations to include conversion of garage to lounge and roof lift to provide first floor living accommodation.

Councillors Woodliff having declared an interest in this application left the room. Cllr Gordon felt that he should declare an interest as he is a member of Councillor Woodliff's extended family and he also left the room.

RESOLVED: Waltham Parish Council recommended approval of this application.

Councillor Woodliff and Gordon returned to the meeting.

3. DM/0674/17/FUL 12 Birkdale, Waltham

Retrospective application for the retention of 2metre high boundary comprising of timber fence and dwarf wall.

RESOLVED: Waltham Parish Council recommended refusal of this application because of the visual impact on the street scene.

4. DM/0607/17/FUL Helsenor, Cheapside, Waltham

Erection of seven dwellings, including garages, landscaping, access and extension to footpath – Amended Plans.

RESOLVED: Waltham Parish Council, having carefully considered the amended plans, recommended approval of this application with the condition that permitted development rights are removed from plots 6 & 7 so that the attic space cannot be used for habitable living without planning permission being sought as suggested by the applicant.

5. DM/0541/17/FUL 3 Home Paddock, Waltham

Erect single storey extension to existing garden room, various external alterations to main dwelling to include installation of dormer and rooflights, creation of new driveway and access – Amended Plans.

RESOLVED: Waltham Parish Council recommended refusal of this amended application. There are no supporting documents on the use of the extended studio and existing garage. The Parish Council felt that the buildings could be for habitable use. Any such conversion should be used only ancillary to the main dwelling without being let or sold as a separate dwelling, such use was not mentioned in the application.

The Parish Council also noted that the new roof lights shown on the plans on the main dwelling would appear, by their low positioning, to allow anyone using this area to look over into neighbouring properties, especially if balcony style roof lights are installed. Roof lights are normally placed on a roof where there is no overlooking, or at a height that restricts overlooking but still allowing natural light into the attic. The Parish Council were concerned that there were no plans shown for the third floor (current attic space) on the drawings.

11: 7/17 Pavements/Street Lighting/Highways

a) To report on meeting held with Highways officer on 5th July 2017.

The Chairman reported on a meeting held with a highways officer regarding outstanding highway issues for the village. Councillors were keen to push for a clearway on Station Road as news evolved that the Tollbar re-design is being looked at again. It was also felt that clarification on what stages and when the measures for improving the zebra crossing on

Barnoldby Road will take place. Councillors also discussed the suggestion of the removal of a pedestrian barrier from outside the Cabin area and installation of a staggered barrier on The Limes side of Barnoldby Road. The Chairman is to seek a site visit from highway safety officers to this site. There has been no update on work to re-line New Road or Cross Street and the Grove Park sign and speed indicator signs have still yet to be moved.

RESOLVED: The Chairman is to arrange a site visit with the highways safety officer to visit the zebra crossing on Barnoldby Road.

Councillors reported that a hedge on the corner of Elm Road and Cheapside is encroaching and obstructing the view of drivers exiting this junction.

Street lights number 14 & 16 Brigsley Road are permanently switched on and the speed sign on Grimsby Road is covered by a tree which has damaged it by rubbing against it.

The Clerk was asked to report these matters through to NELC.

12: 7/17 To receive any reports from the following working groups:

(a) Waltham in Bloom/ Best Kept Village.

(i) To consider date for Waltham in Bloom presentation.

The members discussed the Waltham in Bloom competition and judges were appointed for the various categories. It was felt that an independent judge should be appointed for the Best Kept Garden category.

RESOLVED: It was agreed to hold the presentation evening on Friday 1st September 2017. The Clerk is to book the meeting room at Waltham Library for this event and source the trophies and prizes as normal. The Parish Council also agreed to approach an independent judge for the Waltham in Bloom best kept garden category.

Councillors were thanked for their efforts in cleaning, weeding and tidying the village in preparation for the CPRE Best Kept Village judging. The Chairman also said that the residents and businesses have gone to great efforts this year as there are some wonderful floral displays on show.

(b) Parks and Open Spaces.

(i) To discuss Fairway land and consider any recommendations.

The Parish Council discussed the draft plan as presented by Cllr Teanby for the possible future use of Fairway land. Cllr Teanby was commended for his investigation and the effort taken in researching this item. Ward Councillor Iain Colquhoun explained about the new ward funding scheme and said he will forward details to the clerk. The Council discussed this land and their aim to ensure that it is accessible for walking, cycling and disabled use.

Councillors went on to discuss a tree located in the far right hand corner as you approach from the adjoining land on Grimsby Road. Parks and Open Spaces members who have visited the site expressed extreme concern over this tree in the corner which is severely bent over and are fearful that it will fall into neighbouring gardens and outbuildings.

RESOLVED: The Parish Council agreed as a matter of health and safety to remove the dangerous tree that is overhanging neighbouring properties on Fairway. This work is to be carried out as soon as possible. The estimate of £1,400 to carry out this emergency work was approved.

A resident wished to speak on this matter.

RESOLVED: The Parish Council agreed to Suspend Standing Order number 21 to allow the resident to speak.

The resident wished to confirm that the tree overhangs her property and that it is in danger of falling. She also wished to point out that there may have been some fly tipping in this area which could possibly include hazardous materials.

The Parish Council thanked the resident for this information and the Chairman reconvened the meeting.

Members felt that the priority at this time was to clear the dangerous tree. Additional work will need to be undertaken to remove any fly tipping from this area before the public have access to this land.

The Parks and Open Spaces members notified the council that they have swept the path at Grove Park and have gritted the bridge onto Elm Road and weeded the tubs around the Cenotaph. They will carry out an inspection of any low/overhanging trees in Grove Park as soon as possible.

Cllr Teanby asked if the Parish Council would look into barriers and signs to assist the assembly of the Parade at the Cenotaph. The Council felt this would be a good idea and agreed to look into this as part of the documents produced for the parade.

RESOLVED: The Parish Council are to look into barriers for the assembly area of the Parade at the Cenotaph to be used on Remembrance Sunday.

(c) Station Road & Gravel Pit Allotments.

(i) To consider new lease for Cadent Gas Ltd for gas governor building.

Cllr Archer asked to be excused from the meeting at this point. Cllr Woodliff was asked to take the Chair.

Cllr Conolly explained that she and Cllr Archer had looked at the proposed new contract and was concerned that Cadent Gas Ltd was a newly formed company without a trading history. The Parish Council felt that some assurance by way of National Grid plc subleasing would be a better option to them. If National Grid would not agree to sublease then it was felt that we should agree to the assignment if National Grid were prepared to act as guarantor.

Cllr Conolly offered to assist in drafting a letter to National Grid.

RESOLVED: It was agreed that Cllr Conolly is to assist in drafting a letter to the National Grid solicitors regarding assignment of the lease.

The allotments working group are to walk around the site in a few weeks to assess allotments not being tended.

(d) CCTV

Nothing to report

(e) Public Rights of Way

Work on the overhanging branches on footpath 66 that runs adjacent to the allotments has been completed.

(f) Bowling Green.

(i) Update on Petanque area funding.

The Clerk explained that Waltham Park Bowls Club are currently collecting new prices for the materials to complete the Petanque area as they were last sought in February. The Parish Council have already agreed to purchase the materials for this project and the Bowls Club will provide the labour.

(ii) To receive details from working group of observations on Bowling Green.

Members have noted that there is an area in the centre of the green that has turned brown. The Clerk has questioned the Bowls Club over this and they have confirmed that there is an issue with the irrigation system. The system has been looked at and work is required to the irrigation system at the end of the season. The Club have confirmed that the area is still playable and they are monitoring this very closely.

The Parish Council felt that the offer of advice from a professional green keeper could be forthcoming if the Bowling Club felt it was necessary.

Cllr Archer returned to the meeting and was asked to take the Chair.

Cllr Archer in the Chair.

(g) Website

The Clerk wished to inform the Parish Council that the new website has had over 52,000 views since it was launched in April.

(h) Youth.

(i) Update on kick about wall at Mount Pleasant.

As reported earlier the start of the kick about wall is due to start on 2nd August. The tennis court refurbishment is underway and the Clerk was asked to chase NELC in clearing away the

bags of rubbish collected from this area. The Parish Council are also to look at some small pot holes that have appeared in the surface of the court.

Cllr Gordon left the meeting as he had a prior engagement.

13: 8/17 Parish Office Matters.

- a) To hear from Councillors on July Town and Parish Council meeting.

The Chairman reported that the Town and Parish Charter was a major topic for discussion at the recent Town and Parish Council meeting, where it was noted that many senior officers within NELC were not aware of this formal document and its contents. The Chief Executive said that he will address this with officers within NELC.

- b) To receive notification of BBC Listening Project in the village.

The BBC 4 Listening Programme is in Waltham outside the Parish Council office for 1 week from Monday 7th August. Any Councillors wishing to take part should contact the Clerk for details. Cllr Conolly was asked as our “media hound” to make contact with Estuary TV to advertise this event. Leaflets were also to be dropped in at the Limes and senior residential accommodation in the village.

14: 8/17 Finance Items.

- a) To receive a list of Accounts payable up to 4th July 2017 and approve their payment.

Cheques for payment:		inc VAT	£ . p
4157	Waltham Park Bowls Club	Turf for croquet lawn	1174.00
4158	Mrs P Allenby	July salary + June O/T	XXXX
4159	Mrs L Leach	July salary	XXXX
4160	HMRC	Tax & NI	XXXX
4161	BT Business Bill	June-Aug	144.84
4162	Signs Express	In Bloom sponsorship	46.80
4163	DJIT Services	Annual computer service	40.00
4164	Glendale Countryside	Maintenance	818.04
4165	Equip Ltd	Tennis court paint	82.61
4166	MKM Building supplies	Shed for litter picker trolley	199.19
4167	Waltham Park Bowls Club	Maintenance Payment no3	500.00
4168	Jet Tech Ltd	Clean paving around office	540.00
4169	Petty cash	Petty cash	100.00
4170	R Johnson	Grave digging service	1380.00
4171	Equip Ltd	Village signs	214.80
4172	Southern Electric	Office/Toilet electric	148.19

RESOLVED: The accounts were approved for payment as per the list above. Salary figures are obscured as they are covered by Data Protection.

- b) To receive first quarter bank reconciliation

RESOLVED: The Parish Council approved the first quarter bank reconciliation as presented by the Clerk.

- c) To consider electronic accounting system.

The members have received information regarding electronic accounting packages. It was felt that professional assistance should be sought. Cllr Conolly is to enquire if there is any advice available from NELC on this matter. It was felt that any new package should be in place in time for the new financial year 2018/2019.

RESOLVED: The Parish Council are to seek further advice on account packages and bring information back in time to have a system in place for the 2018/2019 accounting year.

As the time had reached 10pm the Parish Council agreed to Suspend Standing Order number 20 to allow the remainder of the items to be considered.

The Chairman asked if the Parish Council would allow item 09: 08/17 to be reheard as a matter has been overlooked from the update. The Parish Council approved this item being re-heard.

09: 08/17 To receive and confirm progress on the action sheet since publication.

Previously the Clerk was asked to make contact with the Licencing department at NELC to enquire if all establishments that play live music are covered by the same restrictions in the village. The response from NELC Licencing department, that was added to the action sheet, is that not all establishments are covered by the same restrictions when playing loud music.

Ward Councillor Philip Jackson has written to say he felt that it is wrong that an establishment that is in the heart of a residential area is allowed to have the windows open whilst holding a live music event.

The Parish Council felt that this should be looked into further and asked the Clerk to make contact with Philip Jackson to see what action would be needed to apply a restriction to a licence.

RESOLVED: The Clerk is to liaise with Ward Councillor Philip Jackson in order to find out how a restriction can be added to a licence.

15: 8/17 Burial Board

- a) To consider exclusion of press and public due to the sensitive nature of matters to be discussed.

RESOLVED: The Parish Council agreed to the exclusion of press and public due to the sensitive nature of matters to be discussed.

- b) To discuss and consider funeral directors' request.

RESOLVED: The Parish Council agreed, should families request it, to allow a special dispensation for one ashes burial in a fully used plot under the headstone. Any request would be considered on a case by case arrangement and would be dependent upon individual practical recommendations. The Parish Council agreed to amend the Rules and Regulations to include the above provision.

The Parish Council came out of committee and ratified the decisions taken. With there being no further business the Chairman closed the meeting at 10.20pm.

NOT PROTECTIVELY MARKED



Local Community News

Waltham, Brigsley & Ashby-cum-Fenby Update July 2017

Crime

There have been 16 crimes reported in the Waltham Ward during July.

Overnight 5th & 6th July, a property on Bradley Road was entered after a flower pot was used to smash a window. Property was stolen.

Over the same night, two garages on Sunningdale Drive were broken into by smashing side windows to gain entry. Cycles were stolen from each premises. A property at Ronald Farmer Court was entered. A handbag was stolen.

A horse trailer was stolen from a farm premises in Ashby-cum-Fenby overnight 15th & 16th July.

Damage was caused to a toy car by four youths on Fairway about 8pm on 23rd July.

Other crime include four shop thefts, (three from the Co-Op and one from the Cabin newsagent) four assaults, a theft of cash from a home, and theft organ electricals from All Saints Church.

There have been one report of ASB, youths causing issues at the Library.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson matthew.stephenson@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk

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MARKED File classification: NOT PROTECTIVELY MARKED - NO DESCRIPTOR