

**Minutes of the Meeting of the Waltham Parish Council held in the Waltham Library on Tuesday 5<sup>th</sup> September 2017 at 7.00 pm.**

**Present:** Councillors M Archer, Barrett, Church, Conolly, Gilliatt, Gordon, Kiddle-Bailey, Sadler, Shaw, Teanby and Woodliff, Ward Councillor I Colquhoun and the Parish Clerk. Guest speaker Mrs Christine Scott of NELC and approximately 100 members of the public were also in attendance.

The meeting was delayed due to the volume of attendees who had come along to hear the Parish Council debate the application for land west of Torbay Drive, Grimsby. The Clerk and Chairman explained about the fire regulations for the building and the number of persons allowed in the room for safety reasons. Some of the residents agreed to wait outside in order to allow the meeting to go ahead.

The Chairman also read out the procedure on the recording of Waltham Parish Council meetings.

**01: 9/17 Declarations of Interest:**

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Gilliatt declared a Personal Interest on item 09: 9/17(b) (6) as personal friends own homes that may be affected by this proposed development.

Cllr Archer declared a Personal Interest on item 09: 9/17 (b) (6) as he owns land in the village, some of which is now under new ownership and is for consideration for development under the new Local Plan. He felt it would not be appropriate for him to comment on other large scale developments proposed for Waltham.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None.

The Chairman reminded members that should an interest become apparent further in the agenda this should be declared at the time.

**02: 9/17 To receive any apologies from Members not able to attend the meeting:**

Apologies were received from Councillors Moss and Surtees. Ward Councillor Philip Jackson also offered his apologies.

**03: 9/17 Open Forum Under Suspension of Standing Order No 21.**

**RESOLVED: The Parish Council agreed to suspend Standing Order number 21 so that residents were able to speak. Items will be listened to and if appropriate will be taken into consideration under the relevant agenda heading.**

Two representatives wished to speak in opposition to the proposed development of Torbay Drive, Scartho. The first representative spoke about the detrimental impact this development would have on the existing residents. There were concerns over flooding and drainage as the proposed development is sited on higher ground than the existing properties around it. The noise and traffic impact were also a great concern. Residents felt that as this development is not allocated in the current or new Local Plan it would be wrong to allocate this agricultural land for development. The second representative added that the details and plans submitted are factually incorrect; residents had concerns over the currently overstretched local amenities and the creation of an alleyway for the existing public right of way. Wildlife photographs were shown of the land with animals such as badgers, foxes, newts, squirrels and many types of birds using this land as their local habitat. The representatives present asked that the Parish Council support the residents' concerns and consider the impact this development would have on not only the existing residents of Torbay Drive but of Waltham village also. The Chairman

thanked the speakers for their timed presentation and was sure that the Parish Council would take their concerns into consideration.

A resident of Bradley Road wished to thank the Parish Council for the support given over the Bradley Road development. Although this was given approval by the planning committee of North East Lincolnshire Council, he felt the support the Parish Council gave was very much appreciated.

A resident wished to raise a complaint about the condition of the grass verges in the village. He felt that the cutting regime is not acceptable and asked that the Parish Council speak to the local authority about this.

The Chairman thanked the residents for attending and explained that the matters raised would be debated under the appropriate heading on the agenda.

The Chairman reconvened the meeting.

**04: 9/17 To consider and approve the Minutes of meeting of 1<sup>st</sup> August 2017.**

**RESOLVED: The minutes of the Meeting of 1<sup>st</sup> August 2017 were considered and approved. The Chairman then signed these as a true record.**

**05: 9/17 To hear from Senior Educational Officer for North East Lincolnshire Council.**

The Chairman welcomed Christine Scott to the meeting and invited her to make a short presentation over the school provision for Waltham.

Mrs Scott explained her role within NELC and where the funding comes from for providing education provisions in the borough. Mrs Scott also explained about the current intake of pupils for Waltham this year and going forward. The figures provided show that there were enough school places this year for Waltham children; however the difficulty will arise when the houses that have been approved by planning begin to come on line. Waltham is currently next on the list of priorities for extra educational provision, however this can change. NELC are considering all options including free schools, new build, extending (however this option is difficult because of the roads surrounding the current school). It will take approximately £7-8.5 million pounds to build a new school, money which NELC do not have at this time and without educational contributions from developments a new school is a long way off.

At this time a member of the public became poorly and the meeting was suspended whilst they received attention.

After a 40 minute break the Chairman reconvened the meeting and thanked everyone for their patience. He wished the member of public who had been taken poorly a speedy recovery.

Mrs Scott recapped on what had been spoken about previously and explained that she would be happy to return to a future meeting as things progressed.

Members of the Parish Council asked various questions including why does the school take children from outside of the village. The intake process was explained and due to parental choice any parent can apply to send their children to any school across the borough and providing it is not full (according to the criteria) they can be offered free spaces.

Mrs Scott confirmed that the funds already received via Section 106 agreements from developers for Waltham are ring fenced for educational purposes in this village.

The Chairman thanked Mrs Scott for attending the meeting and she left.

Cllr Conolly proposed that the Parish Council consider moving item 9 forward in order for the members of public to hear the debate without having to sit through the rest of the meeting. Councillors supported this proposal.

**RESOLVED: The Parish Council agreed to move item 9 forward on the agenda.**

**09: 9/17 Planning**

a) *Planning decisions, correspondence and planning matters:*

(i) The following planning decisions have been received from NELC:

DM/0688/17/FULA, 2 Elm Road, Waltham

DM/0496/17/FUL, Waltham House Farm Cottage, Waltham

Both have been approved under delegated powers by NELC.

DM/0401/17/FUL, Plot 6 Brook Lane, Waltham has been approved by the planning committee of NELC following an objection from the Parish Council.

- (ii) To receive an update from NELC on Enforcement number EN/0619/17 – Banners displayed.

NELC enforcement team stated they will get the banners on public land removed. The banners on private land will be allowed to remain until the application they were put up for is heard at planning committee. The same principle was used recently in Old Clew.

- (iii) To receive notice of appeal for application DM/0118/15/OUT, Land at Louth Road New Waltham for outline application for 400 dwellings.

The Parish Council considered its previous comments in objection to this application and felt that they were all still valid. No additional comments were put forward for submission.

- b) *Planning applications received to be considered:*

#### **6. DM/0551/17/OUT Land West of Torbay Drive, Grimsby**

Outline application to erect 59 dwellings and garaging with access, scale appearance and layout to be considered.

Cllrs Archer and Gilliatt having declared an interest in this application left the room. Vice Chairman Councillor Woodliff in the Chair.

The Clerk read out collected points from the numerous letters received by the Parish Council in objection to this application.

The Parish Council members held a lengthy discussion over the points raised.

Members present voted to recommend refusal of the application with one abstention.

#### **RESOLVED: Waltham Parish Council recommend refusal of this application.**

- The application site is not included on the 2017 Local Plan (awaiting adoption) and was not included in the 2003 Local Plan (or subsequent revisions) as an area for development.
- The housing allocation for Waltham has already been calculated without this site being considered. To develop this area that is within, what is described as, “the Scartho development boundary”, would lead to the erosion of parochial area of Waltham and reduce the strategic gap between the two settlements.
- No consideration has been given to the possibility of the extension of the Western Relief Road between the A46 and A16 and should permission be granted this development could have an impact of the deliverability of this road.
- The application would necessitate the diversion of a Public Footpath through a development and the Parish Council felt that this diversion would create an alleyway feel between properties and would increase the possibility of Anti-Social behaviour being experienced in this location.
- The dwellings proposed will be built on land higher than the existing properties in this location and despite the proposal to include engineering solutions the land height differential could increase the flooding potential from water run off to existing properties
- This development would increase the traffic impact significantly on Torbay Drive, which currently is a small cul-de-sac and not a through road. This development would have a significant impact on the amenities the residents currently enjoy.
- The Parish Council felt that the proposal and costings for the landscaping of this site were inadequately financed or futureproofed.
- Residents at the meeting mentioned the frequency of wildlife in the area and the Parish Council noted that there was no environmental impact survey with regards to the wildlife in this location.

#### **RESOLVED: The Clerk was instructed to forward all the residents letters received to NELC planning department.**

Cllr Archer returned to the meeting. Cllr Gilliatt gave his apologies as he had been called away. Cllr Archer in the Chair.

**1. DM/0541/17/FUL 3 Home Paddock, Waltham**

Erect single storey extension to existing garden room, various external alterations to main dwelling to include installation of dormer and rooflights, creation of new driveway and access – Amended Plans & Additional information supplied.

The Clerk gave as much information as possible on the brief information received; the applicant and/or architect had indicated to the Clerk that they were going to be present for this application, to provide more clarity.

**RESOLVED: Waltham Parish Council having only received the brief verbal details regarding the low level roof light being used for an already existing bedroom and without representation as promised from the architect for this application, felt that their concerns were still valid and recommended refusal.**

**2. DM/0735/17/FUL 59 Cheapside, Waltham**

Demolish existing workshop and erect 3 detached bungalows with rooms in the roof including dormer windows and roof lights with associated access, parking and boundary treatments.

**RESOLVED: Waltham Parish Council recommended refusal of this application as the dormer windows and gable end windows, but not the high line velux windows, would present a loss of privacy for the neighbouring properties. This was the reason for the condition that was applied to application number DC/772/13/WAB. Waltham Parish Council strongly believes that this condition, and reason to protect the residential amenities of the neighbouring properties, is still valid and therefore recommend refusal of this application.**

**3. DM/0545/17/FUL 59 Cheapside, Waltham**

Change of use from one dwelling to two dwellings, erect two storey extension to side and rear to include creation of access, parking spaces and installation of boundary treatments (Amended Plans August 2017)

**RESOLVED: Waltham Parish Council recommended approval of this amended application as the amendments satisfied the Parish Council's previous concerns.**

**4. DM/0753/17/FUL Land at Cheapside, Waltham**

Retrospective application for change of use of land to site two porta cabins.

**RESOLVED: Waltham Parish Council recommended approval of this application with the condition that the visual appearance of the porta cabins is improved as they appear to be in a rather rundown condition.**

**5. DM/0747/17/FUL 17 Chadwell Springs, Waltham**

Demolish existing garage and erect two storey side extensions with dormers to front and rear.

**RESOLVED: Waltham Parish Council recommended approval of this application.**

**06: 9/17 To receive a police report.**

The Chairman read from the report attached.

The Clerk informed the Parish Council that a youth offender carried out two hours of community work in the village, this month, accompanied by a supervisor and cleaned the bins and benches along the length of the High Street.

The Chairman has met with Sergeant Clark at the Parish Office and considerations are ongoing as to whether they will use this office as a satellite box for the PCSO to sign on duty.

**07: 9/17 Clerk's Report & Correspondence received since meeting of 1<sup>st</sup> August 2017.**

The Clerk has received a letter from a resident with concerns over some large trees in Skinners Lane which appear to be causing problems and the resident also mentioned the speed of traffic along this lane.

**RESOLVED: The Clerk was asked to pass on the resident's concerns to the tree officer for investigation and the speeding matters to the highways department both at North East Lincolnshire Council.**

**08: 9/17 To receive and confirm progress on the action sheet since publication**

The schedule of maintenance has been received from NELC. This included details on the number of times the grass verges would be cut in future and the village bin collections. The Clerk was asked to add this for discussion at the next agenda.

As the Lifestyle project has now been completed the item of 6<sup>th</sup> June is to be removed from the action sheet.

Ward Councillor Philip Jackson is in discussions with the licensing team at NELC about conditions on licenced premises.

**10: 9/17 Pavements/Street Lighting/Highways**

a) To discuss road markings as presented by NELC for Cross Street.

Members were concerned over the final drawings presented as they were a significant departure from the previous drawings produced by NELC. It was felt that members of the public would be confused by the markings if installed as shown.

**RESOLVED: The Chairman is to express the Parish Council's concern over the final drawings produced for the lining of Cross Street at the meeting arranged with NELC highways officers on 27<sup>th</sup> September 2017.**

Councillors discussed the resident's report of speeding traffic along Skinners Lane and felt that other streets with limited visibility also suffer greatly with speeding traffic. The Chairman was asked to enquire with the highways officer at the arranged meeting about the possibility of a 20mph limit in the village.

Parish Council members discussed at length the bin collections and use of the new Nexus style bins. The Clerk was asked to add this topic to the next agenda.

The dyke on Barnoldby Road was brought into conversation as it is only cleared once per year there were reports of it being overgrown. The Clerk was asked to pass this on to the drainage engineer for NELC.

Further highways matters were discussed including the Tollbar traffic lights, as there has been no update on the consultation process it was felt that the traffic management officer should be invited to attend a future meeting to give an update of this matter.

**RESOLVED: The Parish Council are to invite the traffic management officer to a future Parish Council meeting to give an update on the Tollbar traffic light scheme.**

**11: 9/17 To receive any reports from the following working groups:**

**(a) Waltham in Bloom/ Best Kept Village.**

(i) To receive the results for both competitions.

The Parish Council were very pleased to be awarded runners up in the CPRE Best Kept Village competition for Northern Lincolnshire. Judges noted that the village was well maintained and commended the fire station a number of houses and the area on the corner of Kirkgate and Cheapside for their floral displays. The village green was mentioned for its community planting as was the bowls club and Waltham windmill.

The Parish Council wished to thank everyone involved in making the village look beautiful this summer. The presentation is to be held in October, anyone wishing to attend should contact the Clerk.

The presentation was held on Friday 1<sup>st</sup> September for the Waltham in Bloom competition. This was well attended by members of the public. Members discussed different options for judging the competition next year and it was felt that the working group should compile a written procedure to present to the full council.

**(b) Youth.**

(i) To note that the kick about wall has been completed and consider obtaining quotations for amending the surrounding wire fencing.

The Parish Council were pleased that the work has been completed on the wall and in order to stop the footballs going over the top the Parish Council agreed to obtain costs on amending

the wire fencing. These are to be brought back to a future agenda. Members would now like to see that wall painted with a goal outline on it for the children to use as target practice.

**RESOLVED: The Parish Council are to obtain quotations for the wire fencing at the tennis courts and bring them back to a future agenda.**

**(c) Parks and Open Spaces.**

(i) To receive an update on Fairway Land.

The tree that was dangerously overhanging neighbouring properties has been removed and the area is now safe. We are awaiting the account for payment.

(ii) To review the winter planting schedule and agree to send out for tenders.

The Parish Council reviewed last year's planning schedule and agreed to send out for tenders. The Parish Council agreed the same budget as last year for plants and the working group are to investigate suppliers.

**RESOLVED: The parish Council agreed to send out for tenders for the winter planting scheme. The plant suppliers are to be investigated by the working group and the Clerk was granted delegated powers to order plants to the same value as last year.**

*As the time had reached 10pm the Parish Council agreed to Suspend Standing Order number 20 to allow the remainder of the items to be considered.*

**12: 9/17 Finance Items.**

a) To receive a list of Accounts payable up to 5th September 2017 and approve their payment.

Cheques for payment:			inc VAT £ . p
4173	BT Payment Services	Internet	159.04
4174	Gradley Awards	Waltham in Bloom	83.50
4175	Mrs P Allenby	August Salary & O/T	XXXX
4176	Mrs L Leach	August Salary	XXXX
4177	HMRC	Tax & NI	XXXX
4178	Millstone Garden Centre	Waltham in Bloom	250.00
4179	PKF Littlejohn LLP	External Audit fee	360.00
4180	Glendale Countryside	July maintenance	428.70
4181	Peter Hogarth Ltd	Toilet rolls & cleaning products	59.23
4182	R Johnson	Grave digger's fee	360.00
4183	Waltham Park Bowls Club	Maintenance	250.00
4184	Petty cash	Petty cash	100.00
4185	Office Friends	Stationery	96.86
4186	Bell Waste	Cemetery waste collection	282.05

**RESOLVED: The accounts were approved for payment as per the list above. Salary figures are obscured as they are covered by Data Protection.**

b) To receive external auditors report for year ending 2016/2017 accounts.

The external auditors report states that it is their opinion the information in the annual return is in accordance with proper practices and no other matters have come to their attention giving cause for concern.

The Clerk was thanked for her hard work in completing the accounts in accordance with proper practices.

The Chairman gave a brief update on the problems being experienced with the BT telephone and broadband system at the office, as the contract is now due for renewal it was felt that alternative suppliers should be investigated and details added to a future agenda for consideration.

With there being no further business the Chairman closed the meeting at 10.10pm

NOT PROTECTIVELY MARKED



## Local Community News

### Waltham, Brigsley & Ashby-cum-Fenby Update September 2017

#### Crime

There have been 11 crimes reported in the Waltham Ward during August.

Overnight 21<sup>st</sup> & 22<sup>nd</sup> August a property on Barnoldby Road was entered by forcing the window. Cash and jewellery was stolen.

Over the same period, another property on Barnoldby Road, and one on Elm Road were also broken into. Cash, Jewellery and a laptop were amongst the items of property stolen.

A female who had been a guest at an address in Waltham, has allegedly stolen cash and jewellery from the address after being asked to leave.

A case of beer was stolen from the Spar shop.

There have been two separate reports of harassment, and a complaint of threats being made via text messages.

There have also been three assaults.

There have been two reports of ASB, youths causing issues on land at Waltham House Farm, and YCA at Fairway.

#### How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson [matthew.stephenson@humberside.pnn.police.uk](mailto:matthew.stephenson@humberside.pnn.police.uk)

PCSO 7602 Lesley Parry [lesley.parry@humberside.pnn.police.uk](mailto:lesley.parry@humberside.pnn.police.uk)

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