

Waltham Parish Council

Burial Board

Burial Board Members,

21st November 2017.

Dear Councillor,

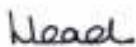
I hereby give you notice that a meeting of the Waltham Parish Council Burial Committee will be held on **Tuesday 28th November 2017, meeting at 7pm in the Parish Office to conduct the business as per the agenda below.**

All members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder:

AGENDA

1. Declarations of Interest.
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
2. Open Forum – To enable any resident to raise any items with the Burial Board.
3. Apologies.
4. To approve the minutes of the meetings held on 26th September 2017.
5. Signing of the Burial Grants.
6. To receive notification that the Kettle Funeral Directors have been rebranded to Louth Funeral care.
7. To receive and consider quotations for fixing fence at cemetery.
8. To receive notification of unauthorised foot stone.
9. To receive letter from family regarding memorial bench.
10. To receive enquiry from family on old family grave location.
11. To hear report from the Clerk on ERNLLCA conference where a talk on Cemetery Management best practice was held.
12. To review remaining cemetery space and consider action to secure future burial space.
13. To consider any items to be taken to full council.
14. Date of next meeting.

Yours sincerely



Mrs Lesley Leach
Clerk to Waltham PC Burial Board.