

Minutes of the Meeting of the Waltham Parish Council held in the Waltham Library on Tuesday 3rd October 2017 at 7.00 pm.

Present: Councillors M Archer, Barrett, Church, Conolly, Kiddle-Bailey, Moss, Sadler, Shaw, Surtees and Woodliff, 6 members of the public and the Parish Clerk.

The Chairman welcomed everyone to the meeting and read out the procedure on the recording of Waltham Parish Council meetings.

01: 10/17 Declarations of Interest.

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Surtees declared an interest in item 09: 10/17 (a)(ii) New Local Plan as her family member used to own land that is listed in the New Local Plan.

Cllr Archer declared an interest in item 09: 10/17(a)(ii) New Local Plan as he owns land in the village, some of which is now under new ownership and is for consideration for development under the new Local Plan. He also declared an interest in item 09: 10/17(b)(1) application for land off Station Road as he felt it would not be appropriate for him to comment on other large scale developments proposed for Waltham due to his previous interest declared.

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None.

The Chairman reminded members that should an interest become apparent further in the agenda this should be declared at the time.

02: 10/17 To receive any apologies from Members not able to attend the meeting.

Apologies were received from Councillors Gordon, Gilliatt and Teanby. Ward Councillors I Colquhoun and P Jackson offered their apologies as they were attending a North East Lincolnshire Council meeting but were hoping to come along later.

03: 10/17 Open Forum Under Suspension of Standing Order No 21.

RESOLVED: The Parish Council agreed to suspend Standing Order number 21 so that residents were able to speak. Items will be listened to and if appropriate will be taken into consideration under the relevant agenda heading.

A resident spoke about his concerns over the proposed amendment to the application for new homes on Station Road. He questioned the density as the number of houses is to be increased and showed concern over the increased volume of traffic that would be using Grimsby Road. The resident went on to say that he did feel that removing the exit onto Station Road was a good move.

Questions were raised by a resident over the expiry date of the previous application that was allowed by the Planning Inspector for this same site and the fact that this site has been added to the New Local Plan. The Chairman explained that as work to the drainage system has been started on site, he believed this constitutes as work has started and therefore the previous plan has not expired its timescale. The Chairman went on to say that there is an update on the New Local Plan later on the agenda.

The Chairman thanked the residents for attending and explained that the matters raised would be debated under the appropriate heading on the agenda.

The Chairman reconvened the meeting.

04: 10/17 To consider and approve the Minutes of the meeting of 5th Sept 2017.

RESOLVED: The minutes of the Meeting of 5th September 2017 were considered and approved. The Chairman then signed these as a true record.

05: 10/17 To receive and consider applications for co-option onto the Parish Council.

The Parish Council have received two applications for co-option. The Clerk read out the first application and the applicant who was present was asked questions from the Council.

RESOLVED: The Parish Council unanimously voted Mrs Catherine Smith onto Waltham Parish Council. Mrs Smith signed her declaration and joined the members at the table.

The Clerk read out the second application for co-option. Members were unable to ask the applicant questions as he was not present. The Parish Council discussed whether to vote on co-opting this second applicant or deferring the decision in order to invite the attendee to the next meeting.

RESOLVED: The Parish Council agreed to defer making a decision on the second application and to send the applicant an invite to attend the next Parish Council meeting.

06: 10/17 To receive a Police Report.

The Chairman read from the police report attached. Members heard comments submitted from Cllr Teanby on the increase in local crime and asked that the Parish Council support more resources for the police. The Chairman explained about a recent visit to the parish office where the possibility of using the office for the likes of PCSOs to sign on duty was discussed. The police inspection found the office to be very good on security but one or two upgrades would be required. The members supported the proposal as it would mean that there would be longer cover in the village as our PCSO would not have to sign on at a station then travel to Waltham to start work.

RESOLVED: The Clerk is to add office security to the next agenda.

The Chairman also explained that there has been a successful prosecution and sentencing following a burglary in Waltham. Councillors hoped to once again see an update from PC Matt Stephenson as he has done in the past.

07: 10/17 Clerk's Report & Correspondence received since meeting of 5th Sept 2017.

The Clerk has received a note from ERNLLCA that explains they are currently having some difficulties with some Councils not receiving their emails. They are monitoring this situation and hope to have this rectified as soon as possible.

The Parish Council has received a letter from the spokesperson against the Torbay Drive application that was heard last month. The letter thanks the Councillors who assisted when a resident was taken ill during the meeting and states that the lady is feeling quite well now. Members were pleased to receive this update.

08: 10/17 To receive and confirm progress on the action sheet since publication.

The Clerk said that the update on highways matters is further on the agenda. The strimming around the tennis courts has been completed and NELC are holding a meeting on 4th October to provide an update on the Tollbar alterations. The Chairman and Ward Councillors have been invited to attend. The Clerk also confirmed that the winter plants have been ordered.

09: 10/17 Planning.

a) Planning decisions, correspondence and planning matters:

(i) The following planning decisions have been received from NELC:

DM/0689/17/FUL, 40 Mill View, Waltham and DM/0474/17/FUL, 17 Chadwell Springs, Waltham have both been approved under delegated powers by NELC.

Application DM/0674/17/FUL, 12 Birkdale, Waltham has been considered and approved by the Planning Committee at NELC.

(ii) NELC are consulting on Proposed Main Modifications to the New Local Plan following the planning inspectors' report. Consultation runs from 20th September and ends on 31st October.

*Cllrs Archer and Surtees both having declared an interest on this matter, left the room.
Vice Chairman Cllr P Woodliff in the Chair.*

Members discussed the Modification document sent out for consideration and felt that the 14 homes for land on Grimsby Road should be included as the Planning Inspector has deemed them appropriate for development since this plan was published.

The Clerk was asked to find out how many homes Waltham is due to be built with this modification document and send this information out to all Councillors.

RESOLVED: The Parish Council asked the Clerk to respond to the consultation asking that the development of land on Grimsby Road for 14 homes be added to the document.

(iii) Planning applications received and to be considered:

1. DM/0842/17/FUL Land off Station Road, Waltham

Erect 54 dwellings including vehicular access, landscaping and attenuation ponds.

Cllrs Archer and Surtees remained out of the meeting for this application.

Cllrs discussed this application and allowed time under the suspension of standing orders to ask members of the public present questions.

RESOLVED: Waltham Parish Council recommended approval of this application with the following conditions:

The section 106 agreement should ensure that a management plan is put in place for the green spaces to be maintained for a minimum of 10 years (ref: Local Planning Guidance Note 10 – “Public Open Space in new Housing Development, Finance and Future maintenance”) rather than the 5 years as shown on the plans deposited.

All the awarded hedges on both Grimsby Road and Station Road must be retained and maintained.

The six properties adjacent to Station Road should have a condition to restrict them from inserting gates from their properties onto Station Road.

The section 106 agreement should also include a commuted sum for a cycle path extension for the village, as identified in the Waltham Parish Community Led Plan, similar to the recent application for 66 new homes on Bradley Road. It was felt there was an insufficient commitment from the developer for contribution toward the village infrastructure.

Cllrs Archer and Surtees returned to the meeting. Cllr Archer was asked to re-take the Chair.

The Clerk explained that she has received an email from the planning department explaining that the objections raised over the rooflight and extension to the studio for the Home Paddock application are actually allowed under permitted development rights and was asked would the parish council be content in withdrawing their objection on the application provided the roof lights and studio extension are omitted from the application.

This created much discussion. The Parish Council discussed rescinding their decision, this would require a rescission notice being agreed; however members still seemed concerned that there were inaccuracies in the drawings and that the house outline on the newly proposed access does not marry what is actually on site. The Clerk was asked to relay this to the planning officer concerned.

Ward Councillor Philip Jackson entered the meeting.

10: 10/17 To discuss NELC Maintenance schedule received for Waltham inc grass cutting & village bin collections.

Members discussed the schedule received from NELC. It was felt that the sweeper is needed on the corner of Grimsby Road and High Street, Carnoustie, Barnoldby Road and the road to the Limes as the leaves are now wet and slippery. Members also discussed setting up a working group to look into the taking over of the verge cutting from NELC.

RESOLVED: The Clerk was asked to request the sweeper to come to the village and set up a working group with Cllrs Conolly, Woodliff, Moss, Barrett, Kiddle-Bailey and Archer as members to discuss taking over the grass cutting services from NELC.

Members were notified that from 6th November the green household bins will be changing to fortnightly collections. NELC will send letter to every household.

11: 10/17 Pavements/Street Lighting/Highways.

- a) To report on meeting held with Highways officer on 27th September 2017.

The Chairman read from notes made at the meeting with the highways officer. She is to look again at the markings for Cross Street and there is still no movement yet on the moving of the yellow lines in New Road.

She is going to call out the lighting department to physically look at the lights on the zebra crossing at Barnoldby Road as the Parish Council have expressed that they are not LED and there is still no progress with the request for a white lined parking area on the hardened verge at Archer Road. NELC Guidance notes were taken away by the officer on what constitutes hardened verge. The 20mph limits in areas such as Skinners Lane/Grove Lane is highly unlikely to be implemented and the speed signs were discussed and their locations.

The officer had to leave at 10.30am as she had another meeting to attend. The officer scheduled another meeting for 29th November at 9.30am at the Parish Office.

- b) To receive concerns from residents over traffic movement in Manor Drive.

A number of residents have written in to the Parish Council with concerns over traffic movement, parking and speeding in Manor Drive. There was a chance to discuss this with the highways officer and it was suggested that the residents who live on and use the street on a daily basis have the opportunity to consider suggested schemes such as one way system, yellow lines or residents parking and have the opportunity to submit their own suggestions to help alleviate the traffic problems being experienced in this street.

RESOLVED: The Parish Council agreed to write to every resident of Manor Drive, including the school and pre-school and provide suggestions on alleviating the traffic problems in this street and asks for their thoughts and ideas and what could be considered.

- c) NELC would like to hold a “Be Seen” cycle event on the village green on Monday 23rd October at 4.30pm offering free cycle checks and lighting, consider permission.

The Parish Council fully supported this event being held on the village green as we approach darker nights and questioned if there is any way we could highlight to people the importance of using cycle helmets. The Clerk was asked to contact the cycling officer at NELC to see if there are any posters we can use or advice he can give on promoting safe cycling.

RESOLVED: The Clerk is to contact the cycling officer at NELC to obtain information on safe cycling and the use of cycle helmets.

NELC have informed the Parish Council that they are to replace the damaged cycle stand outside the Co-op shop on Friday 6th October.

- d) NELC have released details of the consultation on the winter service policy and are asking for comments to be returned by 16th October.

The Parish Council had no observations or comments to make on the proposed winter service policy.

The Chairman has been invited along with the Ward Councillors to attend a meeting at Engie to be updated on the proposals for Tollbar roundabout. Members welcomed this invitation and wished the Chairman to put forward the Parish Council’s concerns at this meeting.

Other highways issues were discussed including the road to The Limes being in poor condition and needing sweeping and vehicles exiting through the no exit signs. Both of these locations are under private ownership therefore the under the responsibility of the land owners to enforce or maintain.

12: 10/17 To receive any reports from the following working groups:

(a) Parks and Open Spaces.

- (i) To hear from working group on meeting held.

The working group have met and are investigating an upgrade of the cenotaph area for the centenary next year, the village green repairs and maintenance of the anvil patio area and

rockery, winter plants have been purchased and are awaiting delivery. The working group will present their ideas and quotations at a future meeting.

(ii) Fairway Land- To consider the next steps regarding access.

The Parish Council carefully considered the advice from the Barrister it had engaged and subsequent letter from the solicitor. It was felt that the issue regarding the access must be actioned upon.

RESOLVED: It was agreed to advise our solicitor that the Parish Council wish to proceed with rights over the access to our land and arrange a meeting to discuss this matter further. The Parish Council acknowledged that there would be costs involved in this matter.

(iii) To consider application for approved suppliers list.

The Parish Council considered the application from DW Garden Services to join the approved suppliers list. They read the testimonials and reviewed the public liability insurance provided.

RESOLVED: The Parish Council approved DW Garden Services being added to the approved suppliers list.

Cllr Conolly enquired if there had been any update on the NELC land at Sunningdale as this still had not been cut and the dog waste is once again being left in bags at the side of a neighbour's fence. It was felt that a bin should be sited in this location and the grass should be requested to be cut on a regular basis. The Clerk was asked to put this forward to NELC and add a response to the next agenda.

(b) Station Road & Gravel Pit Allotments.

(i) To receive letters from allotment holders.

The letters from allotment holders were read out. Concerns over the upkeep of unlet allotments were discussed at some length. It was felt that the working group should put together some options for maintenance and bring this back to a future meeting for consideration.

RESOLVED: The Parish Council agreed to put up the banner to advertise vacant allotments and agreed to the working group carrying out a 3 monthly inspection of the allotments, with a view to evicting non-conforming plot holders and adding this to the rules and regulations.

As the time had reached 10pm the Parish Council agreed to Suspend Standing Order number 20 to allow the remainder of the items to be considered.

(ii) Update on amended lease of Gas Governor building.

The Parish Council reviewed the revised licence which had an added guarantee from the current tenant included.

RESOLVED: The Parish Council agreed for the Chairman and Clerk to sign and return the amended lease for the Gas Governor Building.

(iii) To consider quotations for cutting of Home Paddock hedge.

As time was pressing on and questions were raised whether this work was needed to be carried out at this time it was felt that this item should be deferred to the next meeting.

RESOLVED: It was agreed to defer this item to the next meeting.

(c) CCTV

There have been two calls for footage this month by the police and an insurance company.

(d) Public Rights Of Way

Nothing to report.

(e) Bowling Green

The bowls club have completed the replacement of the boundary boards. The old wood is to be disposed of by the club.

(f) Website

Nothing to report.

(g) Youth.

The kick about wall has been completed and the account for the materials will be considered under finance.

13: 10/17 Parish Office Matters.

a) Remembrance Sunday Parade on 12th November 2017. – To receive an update
The Clerk has had a meeting with the Traffic Team to discuss the new procedure introduced by NELC for holding this type of event. NELC are requiring that parade plans, contingency plans, evacuation plans as well as risk assessments, event overview and parade participation details are provided. It has been clarified that the Police will be looking after crowd control, NELC Highways team will carry out the traffic management and the Parish Council will be required to provide a minimum of 4 stewards to walk in high visibility vests accompanying the parade (two at the front, two at the rear). The Clerk is in the process of collating all this information and will submit the necessary paperwork to NELC within the timescale provided.

b) Carols on the Green – To consider date.

RESOLVED: The Parish Council agreed to hold the Carols on the Green event on Saturday 16th December 2017.

14: 10/17 Finance Items.

a) To receive a list of Accounts payable up to 3rd October 2017 and approve their payment.

Cheques for payment:		inc VAT	£ . p
4187	Ross Jones	Emergency tree work	1400.00
4188	Anglian Water	Cemetery water May-Sept	25.38
4189	Anglian Water	Toilets/Office water May-Sept	87.99
4190	Mrs P Allenby	Salary September	XXXX
4191	Mrs L Leach	Salary September	XXXX
4192	HMRC	Tax & NI	XXXX
4193	Mrs I Morley	Cemetery plot reimbursement	250.00
4194	Mr & Mrs J Harrison	Cemetery plot reimbursement	30.00
4195	Smith of Derby	Village clock maintenance	238.80
4196	Glendale Ltd	Ground maintenance August	428.70
4197	R Johnson	Grave diggers services	120.00
4198	Petty Cash	Petty Cash	50.00
4199	Invoice Deferred	Invoice Deferred	
4200	BT Payment Centre	Broadband & telephone	284.15
4201	Signs Express	Cemetery plates	76.80

RESOLVED: The accounts were approved for payment as per the list above. Salary figures are obscured as they are covered by Data Protection.

~~b) To receive Second quarter Bank Reconciliation.~~

Item removed from agenda due to bank statement not received in post in time for meeting.

15: 10/17 Burial Board.

a) To consider exclusion of press and public due to the sensitive nature of matters to be discussed.

RESOLVED: The Parish Council agreed to exclude the press and public from the meeting.

b) To bring forward any matters from Burial Board meeting held on 26th September 2017.

No items brought forward for a resolution.

The Parish Council came out of committee and ratified the decisions taken. With there being no further business the Chairman closed the meeting at 10.30pm.



Protecting Communities, Targeting Criminals, Making a Difference

Local Community News

Waltham, Brigsley & Ashby-cum-Fenby Update September 2017

Crime

There have been 26 crimes reported in the Waltham Ward during September.

During the evening of 3rd September, a vehicle was involved in a collision on High Street. The driver made off from the scene. The following morning, the car was reported as having been stolen from an address on Cheapside, following a burglary at the address.

During the early hours of 4th September a home on High Street was entered via a window. Car keys were stolen which were then used to steal the car from outside the address. Three persons have been arrested in connection with this offence.

During the daytime of 10th September, a home on Archer Road was entered, and extensive damage was caused to furniture within the house. This is believed to be domestic related.

Between 9th & 12th September, a home on Grove Lane was entered after the patio doors were forced. Property was stolen.

Overnight 25th & 26th September entry was gained into a home on Greenway via the insecure front door. Computer equipment was stolen.

Between 15th & 16th September, a storage container at commercial premises on the Airfield was forced open and a pressure washer stolen.

Overnight 2nd & 3rd September, a 125cc motorbike was stolen from its drive on Main Road, Ashby-cum-Fenby. The bike was found abandoned on Bradley Road, Bradley. A mobile phone was stolen from an insecure car parked at Waltham Leas School around 3pm on 11th September.

Overnight 24th & 25th September, there were four vehicle crimes reported. Cash was stolen from a car parked on a drive at Old Farm Court.

Golf clubs were stolen from a car parked on its drive on Laburnum Close.

SatNav and iPod were stolen from an insecure car on Frances Court.

A convertible Land Rover parked on a driveway had its rear windscreen smashed. The roof was stolen.

A property under renovation on Fairway had a front window smashed around teatime on 10th September.

Sometime between 4th & 18th September damage has been caused to a caravan parked at a property on Bradley Road.

Other crimes include:

Theft of a cherry picker and trailer from the Airfield during the early hours of 16th September.

A theft from the Spar on Kirkgate.

Eight assaults.

Domestic harassment.

There have been three reports of ASB, two relating to youths on Kirkgate causing annoyance, and a civil matter of works carried out at a property.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson matthew.stephenson@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk