

WALTHAM PARISH COUNCIL

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Dear Sir/Madam

I hereby give you notice that the Meeting of Waltham Parish Council will be held in the Library Meeting Room, Waltham on Tuesday 9th January 2018 commencing at 7.00pm.
All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

3rd January 2018.

Mrs L Leach
Clerk to the Council

Agenda:

01: 01/18 Declarations of Interest.

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02: 01/18 To receive any apologies from Members not able to attend the meeting.

03: 01/18 Open Forum Under Suspension of Standing Order No 21.

The meeting will have a period of public consultation which shall not exceed 15 minutes in total, no individual speaking for more than a maximum of 5 minutes. At the Chairman's discretion this time may be extended. If a member of the public wishes to speak on non-scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

04: 01/18 To consider and approve the Minutes of the meeting of 5th December 2017 and Extraordinary meeting held on 13th December 2017.

05: 01/18 To receive the Police Report for November.

06: 01/18 Clerk's Report & Correspondence received since meeting of 5th Dec 2017.

- CPRE membership renewal has been received at a cost of £36 per annum. Members are to consider renewal of this membership.
- Waltham Windmill Preservation Society has written asking for consideration over a Section 137 grant for £210.00 towards promoting Waltham Windmill and Preservation Society membership which pays for the upkeep of the Windmill. Members are to consider application for grant funding.
- Carols on the Green raised £13.39. Members are to decide which Charity should receive the funds raised.
- Data Protection annual registration is due on 7th February 2018. Consider renewal at a cost of £35.00.
- Correspondence received from WRAG re: personal data enquiry.

07: 01/18 To receive and confirm progress on the action sheet since publication.

To receive notice that we have been unable to make contact with Steering group leader of Community Led Plan.

08: 01/18 Planning.

a) Planning matters:

Application DM/0842/17/FUL, Land off Station Road, Waltham has been refused by the planning committee of NELC.

b) Planning applications received and to be considered:

1. DM/0986/17/FUL Grimsby Town Football Club, Waltham

Removal of Condition 1 (Time Limit) and Variation of Condition 3 (Approved Plans) following planning application DC/635/12/WAB to relocate two containers and allow permanent siting of a portacabin and two containers.

2. DM/1202/17/FUL 85 Brigsley Road, Waltham

Demolish existing conservatory and erect single storey rear extension to include alterations.

3. DM/1204/14/FULA 31 Danesfield Avenue, Waltham

Partial demolition of garage, erect single storey extension to rear of garage and erect single storey extension to rear of existing dwelling to include installation of rooflights.

4. DM/1160/17/OUT Land at Grimsby Road, Waltham

Outline application for a residential development of 18 dwellings with all matters reserved (Phase 3)

09: 01/18 Highways/Pavements/Street lighting.

For information purposes - Traffic light roadworks are planned for Station Road near Tollbar on 11th & 12th January also road closures along Grimsby Road and Danesfield are planned for 15th to 26th January.

10: 01/18 To receive any reports from the following working groups/committees:

(a) Parks & Open Spaces

- (i) To review Parish Council grounds maintenance specification for 2018 and agree to go out to tender.
- (ii) To consider approval of Waltham in Bloom advice notes as submitted by the Waltham in Bloom Working Group.

(b) Burial Board.

- (i) To receive and consider tenders for the cemetery maintenance for year 2018.

(c) Allotments

- (i) To agree a maintenance specification for cutting of the Home paddock hedge for the forthcoming year and agree to go out to tender.

(d) Youth

- (i) To agree a maintenance specification for strimming of BMX track and around tennis courts for the forthcoming year and agree to go out to tender.

(e) School Liaison.

- (i) To receive notes from meeting with school. Notes for information purposes only.

(f) Fire Brigade Liaison.

- (i) To consider any matters appertaining to Humberside Fire & Rescue Service.

11: 01/18 Finance Items.

- a) To receive a list of Accounts payable up to 9th January 2018 and approve their payment.
- b) To receive and consider budget requirements/precept request for 2018/2019.

Date of Meeting	Resolution Taken	Action	By	Status as of 20th December 2017	Red = To do/outstanding Orange = Started Green = Completed
2nd May 2017	Once NELC Local Plan is formally approved by Inspector, to write to NELC asking for clarification that Waltham Parish Community Led Plan is still a valid document for consideration.	Contact NELC once Local Plan is approved	LL	Awaiting to hear that NELC draft Local Plan is formally adopted.	
6th June 2017	Contact steering group leader and ask if he would be willing to lead on an update of Community Led Plan	Make contact with steering group leader	PW & LL	Sent an email 12/12/17 - No responses despite several attempts to make contact.	On January agenda
6th June 2017	Obtain quotations for patio area	obtain quotations and add to future agenda	LL/ working group	contacted 3 builders awaiting to see if they are willing to undertake work	
1st August 2017	Contact Ward Councillor PJ to liaise over information regarding restrictions to a licence	contact PJ & licencing department	LL	PJ spoken to Licencing, Establishment contacted and no further action at this time.	
5th Sept 2017	Working group to compile written procedure for In Bloom judging	Working group to compile procedure	LL	Draft advice sheet sent to working group 20/12/17	On January agenda
3rd October 2017	Obtain plan/quotations to present to full council on Parks and Open Spaces suggested improvements to cenotaph & village green	draw up plans and obtain quotations	P&O Spaces Working Group	Work ongoing	
3rd October 2017	Obtain quotations for re-pointing of anvil area & wall repairs	obtain quotations and add to future agenda	P&O Spaces Working Group	contacted 3 builders awaiting to see if they are willing to undertake work	
7th Nov 2017	To instruct contractor to undertake work to chain link fence at Tennis Courts	Instruct contractor	LL	Work booked in to be completed 3/1/18	
7th Nov 2017	Order No parking sign and install on gate at Grove Park	Order sign & install on gate	LL	sign arrived, volunteer councillor installed 13/12/17	
7th Nov 2017	Purchase and install additional security items for Parish Office	Purchase & install additional items	MA	Items purchased and awaiting installation	
5th Dec 2017	Inform Electoral Services of new Parish Councillor	Contact Electoral Svs change Parish records add email/postal details, change website	LL	emailed NELC 6/12/17 changed documents, emails/postal records 6/12/17 updated website with register of interest 12/12/17	
5th Dec 2017	Write to the Boundary Commission over the renaming of a constituency in the borough.	Write to Boundary Commission	LL	letter submitted on line 6/12/17	
5th Dec 2017	Respond to Planning consultations via planning portal	respond to planning consultations	LL	submitted via planning portal 6/12/17	
5th Dec 2017	Contact the Grimsby Telegraph over miss representation	email telegraph	LL	email sent to reporter 7/12/17	
5th Dec 2017	Contact NELC re site of Nexus bin	contact NELC	LL	NELC informed 6/12/17, awaiting installation	
5th Dec 2017	Make enquiries over spare bin in Borough	Contact Brigsley PC	LL	email sent 7/12/17, used bin aquired from Brigsley PC, awaiting delivery	
5th Dec 2017	Progress clearway extension for Station Road outside of any scheme for Tollbar roundabout.	Write to NELC to ask that the clearway extension is progressed.	LL	Formal request sent again via on line reporting system as per highways officers request	
5th Dec 2017	The Parish Council agreed to write to the Local Authority, copying in the Grimsby Evening Telegraph and New Waltham Parish Council expressing their disappointment that neither Parish Council were invited to represent their residents over reviewing the Tollbar roundabout scheme.	write to NELC copying in Telegraph and NW Parish Council	LL	Invite received for a member of New Waltham or Waltham Parish Council to sit on group 8/12/17	
5th Dec 2017	Report poor reinstatement on the corner of Ings Lane and High Street to Telec.	Contact Telec	LL	Rang company 6/12/17, agreed to come back and reinstate to a satisfactory standard.	
5th Dec 2017	Having looked at the Planning Inspectors report members questioned the validity of the wording "typographical error" used on the consultation documentation as the Planning Inspectors report appeared to marry the order; however not wanting to delay the opening of this long running footpath the Parish Council agreed to the proposed diversion.	Inform NELC of agreement to diversion order	LL	letter submitted on line to NELC Public Rights of Way 7/12/17	
5th Dec 2017	The Parish Council agreed to forward residents' details as requested.	Forward details	LL	Details forwarded 7/12/17	
5th Dec 2017	The accounts were approved for payment as per the list provided.	Send out accounts payable	LL	Accounts paid 6/12/17	
5th Dec 2017	Working group for Devolvment of Services to continue to investigate with NELC re taking over the grass/verge cutting.	Obtain further information and pass on to Councillors	LL	Email sent to J Fox, T Garner, L Logan 20/12/17 - awaiting response.	
5th Dec 2017	Carols on the Green Saturday 16th December	Organise Event	LL	Event took place 16/12/17	
13th Dec 2017	Respond to Planning consultations via planning portal	input on planning portal	LL	Input 14/12/17	