

**Minutes of the Meeting of Waltham Parish Council Burial Committee
held on
Tuesday 28th November 2017 at the Parish Office.**

Present: Cllr K Shaw, Cllr K Kiddle-Bailey, Cllr P Surtees and the Clerk Mrs L Leach.

1272:

Declaration of Interest.

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None.

(b) To note dispensations given to any member of the council in respect of the agenda item listed below.

None.

1273:

Open Forum.

No residents attended.

1274:

Apologies.

Cllr Sadler offered her apologies as she was working.

1275:

Minutes of Previous Meetings.

The minutes of the meetings held on 26th September 2017 were considered, approved and signed as a true record.

1276:

Burial Grants.

The following Burial Grants were signed:

Name	Grant	Section	Plot
Mr D Croudson	1214	H	BD12
Mrs A Turner	1215	H	BD13
Mrs A Jackson	1216	H	BD14
Mrs B Rogers-Thomas	1217	H	BD15

1277:

To receive notification that Kettle Funeral Directors have been rebranded.

With immediate effect Kettle Funeral Directors will now be known as Louth Funeral care.

1278:

To receive quotations for fixing fence at cemetery.

The burial board considered the quotations received for fixing the fence at the cemetery.

RESOLVED: It was agreed to accept the quotation from our contractor at a cost of £60 per post.

1279:

To receive notification of unauthorized footstone.

The Clerk confirmed that she had questioned the footstone with the company who organized the additional inscription on the headstone and they had no record of the footstone being ordered at the same time.

It was felt that the Clerk should query this footstone with the maintenance contractor before contacting the family as it may have been a refurbished stone.

RESOLVED: The Clerk is to contact the maintenance contractor to see if he can shed any light on the new footstone before any contact is made with the family.

1280:

To receive letter from family regarding memorial bench.

The Burial Board discussed having an additional bench in Waltham cemetery. Members felt it would be allowed providing a site visit took place with the family to assess which area it would be sited in and that the bench is of industrial quality. The Clerk is to make contact with the family to discuss.

RESOLVED: The Clerk is to make contact with the family to discuss the placing of a bench in Waltham cemetery.

1281:

To receive an enquiry from a family on old family grave location.

Members felt that this should be thoroughly investigated and the plot marked in order for the family to place a headstone. Burial Board members agreed to assist with this investigation.

RESOLVED: An investigation is to take place into an old family plot in order for a headstone to be installed.

1282:

To hear a report from the Clerk on ERNLLCA conference where a talk on cemetery management – best practice was held.

The Clerk reported on the talk that took place and has investigated the suggested Institute of Cemetery & Crematorium Management membership. This cost is £90 per annum.

RESOLVED: Members agreed to join the ICCM at a cost of £90 per annum.

Members discussed the transfer of grave ownership and felt this needed further investigation before any decision was taken and said this is something that the ICCM could assist with.

1283:

To review remaining cemetery space and consider action to secure future burial space.

Having reviewed the remaining space in the cemetery the Burial Board felt it was time to make contact with the adjoining land owners to make an initial enquiry to see if land would be available for a possible extension to the cemetery.

RESOLVED: The Burial Board agreed to make an initial enquiry with the adjoining landowner to see if land would be available for a possible extension to the cemetery.

1284:

To consider any items to be taken to Full Council.

No matters to be taken to Full Council.

Date of Next Meeting:

The next Burial Board meeting is to be held on Tuesday 30th January 2018 starting at 7pm in the Parish Office.

With there being no further business to discuss, the meeting closed at 8pm