

Minutes of the Meeting of the Waltham Parish Council held in the Waltham Library on Tuesday 9th January 2018 at 7.00 pm.

Present: Councillors M Archer, Barrett, Church, Conolly, Gordon, Kiddle-Bailey, Moss, Reynard, Sadler, Shaw, Smith, Teanby and Woodliff, 5 members of the public and the Parish Clerk.

The Chairman welcomed everyone to the meeting and wished all a Happy New Year. The Chairman read out the procedure on the recording of Waltham Parish Council meetings.

01: 01/18 Declarations of Interest.

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Archer declared a personal interest on item 06: 01/18 Clerk's Report, correspondence received from WRAG as he believes that this relates to personal information about himself, he also declared a personal interest on items 08: 01/18 (b) (2) as he owns land that backs on to this property and 08: 01/1/ (b) (2) as this is a large scale development proposed for the village he feels it would be inappropriate of him to comment when land he owns/previously owned is subject to planning permission.

Cllr Church declared a personal interest in item 06: 01/18 Clerk's Report Waltham Windmill Preservations Society as he is membership secretary of this organisation.

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

All members were granted dispensations to discuss item 11: 01/18 (b) precept request, as without the dispensation the Parish Council would not be able to conduct the business before them. The Clerk approved dispensations and a copy will be kept with these minutes.

The Chairman reminded members that should an interest become apparent further in the agenda this should be declared at the time.

02: 01/18 To receive any apologies from Members not able to attend the meeting.

Apologies were received from Councillor Surtees as she was away and Cllr Gilliatt was working. Apologies were also received from Ward Councillors P Jackson and I Colquhoun.

03: 01/18 Open Forum Under Suspension of Standing Order No 21.

No residents wished to speak.

04: 01/18 To consider and approve the Minutes of the meeting of 5th December and Extra ordinary meeting held on 13th December 2017.

RESOLVED: The minutes of the Meeting of 5th December and Extraordinary meeting of 13th December were considered and approved. The Chairman then signed these as a true record.

05: 01/18 To receive a Police Report for November.

Due to the Christmas break there was not report to bring forward at the time of this meeting. The Clerk will post the report on the website and send it to Councillors as soon as it is received.

06: 01/18 Clerk's Report & Correspondence received since meeting of 7th Nov 2017.

- CPRE membership renewal has been received at a cost of £36 per annum. Members are to consider renewal of this membership.

RESOLVED: Waltham Parish Council agreed to renew its CPRE membership for 2018 at a cost of £36.00

- Waltham Windmill Preservation Society has written asking for consideration over a Section 137 grant for £210.00 towards promoting Waltham Windmill and Preservation

Society membership which pays for the upkeep of the Windmill. Members are to consider application for grant funding.

Councillor Church, having declared an interest in this matter, left the room.

RESOLVED: Waltham Parish Council agreed to offer a partial grant of £105.00 to the Waltham Windmill Preservation Society in order for them to promote membership for the upkeep of the windmill.

Cllr Church returned to the meeting.

- Carols on the Green raised £13.39. Members are to decide which Charity should receive the funds raised.

Members discussed previous recipients and felt that it should be donated this year to a local organisation.

RESOLVED: Waltham Parish Council agreed to donate the funds received from Carols on the Green to the Waltham Windmill Preservation Society Charity Number 519976.

Cllrs Church, Shaw and Sadler took no part in the vote.

- Data Protection annual registration is due on 7th February 2018. Consider renewal at a cost of £35.00.

RESOLVED: Waltham Parish Council agreed to renew the Data Protection annual registration at a cost of £35.00.

- Correspondence received from WRAG re: personal data enquiry.

Cllr Archer, having declared an interest in this matter, left the room. Vice-Chairman Cllr Woodliff took the Chair.

The Clerk explained that the Chairman of WRAG has written to the Parish Council requesting that they ask Cllr Archer to submit a written statement regarding personal information on land ownership. Upon receipt the Clerk was asked by the Vice-Chairman to take advice from ERNLLCA our Local Council Association. The advice received was that “the declaration of interest is a personal matter for each councillor and a parish council is not empowered to require a councillor to declare any level of interest. You should simply inform WRAG of this and pass the letter to the Councillor concerned”. The Clerk asked the Parish Council members what they would like her to do on this matter.

RESOLVED: Members agreed to follow ERNLLCA’s advice and inform WRAG that they are not empowered to require a councillor to declare any level of interest and the Clerk is to forward the letter from the Chairman of WRAG to Councillor Archer.

Cllr Archer was then summoned back into the meeting and was invited to re-take the Chair.

07: 01/18 To receive and confirm progress on the action sheet since publication.

The Clerk confirmed that the work required to the chain link fencing at the tennis courts has been carried out and talks are still ongoing regarding the devolvement of services. Cllr Reynard questioned the reinstatement of the grass verge on the corner of Ings Lane and High Street following recent work. The Chairman explained that the Clerk had made contact with the contractor over the Coronation Tree corner as this is under Parish ownership. The opposite corner is under NELC ownership and NELC will need to make contact to arrange reinstatement of this area.

The Clerk explained that she and Cllr Woodliff have been unable to get a response from the Chairman of the Waltham Parish Community Led Plan as they are aware he has several personal commitments that would restrict him from being able to carry out any voluntary work to update the plan.

RESOLVED: The Clerk is to send out a copy of the Waltham Parish Community Led Plan to all Councillors and try to make contact with members of the Steering Group in order to see if there is any interest in updating the plan. Add this subject as an agenda item for the next Parish Council meeting.

Cllr Teanby raised the issue of banners being displayed on unauthorised land in the village. He felt that they were eyesore and should be removed. The Chairman explained that the Parish Council can only report these through to the enforcement team at NELC to deal with.

08: 01/18 Planning.

a) Planning matters:

Application DM/0842/17/FUL, Land off Station Road, Waltham has been refused by the planning committee of NELC.

b) Planning applications received and to be considered:

1. DM/0986/17/FUL Grimsby Town Football Club, Waltham

Removal of Condition 1 (Time Limit) and Variation of Condition 3 (Approved Plans) following planning application DC/635/12/WAB to relocate two containers and allow permanent siting of a portacabin and two containers.

RESOLVED: Waltham Parish Council recommended refusal of this application.

The plans submitted do not show the siting of the containers and portacabins on them therefore insufficient evidence is provided.

Waltham Parish Council members wished to see the time limit retained as they do not feel that the portacabins and containers are suitable as a permanent structure and should they fall into dis-repair they can then be removed or replaced, therefore recommend refusal of this application.

2. DM/1202/17/FUL 85 Brigsley Road, Waltham

Demolish existing conservatory and erect single storey rear extension to include alterations.

Cllr Archer having declared an interest in this matter left the room. Cllr Woodliff in the Chair.

RESOLVED: Waltham Parish Council recommended approval of this application.

As Cllr Archer was outside of the meeting room and had declared a personal interest in Land at Grimsby Road it was agreed to bring this item forward.

4. DM/1160/17/OUT Land at Grimsby Road, Waltham

Outline application for a residential development of 18 dwellings with all matters reserved (Phase 3).

RESOLVED: Waltham Parish Council considered this further piecemeal application that is outside of the development boundary and was concerned that this application from the developer will further erode the open rural aspect and strategic gap between Waltham and Scartho.

The Parish Council felt that there will be no space left to accommodate a Western relief road extension without any strategic gap at all between the settlements of Waltham and Scartho should this development be allowed to go ahead.

This land was not identified in the previous Local Plan, the Waltham Parish Community Led Plan or the current Draft Local Plan, which is currently being reviewed by the Planning Inspector, as an area suitable for development. The Parish Council questioned why have the Local Plan if it is not going to be supported by the planning inspectors who seem to disregard the document at each stage of this piecemeal development.

It should be noted that the front hedge to this development is an Awarded Hedge as per the parish award for Waltham and the parish council feel that as such it should be documented that this will be retained and a condition that it is maintained to a minimum height of 3 meters, for the benefit of giving the impression of the existing rural entrance to the village and minimising the visual impact on existing developments opposite the site.

The plans show the planting of trees along and through the Phillips 66 pipeline easement which could be hazardous to the future credibility of the fuel pipeline that is adjacent to this proposed development.

The planning statement submitted with the application states that this is a full application which is deliverable in 0-5 years however the application itself is outline and not a full application as stated and the parish Council question the validity of the statement made that this development would be deliverable within 0-5years.

Despite this being a substantial application for a further 18 homes outside of the development boundary there is no Section 106 agreement attached to this application therefore this developer is not willing to make any contribution towards school and infrastructure improvements from this development. The Parish Council feel that this is wrong as the impact of this development and needs from this development for the local community would then have to be provided and paid for by the Local Authority.

Waltham Parish Council therefore recommended refusal on this application.

Cllr Archer was summoned back into the meeting. Cllr Archer in the Chair.

3. DM/1204/14/FULA 31 Danesfield Avenue, Waltham

Partial demolition of garage, erect single storey extension to rear of garage and erect single storey extension to rear of existing dwelling to include installation of rooflights.

RESOLVED: Waltham Parish Council recommended approval of this application with the condition the garage is used ancillary to the main dwelling.

09: 01/18 Highways/Pavements/Street lighting.

For information purposes - Traffic light roadworks are planned for Station Road near Tollbar on 11th & 12th January also road closures along Grimsby Road and Danesfield are planned for 15th to 26th January.

Following our recent letter to NELC regarding the lack of parish representation from either New Waltham or Waltham at the Toll Bar roundabout talks the Vice Chairman had been contacted by NELC asking to nominate a representative to attend the working group meeting. Cllr Woodliff nominated Cllr Archer as he had attended meetings previously regarding this matter. A representative from New Waltham Parish Council was also invited to attend.

Cllr Archer asked members what their views are on the proposed change to traffic lights and what concerns they would like him to take forward. This created a lengthy discussion with many issues being raised such as children safety, peak time traffic flow, allocation or drop off and verge hardening, a possible western relief road and retaining the roundabout with part time lights with a road widening and improvement scheme.

RESOLVED: The Chairman was asked to take forward the concerns of the Parish Council over the proposed removal of Toll Bar roundabout and installation of a traffic light system.

Councillors discussed the speed of traffic travelling along the High Street and the dangers experienced by pedestrians on the pavements in this location. The Parish Council asked that this be discussed with the highways engineer for NELC at the next highways meeting.

Members discussed flyposting on lamp posts and railings at various locations around the village. Members were encouraged to report these to NELC who will arrange to have illegal flyposting removed.

10: 01/18 To receive any reports from the following working groups/committees:

(a) Parks & Open Spaces

- (i) To review Parish Council grounds maintenance specification for 2018 and agree to go out to tender.

Members considered the specification for the grounds maintenance contract for 2018 and felt that the grass bank at the Co-op should be included with a minimum of 2 cuts.

RESOLVED: The Parish Council agreed to add 2 cuts to the Co-op bank to the specification and send out to tender.

- (ii) To consider approval of Waltham in Bloom advice notes as submitted by the Waltham in Bloom Working Group.

Members were informed of a typing error, that the number of entries nominated is up to a maximum of 3 per area not 5 as listed. Members felt that one independent judge should accompany two Parish Councillors. It was also agreed that the judges should go out together rather than separately.

RESOLVED: The Parish Council approved the advice notes for the Waltham in Bloom competition including amending the number of entries to a maximum of 3 per area and using one independent judge to accompany two Parish Councillors.

(b) Burial Board.

- (i) To receive and consider tenders for the cemetery maintenance for year 2018.

The Chairman was asked to open the four sealed tenders before him. Members considered the information supplied by the tenderers.

Contractor 1 quoted	£5349	plus £28 per grave top up
Contractor 2 quoted	£5500	plus £8.50 per grave top up
Contractor 3 quoted	£16,200	plus £45 to 120 per grave top up
Contractor 4 quoted	£4850	plus £6.50 per grave top up

Members deliberated over the contract and considered all aspects of the work required.

RESOLVED: It was agreed that contractor number 2 be awarded the cemetery contract at a cost of £5500 for the year with additional graves being turfed at a cost of £8.50 per grave.

(c) Allotments

- (i) To agree a maintenance specification for cutting of the Home Paddock hedge for the forthcoming year and agree to go out to tender.

Members discussed the specification and felt that the hedge should be maintained at a height of 1.68mtr. Members did not feel that the front hedge should be included as this is under the allotment holder's responsibility; however assistance from volunteers has been sought in the past.

It was noted that the banner advertising the allotments has been put up, however showing little interest at this time it was felt that this should be taken down cleaned and be ready to put back up when the weather improves.

RESOLVED: It was agreed to send out for prices for maintaining the allotment hedges along Home Paddock and trim back the overhanging trees on Church Lane side.

(d) Youth

- (i) To agree a maintenance specification for strimming of BMX track and around tennis courts for the forthcoming year and agree to go out to tender.

RESOLVED: It was agreed to send out for prices to maintain the BMX track and around the tennis courts during 2018.

(e) School Liaison.

- (i) To receive notes from meeting with school. Notes for information purposes only.

Members received notes from the meeting held with the school. Cllr Teanby was asked to enquire if there were any plans for a school newspaper this year.

(f) Fire Brigade Liaison.

- (i) To consider any matters appertaining to Humberside Fire & Rescue Service.

The Parish Council have received a letter from a concerned resident of The Limes regarding fire alarms. Many of the residents have been trying to obtain help and assistance from Shoreline in tackling the problem of long and frequent spells of audible false alarms in the building which are not being attended to promptly. After no response from the management company they are appealing to the Parish Council for assistance. The Parish Council explained that they are sympathetic to the residents, however this is a matter for the management company of the building to resolve, but the Parish Council said that they would be willing to offer input should we be invited to attend a meeting of all parties i.e. Shoreline, Fire brigade, NELC and the Parish Council.

RESOLVED: The Clerk was asked to make contact with the resident of The Limes.

Cllr Teanby left the meeting as he had an appointment to attend.

11: 01/18 Finance Items.

- a) To receive a list of Accounts payable up to 9th January 2018 and approve their payment.

Cheques for payment:		inc VAT £	p
4227	Mrs P Allenby	Dec Salary + Nov O/T	XXXX
4228	Mrs L Leach	Dec Salary + Nov O/T	XXXX
4229	HMRC	NI and Tax	XXXX
4230	Peter Strawson	Christmas Trees	423.60
4231	Ellgia	Cemetery waste bin Jan-Mar 18	282.05
4232	Anglian Water	Toilets/Parish Office	72.02
4233	Anglian Water	Cemetery	20.06
4234	BT Payment Svs	Phone & Broadband Dec-Feb 18	328.08
4235	Office Friends	Stationery & printer ink	130.18
4236	Glendale Ltd	Ground maintenance December	428.70
4237	Petty cash	Petty cash	100.00
4238	E-Quip Ltd	Sign	10.20
4239	Platers Ltd	Tennis court fencing repairs/alterations	546.00
4240	M Dewires	Cemetery fence repairs	180.00

RESOLVED: The accounts were approved for payment as per the list above. Salary figures are obscured as they are covered by Data Protection.

- b) To receive and consider budget requirements/precept request for 2018/2019.

The Parish Council were issued with advisory budgets which had been presented at the Finance meeting held in November. NELC had provided information on the grant available to this Parish Council for year 2018/2019. The Parish Council considered the information presented by the Clerk.

RESOLVED: The Parish council agreed to set a budget of £49,173 for the year 2018/2019. This included the NELC grant amount of £4,332.23.00. This calculation would be a 0% increase on the precept for the residents of Waltham.

With there being no further business the Chairman closed the meeting at 9.12pm.



Local Community News

Waltham, Brigsley & Ashby-cum-Fenby Update January 2018

Crime:

There have been 15 crimes reported in the Waltham Ward during December.

During the early hours of 1st December three mountain bikes were stolen from a garage on Fairway after the garage door panel was smashed.

On the morning of 3rd December a distraction burglary took place at an address on Danesfield Avenue. A male has visited the address requesting to use the toilet. He has been allowed to do so and on finishing he returns to where the female occupant is. The female then goes to the toilet and on her return the male left. It was later discovered that property had been stolen.

Overnight 10th & 11th December a garage at a property on Brigsley Road Ashby-cum-Fenby was entered after a roof panel was removed. There was a failed attempt to force a lock and chain securing a cycle. The intruders left empty handed.

About 2pm on 4th December, a handbag was stolen from an insecure car parked on its drive on Neville Turner Way.

Between 22nd & 27th December a car parked securely on its drive on Fairway had its door forced open and the ignition tampered with.

Other crimes include:

Theft of a cycle from outside premises on Grimsby Road Waltham.

A local man received a caution for possession of cannabis.

Two people have been arrested following two separate incidents of domestic related assault.

Six reports of theft from shops, five from the Co-Op, and one from Spar.

There have been one reports of ASB. Two young girls causing issues at an address on Westfield Road.

How you can help:

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson matthew.stephenson@humberside.pnn.police.uk

&

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk