

Minutes of the Meeting of the Waltham Parish Council held in the Waltham Library on Tuesday 6th March 2018 at 7.00 pm.

Present: Councillors M Archer, Barrett, Church, Conolly, Gilliatt, Gordon, Kiddle-Bailey, Moss, Sadler, Shaw, Smith, Surtees, Teanby and Woodliff, Ward Councillor Iain Colquhoun, 5 members of the public, PCSO Lesley Parry and the Parish Clerk.

The Chairman welcomed everyone to the meeting then read out the procedure on the recording of Waltham Parish Council meetings.

01: 03/18 Declarations of Interest.

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Councillors Sadler, Surtees, Shaw, Woodliff, Teanby, Barrett and the Clerk declared a DPI on item 11: 03/18 (b)(ii) as they all rent allotments and would not take part should the parish council go into discussing what figures next year's rents should be.

Councillors Archer and Surtees declared a personal interest on item 14: 03/18 (ii) as they are related to the person who sent in the letter.

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None.

02: 03/18 To receive any apologies from Members not able to attend the meeting.

Apologies were received from Councillor Reynard. Ward Councillor Philip Jackson also offered his apologies as he was attending another meeting.

03: 03/18 Open Forum Under Suspension of Standing Order No 21.

RESOLVED: The Parish Council agreed to suspend Standing Order number 21 so that residents were able to speak. Items will be listened to and if appropriate will be taken into consideration under the relevant agenda heading.

A resident wished to inform the Parish Council about the practices being undertaken at a building site in Waltham. The resident expressed concern over the work being undertaken to remove a large asbestos garage without the necessary protection for neighbouring families. The resident had no confidence in the builder carrying out the work and has had to report several incidents of noncompliance to the local authority. The resident said that the neighbours did not know where else to turn as many officers within the local authority have passed the matter on not wishing to get involved (because of the accountability of asbestos).

The resident asked if the Parish Council would please assist in ensuring that this development is made to comply with strict health and safety guidelines when removing the remainder of the building. The Chairman responded by agreeing to raise the matter under planning further on the agenda.

A resident wished to thank the Parish Council for the work the volunteers and work force carried out in clearing the snow and gritting the pavements and streets in the village. This was very much appreciated. The resident also enquired if a new salt bin could be considered near to the bus stop on Cheapside as the paths and road were particularly icy in this location.

A resident raised the possibility of starting a "Friends of Buck Beck" group to inform people who own properties next to a section of the beck as to what their responsibilities are regarding riparian ownership as well as getting an understanding and appreciation of the beck and how it works. The Chairman who is also a member of the East Lindsey Drainage Board said that there may be some conflicting information on riparian ownership and this would require clarification before providing the public with the details, he felt that the Parish Council may be able to look into this matter further.

The Chairman thanked the residents for attending and explained that their concerns would be discussed under the appropriate heading on the agenda. One resident explained that she had to leave in 15 minutes and wondered what action would be taken over the nonconforming

building site. The Chairman said that he could ask the Parish Council to bring planning matters forward in order for the resident to listen. The Chairman then reconvened the meeting.

04: 03/18 To consider and approve the Minutes of the meeting of 6th February 2018.
RESOLVED: The minutes of the Meeting of 6th February were considered and approved. The Chairman then signed these as a true record.

The Chairman asked the Parish Council if they would consider bringing item 8 forward on the agenda in order for members of the public to be present to listen.

RESOLVED: The Parish Council agreed to bring item 8 forward.

08: 03/18 Planning.

a) Planning matters:

Application DM/1204/17/FULA, 31 Danesfield Avenue, Waltham, Application DM/1195/17/FUL 3 Strawberry Hill, Waltham and Application DM/1202/17/FUL 85 Brigsley Road have all been approved under delegated powers at NELC.

The resident's concerns over a building site in the village were discussed. Members felt that the strict rules and regulation regarding asbestos removal and disposal should be adhered to and monitored by the authorities. This clearly has not been the case and the members felt that a letter should be sent to the Chief Executive of North East Lincolnshire Council explaining this resident's attempt in getting this site cleared safely and the concerns that local authority officers did not deliver on their responsibilities in this matter. The Parish Council felt that the lady should also be advised to write with her concerns to the Chief Executive. This letter would be sent with our Ward Councillor's support.

RESOLVED: The Parish Council agreed to write to the Chief Executive of NELC regarding resident's attempts in having a neighbouring site cleared safely of asbestos and the NELC's officers not carrying out their responsibilities in this matter.

b) Planning applications received and to be considered:

1. DM/1020/18/FUL 10A Golf Course lane, Waltham

Erect single storey extension to front of garage.

RESOLVED: Waltham Parish Council recommended refusal of this application as the extension shown extends beyond the building line of the neighbouring property causing the blockage of light to the neighbouring property.

There is no indication on the plans presented as to what type of boundary treatment, if any, is in place between the properties and with the installation of floor to ceiling windows in the extended sitting room these will overlook the neighbouring property.

There is also no condition on the garage that it shall remain for the use of storage and parking of vehicles.

2. DM/0144/18/FUL 6 Old Farm Court, Waltham

Dormer extension to rear of existing property.

RESOLVED: Waltham Parish Council recommended approval of this application.

3. DM/0086/18/FUL 26 Danesfield Avenue, Waltham

Change of use from one dwelling to two dwellings.

RESOLVED: Waltham Parish Council recommended approval of this application.

The Chairman said he had been contacted by a concerned resident over the removal of a hedge and possible removal of an oak tree at a property on Archer Road. The Parish Council members discussed this; however as this is on private property and there does not appear to be a tree protection order on the oak tree then the resident is able to carry out this work. The Parish Council were most keen to see the oak tree retained and suggested that the Clerk contact the Tree Officer for NELC to enquire if anything can be done to protect it.

RESOLVED: The Clerk was asked to contact the Tree Officer for NELC to enquire if anything can be done to protect the oak tree on private land in Archer Road.

05: 03/18 To receive the Police Report for Waltham.

The Chairman welcomed PCSO Lesley Parry to the meeting. PCSO Parry read from the attached police report. The Chairman is to attend a Rural Crime Conference in Hull tomorrow and he was asked to bring up that officers in the rural areas should be aware of the different types of crimes that occur in these locations.

With there being no questions the Parish Council thanked PCSO Lesley Parry for attending and she left the meeting.

06: 03/18 Clerk's Report & Correspondence received since meeting of 6th Feb 2018.

The National Citizen Service (NCS) has written to the Parish Council asking if we have any projects in the village that a group of teenagers can assist with. Members were asked to forward any suggestions on to the Clerk.

The John Roe Community Fund has been set up to help fund charities and community projects in Grimsby, Hull and Scunthorpe. The Parish Council discussed ideas that could be put forward for the fund and it was suggested that the small children's area at Neville Turner Way has needed fencing around it for a number of years. It was suggested that the Clerk enquires as to costs of this project and put this forward for funding.

RESOLVED: The Parish Council agreed to obtain costs on fencing in the small children's play area at Neville Turner Way and apply for funding through the John Roe Community Fund for this project.

The Waltham WI has asked if they can put up a banner at allotments (for 2 weeks) to promote their meetings on the 2nd Monday of each month in order to welcome new members.

RESOLVED: The Parish Council agreed to the Waltham WI putting up a banner at the allotment site for 2 weeks.

A member of the public has written in very kindly making a donation of £100 towards the repairs needed for the village clock. The resident wishes to remain anonymous. The Parish Council expressed their gratitude for the donation towards the repairs to the village clock from the anonymous resident.

The Clerk informed the Parish Council that North East Lincolnshire Council is carrying out a consultation on the public's views on the Public Rights of Way in the borough. This survey can be found at www.bit.ly/NELPROW or for landowners at <https://www.surveymonkey.co.uk/r/landownerPROW> the survey closes on 25th March 2018.

RESOLVED: The Clerk was asked to promote the NELC Public Right of Way survey on our website, notice board and Facebook page.

07: 03/18 To receive and confirm progress on the action sheet since publication.

The Chairman reported that The Limes meeting took place; however other agencies failed to attend. The Parish Council are waiting to hear if the meeting is being re-arranged. Members felt that a letter should be sent to the CEO of the new company who have taken over from Shoreline to inform them of the issues being experienced by residents of this establishment.

RESOLVED: Write a letter to the CEO of Mayflower who has taken over from Shoreline regarding problems being experienced at The Limes.

09: 03/18 Highways/Pavements/Street lighting.

- a) To receive update on meeting held with NELC highways department.

The Parish Council were updated on the outstanding highways issues in the village, some of which are longstanding. The Ward Councillors explained that they have met with a senior officer in ENGIE to raise questions over the long standing issues and ask that these are prioritised. The senior management said they will make every effort to get the outstanding matters actioned.

- b) To receive notice of event to promote the draft strategic transport plan for the North at Fishing Heritage Centre on Monday 12th March between 4pm and 7pm.

The Parish Council discussed the western relief road and putting forward an extension to the A16. The Chairman agreed to attend and put forward the Parish Council's thoughts on this matter.

The Chairman has received an email from a New Waltham Councillor saying that several Waltham residents have been in touch with him asking what is the situation regarding Toll Bar roundabout. Ward Councillor Iain Colquhoun explained that some NELC Councillors have tried all ways to stop the removal of Toll Bar roundabout and even tried to call it back into scrutiny; however these attempts have all failed and the administration seems adamant about its removal. It was felt that the Clerk should put an update to this effect on our media outlets.

RESOLVED: The Clerk is to place an update on our media outlets on the update on Toll Bar roundabout.

Councillors reported the use of boulders in several verges in the village, some of which it was felt were dangerous. The Chairman said these need to be reported to NELC.

10: 03/18 To hear from the Clerk on Data Protection Seminar attended at ERNLLCA.

The Clerk provided details from the Data Protection Seminar that Cllr Moss and she attended recently at the Town Hall. It was clear that there were going to be both working time and financial implications on implementing the new Data Protection laws that are to be in place by 25th May 2018. A Data Protection Monitoring Officer will also be required to be employed. Members wished to be kept updated on all the forthcoming ERNLLCA advice received.

11: 03/18 To receive any reports from the following working groups:

(a) Parks & Open Spaces

- (i) To receive quotations and award contract for Parks & Open Spaces contract for 2018/19.

The Clerk confirmed that 5 tenders were sent out and 4 sealed tenders were received back. The Chairman was asked to open the sealed tenders.

Contractor 1 quoted	£6762.79
Contractor 2 quoted	£4690.00
Contractor 3 quoted	£17,900.00
Contractor 4 quoted	£4875.00 – This cost covered the cutting of Grove Park only.

Members carefully considered the quotations before them.

RESOLVED: The Parish Council agreed to Contractor 2 being awarded the village maintenance contract for 2018/2019 at a cost of £4690.00. This is awarded to Glendale Countryside Ltd.

- (ii) To review the summer planting scheme and agree a budget for plants and to send out for tenders for work to plant up in May.

Councillors reviewed the specification for the summer planting scheme and felt that the planters should have mounded compost in them, rather than levelled compost, in order to give a better display of plants. With this amendment to the specification it was agreed to send this out to tender. Members agreed a budget of £500 plus vat for the summer plants. The Working Group is to arrange which plants to obtain within the budget set.

RESOLVED: Send out for the summer planting tender for prices to be returned in time for the April meeting. The Working Group is to arrange the plants within the £500 budget set.

- (iii) To view a suggested plan of improvements to Cenotaph area for 100yr anniversary by Working Group.

Members held a lengthy discussion over the improvement plan suggested by the Parks and Open Spaces Working Group. Members felt that upgrading and adding new features would be a poignant way of marking the 100 year anniversary of the end of World War 1. The Parish Council received quotations on a new bench, lectern, metal poppies and an official Tommy figure, all of which came to £2167. Members agreed with the suggestion of a small cobblestone circle under the flagpole and felt that the suggestion of new planting around the area would require further discussion.

RESOLVED: The Parish Council agreed to order the bench, lectern, poppies and Tommy figure at a figure of £2167 and to revisit the planting scheme for the area. The Clerk is to obtain costs on the purchase and installation of a cobblestone circle for under the flagpole and base for the new bench.

- (iv) To receive letter from Historic England regarding registering the War Memorial.

The Parish Council had concerns over Historic England wishing to list the War Memorial in Waltham and the restrictions that could be imposed on its future upkeep. The members discussed this suggestion and felt that at this stage Historic England should not register the Cenotaph.

RESOLVED: The Parish Council are to write to Historic England opposing the registration of the War Memorial.

- (v) To consider entering the CPRE Best Kept Village Competition at a cost of £25.00.

RESOLVED: The Parish Council agreed to enter the CPRE Best Kept Village Competition this year at a cost of £25.00.

(b) Allotments

- (i) To receive quotations and award contract for cutting of Home Paddock hedge and bank and agree dates for work to be carried out.

Members questioned whether the allotment hedge and BMX track should be combined with the village maintenance contract in order to make one large specification. It was felt that it should remain separate at this time.

The Clerk confirmed that four tender documents have been sent out. The Chairman opened the three that had been returned.

Contractor 1 quoted	£330.00 per cut
Contractor 2 quoted	£225.00 per cut
Contractor 3 quoted	£206.50 per cut

RESOLVED: The Parish Council awarded the cutting of the allotment hedge to Contractor 3, which was Continental Landscapes Ltd at a cost of £206.50 per cut.

- (ii) To consider and agree setting allotment rent for year 2018/19.

Councillors Barrett, Sadler, Shaw, Surtees, Teanby and Woodliff having declared an interest in this matter left the room. The Clerk also left as she rents an allotment.

Members held a lengthy discussion over the allotment rent and date the rent is due. The information on rent being charged at other allotments in the borough was considered.

RESOLVED: The Parish Council agreed to set the rent at £10.00 for the Gravel Pit site and £52.00 for the Station Road site for the year 2018/2019, with the due date as Easter Monday. Further investigations are to be brought forward by the Working Group on rent due dates and the tenancy agreement update.

The Clerk returned to the meeting.

- (iii) To consider action required in light of new data protection laws.

The Clerk explained that the new data protection laws require that we have the allotment tenants sign a tenancy agreement on a yearly basis allowing us to retain their information whilst they have an allotment. Members felt that we should ask NELC for a blank copy of their tenancy agreement before engaging with a land agent. If NELC are not forthcoming then we must pursue other options as soon as possible. It was noted that it may require different tenancy agreements as Station Road is Parish Council owned land.

RESOLVED: The Parish Council agreed to ask NELC for a blank copy of their tenancy agreement in order to ensure that our new tenancy agreement meets with data protection laws.

Councillors Barrett, Sadler, Shaw, Surtees, Teanby and Woodliff returned to the room.

- (c) CCTV - To receive quotation from CCTV Maintenance Company and agree next action.

14: 03/18 Burial Board.

- (i) To consider taking this item in committee due to the sensitive nature of items to be discussed.

RESOLVED: The Parish Council agreed to take this item on the agenda in Committee. Members of the public were thanked for their attendance and asked to leave.

- (ii) To receive letter from adjoining landowner.

RESOLVED: The Parish Council agreed to write back to the landowner asking for further information in order to make an informed decision.

With the time being 10pm the Parish Council agreed to Suspend Standing Orders to allow the remaining item to be considered.

15: 03/18 Personnel Items.

- (i) To consider taking this item in committee due to the sensitive nature of items to be discussed.

RESOLVED: The Parish Council agreed to take this last item on the agenda in Committee.

- (ii) To hold a salary review for existing staff.

The Clerk left the room whilst this matter was discussed.

RESOLVED: The Parish Council approved a salary review as presented by the Personnel Committee for its staff.

The Clerk returned to the meeting.

With there being no further business to discuss the Parish Council came out of committee and ratified the decisions taken and the Chairman closed the meeting at 10.05pm.



Local Community News

Waltham, Brigsley & Ashby-cum-Fenby Update March 2018

Crime

There have been nine crimes reported in the Waltham Ward during February

A complaint of theft of various documents has been made from an address on St Helens Crescent, Brigsley between 28th January and 4th February.

Over the period of a couple of months, a sum of money has been reported stolen by use of the victim's bank card by a family member.

During the evening of 13th February goods were stolen from the Spar shop on Kirkgate.

On 13th February, three males went to the Waltham Windmill complex where they pulled out plants and threw planters around the site.

Other crimes include three separate domestic assaults, where the offender has been charged in one of these incidents. Two separate incidents of sending inappropriate messages over social media & telephones.

A local man has been charged with driving with excess alcohol after being stopped driving on Barnoldby Road on 13th February.

There has been one report of ASB, regarding the ongoing issues at St Helens Crescent Brigsley which your community officers are trying to resolve with other partner agencies.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson matthew.stephenson@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk