

Minutes of the Meeting of the Waltham Parish Council held in the Waltham Library on Tuesday 3rd April 2018 at 7.00 pm.

Present: Councillors M Archer, Barrett, Church, Conolly, Gilliatt, Gordon, Kiddle-Bailey, Moss, Reynard, Sadler, Shaw, Smith, Surtees, Teanby and Woodliff, Ward Councillor Philip Jackson, 4 members of the public and the Parish Clerk.

The Chairman welcomed everyone to the meeting then read out the procedure on the recording of Waltham Parish Council meetings.

01: 04/18 Declarations of Interest.

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None

02: 04/18 To receive any apologies from Members not able to attend the meeting.

Apologies were received from Councillor Gilliatt. Ward Councillor Iain Colquhoun has said he will be late as he was attending another meeting.

03: 04/18 Open Forum Under Suspension of Standing Order No 21.

RESOLVED: The Parish Council agreed to suspend Standing Order number 21 so that residents were able to speak. Items will be listened to and if appropriate will be taken into consideration under the relevant agenda heading.

A resident wished to speak to the Parish Council about the conditions of both sets of allotment, in particularly the Station Road site which has many unlet plots. The resident felt it was off putting for potential tenants. The resident said that on Station Road there are baths not working, overgrown unlet plots, cars parking on the footway which is churning up the ground and the gates are often left open.

The Chairman thanked the residents for attending and explained that their concerns would be discussed under the appropriate heading on the agenda.

A resident questioned the position of the Parish Council on the Waltham Parish Community Led Plan as there has only been one volunteer come forward to assist with its update. The Clerk explained that she has asked for some information from the Head of Spatial Planning at NELC following the adoption of the Local Plan and this response will be on the May agenda.

The Chairman thanked the residents for attending and the Parish Council meeting was reconvened.

04: 04/18 To consider and approve the Minutes of the meeting of 6th March 2018.

Cllr Kiddle-Bailey asked that the Parish Council consider as a matter of accuracy to remove the sentence that reads “The information on rent being charged at other allotments in the borough was considered” on page 85 under item (ii), as the Parish Council did not consider the information produced.

RESOLVED: The minutes of the Meeting of 6th March were considered and with the sentence that reads “The information on rent being charged at other allotments in the borough was considered” on page 85 under item (ii) being removed as a matter of accuracy, the minutes were approved. The Chairman then signed them as a true record.

05: 04/18 To receive the Police Report for Waltham.

The Councillors had all received a copy of the police report.

Cllr Teanby questioned the position of noise control and who is responsible for ensuring that the local establishment adhere to the noise levels set. The Chairman and Ward Councillor

Philip Jackson said that they understood it was the Local Authority's Neighbourhood Services Department and Licencing Departments who carried out this role.

RESOLVED: The Clerk was asked to investigate if there was a direct method of reporting noise problems through to NELC.

Cllr Teanby also brought forward from a resident various reports of parking on the grass verges where photographs had been taken of the offences by a resident. The Chairman recommended that these are forwarded on to the Clerk in order that they can be submitted to NELC Civil Parking Department.

06: 04/18 Clerk's Report & Correspondence received since meeting of 6th March 2018.

The National Citizen Service (NCS) has suggested a scheme to tidy and enhance the village be put together on a pledge form and submitted for consideration by the panel. The Parish Council felt this would be a good idea and wished to include the painting of Grove Park fence and tidying of the Co-op shopping area as well as looking at the various street benches.

RESOLVED: The Clerk is to put together a pledge and submit this to NCS for consideration.

A member of the public has written in asking if the Parish Council would consider allowing him to place a timber cabin on the entrance to the Station Road allotment in order to run a woodworking business from. The members considered this carefully but felt that the area suggested would not be suitable as there are no welfare facilities or electric on the site. It was suggested that the person looks into alternative areas such as the Waltham Windmill site who rent out units for local businesses.

RESOLVED: The Parish Council declined the request to install a cabin with a woodworking business on the allotment site.

07: 04/18 To receive and confirm progress on the action sheet since publication.

The Clerk reported that the Youth Working Group and PCSO Lesley Parry are to meet with Mr Hipkins of NELC to discuss the possibility of holding a youth club in the village.

08: 04/18 Planning.

a) Planning matters:

Application DM/0086/18/FUL, 26 Danesfield Avenue, Waltham, has been approved under delegated powers at NELC and Application DM/0607/17/FUL Helsenor, Cheapside, has now had its Section 106 agreement signed, therefore a decision notice has been issued. The new footpath is shown as being installed on the development side as per the Parish Council's suggestion. Councillors suggested that posts should be installed to stop vehicles from parking on this area once the footpath is installed.

b) Planning applications received and to be considered:

1. DM/0186/18/FUL Former runway site, Cheapside, Waltham

Change of use for additional storage area as an extension of temporary on site construction compound to support the onshore cable installation for Hornsea Project One.

RESOLVED: Waltham Parish Council recommended approval of this application.

2. DM/0207/18/FUL 18 Laburnum Avenue, Waltham

Demolish existing kitchen and WC at rear, removal of all chimneys, erect extension to rear to include first floor rooms in roof space and conversion of existing roof space to include the installation of a dormer also to the rear, demolish existing garage and erect new detached garage, creation of porch canopy to front to include various internal and external alterations

RESOLVED: Waltham Parish Council recommended approval of this application.

09: 04/18 Flooding & Drainage.

a) To hear brief verbal report on drainage camera in Cheesemans Close by Cllr Church. The Parish Council were updated by Cllr Church on work that took place in Cheesemans Close where a camera was inserted in the drain to assess its condition. There were several

items removed from the drain which would be causing a blockage, including an item that resembled a Christmas tree. Further investigation is to take place as one drain is not draining as it should be. Members were interested to hear the report and a discussion took place over the alleged riparian ownership of the beck by NELC officers. The Parish Council does not believe that the Buck Beck in this location is under riparian ownership as it is a public open drain all the way through to Grove Lane. It was felt that the resident should look into this claim further.

b) To hear from Chairman on drainage seminar attended at Lincoln Showground.

The Chairman said that the drainage seminar was very interesting and he asked many questions over responsibilities and ownership of the drainage systems and has requested a list of roles and responsibilities. He learned that the new rules in place does not allow any construction to take place within 9mtrs of a beck or watercourse and that the Environment agency are trying to let go of its responsibilities over watercourses (called de-manning) however the Drainage Board is prepared to take over these providing the funding comes along with the responsibility.

NELC are cleaning out the culverted drains from Mount Pleasant to Grove Park and this work will take several weeks.

Councillors reported flooding on the road on Cheapside and the corner of Danesfield Avenue and High Street. Questions were raised over the gully cleaning programme.

RESOLVED: The Parish Council agreed to ask NELC if the gully cleaning programme is being undertaken this year and if so when will the work be carried out in Waltham.

10: 04/18 To receive any reports from the following working groups:

(a) Parks & Open Spaces

(i) To receive quotations and award contract for Summer Planting scheme.

The Clerk confirmed that 4 tenders were sent out and 2 sealed tenders were received back. The Chairman was asked to open the sealed tenders.

Contractor 1 quoted £1195.00

Contractor 2 quoted £1260.00

The Parish Council discussed the specification for the work and the issues around the watering programme.

RESOLVED: The Parish Council agreed to Contractor 2 being awarded the Summer Planting scheme as the contractor was on immediate hand to continually monitor the tubs for their watering requirements.

(ii) To receive update and suggested specification from Working Group for work required to War Memorial area and agree to send out to tender.

Councillors reviewed the specification put forward by the Working Group for the work required to the War Memorial in preparation for the 100 year recognition of the end of World War 1. This includes placing two commemorative benches, a bin, a lectern and a "Tommy" figure set in a garden of 16 metal poppies which represent each name on the memorial. It was agreed to go out to tender.

RESOLVED: It was agreed to send out for the War Memorial tender for prices to be returned in time for the May meeting.

(iii) Waltham in Bloom, to consider sponsorship and discuss promoting the event and to suggest a date for judging to take place.

The Parish Council felt that sponsorship should once again be allowed on the tubs this year and the cost will be the same as last year £50 per tub. The Waltham in Bloom event should be advertised on our media outlets as well as posters and on the notice board. Judging should take place around week commencing 16th July as this would allow time in case of bad weather.

RESOLVED: The Parish Council agreed to run the Waltham in Bloom competition and allow sponsorship to businesses at £50 per tub (2 x adverts). The competition will be

advertised on our website, Facebook and notice board with judging to take place around week commencing 16th July.

(b) Allotments

- (i) To reconsider quotations for cutting of Home Paddock hedge due to contractor pulling out.

Members considered whether to reconsider the tenders already received or to go back out to tender following the awarded company pulling out. Members felt that the tenders received should be reconsidered.

Contractor 1 quoted £330.00 per cut

Contractor 2 quoted £225.00 per cut

Contractor 3 quoted pulled out.

RESOLVED: The Parish Council awarded the cutting of the allotment hedge to Contractor 2, which was Glendale Ltd at a cost of £225.00 per cut.

- (ii) To receive update from the Allotment Working Group including collection dates.

Members heard an update from Cllr Kiddle-Bailey on the working group meeting held. The working group are concerned over the conditions of both sets of allotments and acknowledges the concerns raised by the resident in the audience. The wish of the working group is to see an improvement of both sites starting with the Gravel Pit site. The working group felt that a notice board would be beneficial for both sites and a skip for the clearance of unused plots at the Gravel Pit site. Members were made aware that the Parish Award does in fact state that rents are due here and forever more by Easter Monday and the working group explained the impact this has on the letting of plots. The working group has put forward a suggested solution to this in the draft tenancy agreement.

RESOLVED: The Parish Council agreed in principle to hiring a skip for the removal of waste from the Gravel Pit site; however an exact price and date would need to be added to a future agenda. Costs are also required for the purchase and installation of the notice boards.

- (iii) To consider draft tenancy agreement for all allotment holders.

The Council considered the draft tenancy agreement put forward by the working group. This created much discussion. Councillors Barrett, Woodliff, Shaw, Surtees and Sadler who rent allotments declared an interest and agreed not to take part in the vote on this matter.

Members gave this matter much discussion and suggested amended wording. It was felt that this should be viewed by a person competent in tenancy agreements before adoption.

RESOLVED: The Parish Council agreed to ask a local land agent who is competent in tenancy agreements to look over the proposed allotment tenancy agreement. With his recommendations taken on board the Parish Council agreed to adopt the revised allotment tenancy agreement.

Having declared an Interest in this matter Councillors Barrett, Sadler, Shaw, Surtees, Teanby and Woodliff took no part in this vote.

- (iv) To consider quotations for a walk behind strimmer to clear unlet allotments.

The working group having spoken to various parties regarding a walk behind strimmer felt that a reciprocating scythe should also be looked at, with the possibility of hiring a machine before the commitment to purchase a machine.

Having declared an Interest in this matter Councillors Barrett, Sadler, Shaw, Surtees, Teanby and Woodliff took no part in this vote.

RESOLVED: The Parish Council agreed to hire a wheeled machine for the cutting of the overgrown allotments in the first instance before the commitment of purchasing.

Ward Councillor Iain Colquhoun entered the meeting & Cllr Teanby left as he had another engagement.

11: 04/18 Finance Items.

a) To receive a list of Accounts payable up to 3rd April 2018 and approve their payment.
Cheques for payment: inc VAT £ . p

4260	CPRE	Best Kept Village Comp	25.00
4261	Ellgia Ltd	Cemetery waste bin	297.49
4262	Anglian Water	Public toilets	71.28
4263	Anglian Water	Cemetery	19.79
4264	Mrs P Allenby	March salary + Feb O/T	XXXX
4265	Mrs L Leach	March salary + Feb O/T	XXXX
4266	HMRC	Tax & NI	XXXX
4267	ICCM	Membership for cemetery management	90.00
4268	Glendale Ltd	March maintenance	428.70
4269	R Johnson	Grave digger services 20/2 to 3/4	400.00
4270	Petty cash	Petty cash	50.00

Pro-forma invoices for purchases agreed at March meeting:

4271	David Ogilvie Ltd	War memorial bench & lectern	1551.60
4272	Tom Lacey	Tommy figure	776.30

RESOLVED: The accounts were approved for payment as per the list above. Salary figures are obscured as they are covered by Data Protection.

b) To receive update from the Clerk on electronic accounts system and receive and consider quotations on packages or alternative solutions.

The Parish Council carefully considered all the options available to them on this matter and following a demonstration on accounting packages with Councillors present agreed to purchase an electronic accounts package through Rialtas Business Solutions which allows a printable copy to be retained as per our current ledger system.

RESOLVED: It was agreed to purchase an electronic account package through Rialtas Business Solutions at an initial cost of £639 plus mileage for the first year and £119 for subsequent years.

c) To consider ERNLLCA membership for year 2018/19.

RESOLVED: The Parish Council agreed to renew our annual membership of ERNLLCA at a cost of £1,064.73

d) To receive and approve reviewed financial risk assessment.

The Councillors discussed the reviewed financial risk assessment. Cllr Barrett noted that the date should read 3rd April not 2nd April. The Clerk amended this information and the Parish Council agreed the reviewed Parish Council financial risk assessment for 2018.

RESOLVED: Following an amendment to the date on the report the Parish Council agreed the reviewed Parish Council financial risk assessment for 2018.

12: 04/18 Burial Board.

(i) To consider Burial Board proposals for a rate review.

The Parish Council considered the information provided on the rates for burials that are charged elsewhere in the borough and felt that the rates proposed by the Burial Board were fair and needed increase; in light of the Parish Council currently looking for additional land for a cemetery extension and that the rates have not increased since 2016.

RESOLVED: The Parish Council agreed to the propose rate increase for burials to take place in Waltham Cemetery.

13: 04/18 Fairway Land.

(i) To consider taking this item in committee due to the sensitive nature of items to be discussed.

RESOLVED: The Parish Council agreed to take this last item on the agenda in Committee.

(ii) To receive an update from meeting held at the Solicitors.

RESOLVED: The Parish Council agreed to pursue negotiations with the adjoining neighbours and seek the advice of a land agent on the possible cost of the land discussed for pedestrian access. A quotation for the fencing required is also to be obtained. Further details are to be brought back to a future meeting.

With there being no further business to discuss the Parish Council came out of committee and ratified the decisions taken and the Chairman closed the meeting at 9.42pm.



Local Community News

Waltham, Brigsley & Ashby-cum-Fenby Update April 2018

Crime

There have been five crimes reported in the Waltham Ward during March to date (23rd)

During the late evening of 2nd March damage was caused to a car parked on Rosedale, believed by youngsters messing around with a shopping trolley.

About 00.45 on 8th March, three males attempted to enter a garage on Gleneagles. No entry was made.

A complaint of theft from a house on St Helens Crescent was reported by the home owner. This is under investigation.

The remaining two crimes refer to assaults.

Again this month there has been one report of ASB, regarding the ongoing issues at St Helens Crescent Brigsley which your community officers are trying to resolve with other partner agencies.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson matthew.stephenson@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk