

**Minutes of the Meeting of Waltham Parish Council Burial Committee
held on
Monday 26th March 2018 at the Parish Office.**

Present: Cllr K Shaw, Cllr Sadler, Cllr P Surtees, Cllr Woodliff and the Clerk Mrs L Leach.

1294:

Declaration of Interest.

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

(b) To note dispensations given to any member of the council in respect of the agenda item listed below.

None

1295:

Open Forum.

None in attendance

1296:

Apologies.

Cllr Kiddle-Bailey offered her apologies as she is away.

1297:

Minutes of Previous Meetings.

The minutes of the meeting held on 30th January 2018 were considered, approved and signed as a true record.

1298:

Burial Grants.

The following Burial Grants were signed:

Name	Grant	Section	Plot
Mrs P Woods	1218	H	BD16
Mrs P Smith	1219	I	D04
Mrs V Roberts	1220	G	C21
Mr M Pickett & Mrs Rising	1221	H	BD17
Mrs A Hill	1222	H	BD18
Miss S Pinyoun	1223	I	D05
Mrs D Kerr	1224	H	BD19

1299:

To discuss funeral arrangements and payment procedures.

The Chairman made members aware of the two occurrences of late payments experienced whilst the Clerk was on holiday. Members felt that this was unacceptable and a letter should be sent out to all funeral directors reminding them that full payment must be made before the funeral takes place.

RESOLVED: The Burial Board agreed to send a letter to all funeral directors reminding them that full payment is to be made prior to the funeral taking place.

1300:

To hold a rate review and consider proposals for rates chargeable to put forward to Full Council.

The burial board discussed the rates charged around the borough and put together a proposal for full council.

RESOLVED: The Burial Board agreed to put a rate review forward to Full Council.

1301:

To receive an update on matters from meeting of 28th November 2017.

The Clerk went through the previous minutes and updated members on the progress made.

The Chairman made the members aware of leylandii trimmings that were present on the paths and inside the cemetery gate.

RESOLVED: The Burial Board agreed to put up the camera to monitor people depositing non-cemetery waste in the bin.

1302:

To consider any items to be taken to Full Council.:

No other matters other than the rate review to be taken to Full Council.

Date of Next Meeting:

The next Burial Board meeting is to be held on Monday 21st May 2018 starting at 10.30am in the Parish Office.

With they're being no further business to discuss, the meeting closed at 11.02am.