

Waltham Parish Council

Burial Board

Burial Board Members,

15th May 2018.

Dear Councillor,

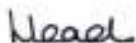
I hereby give you notice that a meeting of the Waltham Parish Council Burial Committee will be held on **Monday 21st May 2018, meeting at 10.30am at the cemetery for a site visit followed by the Parish Office to conduct the business as per the agenda below.**

All members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder:

AGENDA

1. To appoint a Chairman for the Burial Board for year 2018/2019.
2. To appoint a Vice Chairman for the Burial Board for the year 2018/2019.
3. Declarations of Interest:
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. Open Forum – To enable any residents to raise any items with the Burial Board.
5. Apologies.
6. To consider and approve the minutes of the meeting held on 26th March 2018.
7. Signing of the Burial Grants.
8. To discuss site visit to cemetery and consider any matters brought forward.
9. To discuss width between headstones as viewed on site visit.
10. To receive information on child funeral fees.
11. To receive any update on land for future burial ground.
12. To consider any items to be taken to full council.
13. Date of next meeting.

Yours sincerely



Mrs Lesley Leach
Clerk to Waltham PC Burial Board.