

**Minutes of the Meeting of Waltham Parish Council Burial Committee
held on
Monday 9th July 2018 at the Parish Office.**

Present: Cllr K Shaw, Cllr Sadler, Cllr Surtees and the Clerk Mrs L Leach.

1315:

Declaration of Interest.

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None

(b) To note dispensations given to any member of the council in respect of the agenda item listed below.

None

1316:

Open Forum.

None in attendance

1317:

Apologies.

Cllrs Kiddle-Bailey and Woodliff were unable to attend the meeting and offered their apologies.

1318:

Minutes of Previous Meetings.

The minutes of the meeting held on 21st May 2018 were considered, approved and signed as a true record.

1319:

Burial Grants.

The following Burial Grants were signed:

Name	Grant	Section	Plot
Mrs J Stone	1228	H	BD22

1320:

To discuss site visit held with maintenance contractor at cemetery.

The Chairman explained that the Clerk and herself met with the contractor at the cemetery and discussed matters outstanding. The contractor explained that strimming was taking place when staff were available at the end of the day. The Burial Board showed some concern with this arrangement but agreed to monitor this and add the maintenance review to the next agenda.

RESOLVED: The Burial Board agreed to add the maintenance review to the next agenda.

1321:

To consider suggestions from ICCM over written protocol for appeal process.

The Burial Board took on board the advice given from ICCM over a written protocol for the appeal process. The Clerk was asked to draw up a draft document which is to be

considered at the next Burial Board meeting. This will then be required to go to Full Council and ERNLLCA for approval.

RESOLVED: The Clerk is to draw up a draft appeal process by the next Burial Board meeting.

Date of Next Meeting:

The next Burial Board meeting is to be held on Monday 3rd September 2018 starting at 10.30am in the Parish Office.

With there being no further business to discuss, the meeting closed at 11.04am.