

Minutes of the Meeting of the Waltham Parish Council held in the Waltham Library on Tuesday 3rd July 2018 at 7.00 pm.

Present: Councillors M Archer, Church, Conolly, Reynard, Sadler, Shaw, Surtees, Teanby and Woodliff Ward Councillor Nick Pettigrew, 4 members of the public and the Parish Clerk.

01: 07/18 Declarations of Interest.

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

CLlr Surtees declared an interest on item 07: 07/18 Clerks report, as she works at Ravendale Hall Residential Home.

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None.

02: 07/18 To receive any apologies from Members not able to attend the meeting.

Apologies were received from Parish Councillors Barrett, Gilliatt, Gordon, Kiddle-Bailey, Moss, and Smith and Ward Councillor Philip Jackson.

03: 07/18 Open Forum Under Suspension of Standing Order No 21.

RESOLVED: The Parish Council agreed to suspend Standing Order number 21 so that residents were able to speak. Items will be listened to and if appropriate will be taken into consideration under the relevant agenda heading.

The Chairman read out the procedure on the recording of Waltham Parish Council meetings.

Two residents attending the meeting are asking for some assistance from the Parish Council as it appears that a neighbour is in the process of changing their home into a commercial business by opening a cattery in their back garden. The residents have concerns that this business will have several implications on the neighbouring residents by way of noise, traffic and smell from the establishment and asked if the Parish Council could advise them on what action they can take.

A further resident was present to re-present his comments from the extra meeting held on 21st June regarding the appeal for 59 Cheapside, Waltham. The resident read out the concerns of his and his neighbours over the appeal and felt that the planning inspector should be made aware of the concerns highlighted.

A resident asked for clarification on an item on the action sheet regarding courtesy letters being sent to residents. The Chairman confirmed that it was agreed that reports of hedges and bushes overhanging the pavements will be sent a courtesy letter from the Parish Council any obstructions to public rights of way will be reported directly to NELC.

The chairman thanked the residents for attending and their issues would be debated under the appropriate heading on the agenda.

The meeting was reconvened.

04: 07/18 To consider and approve the minutes of the meeting of 5th June 2018.

RESOLVED: The minutes of the Meeting of 5th June were considered and approved. The Chairman then signed them as a true record.

05: 07/18 To receive the Police Report for Waltham.

The Clerk read from the police report attached. Members were informed of the damage caused to the planted circle on the village green and of the theft of bushes from the area.

06: 07/18 To discuss item brought forward from extra meeting held 21st June 2018 - Application DM/0735/17/FUL 59 Cheapside Waltham has submitted an appeal to the planning inspector. The Parish Council has until 12th July to submit any additional comments in writing it wishes to make to the Planning Inspector.

The Clerk presented all Councillors with a history of the site and full details from the planning application that has now been submitted for appeal. This created much discussion and the Parish Council felt that further comments should be submitted to the Planning Inspector in light of concerns raised over Buck Beck bank, possible flooding to the residents of Cheesemans Close and how the bank is going to be reinforced. Councillors also requested that it's still their opinion that the gable end windows and one of the dormer windows will be

overlooking and reiterate that we would only support single storey bungalows that are not built close to the beck in this location.

RESOLVED: The Parish Council agreed to submit further comments to the Planning Inspector regarding the appeal for 59 Cheapside, Waltham.

07: 07/18 Clerk's Report & Correspondence received since meeting of 5th June 2018.

- Ravendale Hall Residential Home have asked if the Parish Council would allow their details to be added to their contingency plan as a contact who would be willing to help in an emergency. Parish Council are to consider request.

Councillor Surtees left the room as she had declared an interest in this matter.

Members felt that this Parish Council should support its neighbours in a time of emergency and suggested that Ashby and Brigsley Parish Councils should also offer support if required to Ravendale Hall Residential Home.

RESOLVED: The Parish Council agreed to allow Ravendale Hall Residential Home to add this Parish Councils details to its emergency plan and suggest that they also contact Ashby and Brigsley Parish Council.

08: 07/18 To receive and confirm progress on the action sheet since publication.

Councillor Reynard asked if there had been any update from NELC over the Parish Council's official complaint that was resolved to send on 1st May 2018. The Clerk explained that she has received an acknowledgment of our original complaint; this has now been escalated to a Stage 2 complaint and will be considered within the allotted time frame. As soon as she receives a response the Clerk will inform all members.

09: 07/18 To receive a verbal update on second meeting held at The Limes with Councillors and Lincolnshire Housing Partnership (LHP)

The Chairman gave a verbal report on the update meeting he attended at The Limes. He felt that LHP had been very pro-active in trying to address the residents' concerns. He heard from LHP of work undertaken so far on various points raised and the residents were pleased at the update so far. Questions over the lift and security gates are still being addressed; however they are looking for a solution to these issues which will suit both the residents and LHP's limited budget.

10: 07/18 Planning.

a) Planning matters:

(i) Application DM/0315/18/FUL, 1 Summerfield Avenue, Waltham, has been approved under delegated powers at NELC.

The Parish Councillors noted this approval.

(ii) NELC have reviewed our "Tommy" figure planning application and rescinded their need for planning permission for this figure to be erected at the War Memorial.

The Parish Council were pleased to be able to proceed with work at the Cenotaph area.

(iii) To hear verbal report on meeting held with Councillor Ros James, new Planning Chairman at NELC.

The Clerk reported that Councillor Ros James attended the Parish Council office, where she met the Chairman and Vice-Chairman of the Parish Council. She was presented with a copy of the Waltham Parish Community Led Plan and was given an explanation as to why the village decided to undertake this project back in 2015. Councillor James being a Parish Councillor herself understood the passion that this Parish Council and its residents has for its village and took on board its feelings about living in a rural community.

b) Planning applications received and to be considered:

1. DM/0488/18/FUL 49 Chestnut Road, Waltham

Convert roof space to provide additional floor. Installation of dormer to side to include roof lift and installation of roof light.

RESOLVED: Waltham Parish Council recommended refusal of this application as they felt that due to the size the dormer extension was over intensive. There are no obscure windows on the dormer to protect the privacy that the neighbours currently enjoy.

2. DM/0475/18/FULA 23 Danesfield Avenue, Waltham

Retrospective application for the erection of log cabin including the installation of flue, install decking and erect 2.2 metre high timber fence to boundaries to rear of property.

RESOLVED: Although the size of the cabin with its low apex did not appear to be an issue Waltham Parish Council recommended refusal of this application because the flue is in close proximity to the neighbouring properties and the with the presumption that it will be used regularly it could be classed as causing a statutory nuisance, by unreasonable interfering with the neighbour' use or enjoyment of their property. It was also felt that the height of the fencing should be no more than 2meters.

The Parish Council then discussed the residents' concerns as presented in the open forum section of the meeting regarding a domestic property being changed into commercial use and the impact this will have on the neighbouring residents in terms of noise from the establishment, traffic impact on animals being delivered and collected and the smell arising from the waste produced and stored. The Parish Council strongly believed that change of use, insurance, commercial waste service and a licence would be required and asked that the Clerk makes an enquiry with the Planning Department at NELC. The residents mentioned a covenant on the land prohibiting commercial use. A covenant is a civil matter that must be taken up by the residents themselves as this is not something that the Local Authority can enforce.

RESOLVED: The Parish Council is to enquire with NELC what approval would be required in order to change a domestic property into a commercial business.

11: 07/18 Highways and Pavements

- a) To receive revised drawing of proposed markings for Cross Street.

The Parish Council viewed the drawings provided by NELC for the Cross Street markings as proposed by the residents in the street, although not as detailed as the Parish Council had originally put forward and still fearing that the delivery vehicles to the rear of the Spar would still have difficulty accessing the area, the Parish Council felt that they had to listen to the residents who will be living with and experiencing the traffic movement in this area and agreed not to oppose the drawings submitted.

- b) To discuss parking in the village – Cllr Barrett requested item.

As Councillor Barrett was unable to attend the meeting this evening it was felt that this item should be deferred until next month.

RESOLVED: The Parish Council agreed to defer the discussion regarding parking in the village until the August meeting.

- c) To receive a verbal report on meeting held between Chairman/Vice Chairman, Ward Cllrs & NELC Neighbourhood Services regarding litter bin/street cleaning/grass verge cutting.

The Clerk had arranged a meeting with Angela Culleton Head of Services at NELC regarding Neighbourhood Services, in attendance was the Chairman, Clerk and Ward Councillor Nick Pettigrew; unfortunately Ms Culleton left her post that day and was unable to attend and no prior notification was given to the Parish Council that she would not be attending. Lisa Logan and Chris Pulford attended to talk about the verge and open spaces grass cutting service. NELC explained that there were several issues at the beginning of the year that prohibited them from cutting the grass earlier. To this end the grass grew longer quicker than expected and they apologised for the issues. The officers explained that they are now catching up and have carried out two cuts with a three week gap between. Mrs Logan said she would look at putting out a press release to the local Parish Councils and their residents aware of the problems and look to put the experience behind them and move forward.

The officers could not comment on the other services NELC provide, as requested by the Parish Council, however were aware that the litter bin review is due to go to cabinet and the

gully cleaning team are trying to get back to regular maintenance rather than firefighting problem gullies.

The Parish Council discussed this matter at length and felt that a letter should be sent to cabinet over the irregular manner in which the street bins are collected, copying in the Leader of the Council, Chief Executive and Democratic and Scrutiny Team Manager.

RESOLVED: The Parish Council agreed to write to NELC over the irregular manner in which the street bins are collected and request to receive a copy of the litter bin review that is to be sent to cabinet.

- d) To consider replacement dog waste bins at Neville Turner Way – Cllr Conolly requested item.

The small dog waste bins located on the land at Neville Turner way were considered to be not fit for purpose and Cllr Conolly suggested that these be replaced with larger bins to cope with the capacity of litter and dog waste bags in this area. The current bins are regularly overflowing and waste is then put under the bins.

The Parish Council agreed that these bins are not fit for purpose, however wondered if it is best to defer this decision until the results of the litter bin review are put before NELC as there may be some funding available to replace the two bins in question.

RESOLVED: The Parish Council agreed to defer replacing the two dog waste bins until the results of litter bin review are considered by cabinet at NELC.

12: 07/18 To receive any reports from the following working groups:

(a) Parks & Open Spaces

- (i) To receive update on War Memorial area.

The Clerk explained that the builder has taken on some work out of town and will be getting in touch with her when available to carry out work at the War Memorial area. Members were mindful of the timescale for this project.

- (ii) To set judging dates for Waltham in Bloom competition and agree a date for presentation evening.

The Parish Council agreed to make appointments with the sheltered housing category and judge the businesses on 9th July. The allotments and gardens are to be judged on 25th July. Nominations from Councillors need to be with the Clerk by the end of this week. The awards evening will be organised for the end of August.

- (iii) To consider requesting a cut of the grass at the Co-op bank side.

RESOLVED: The Parish Council agreed to instruct the contractor to cut the Co-op bank side.

(b) CCTV – Update on maintenance.

The Clerk reported that the contractor is not providing any firm dates for the work required to our system. The Chairman said that if there is difficulty in hiring a cherry picker then we would ask McCann to assist with their unit. Members felt that we could also investigate alternative service provider.

RESOLVED: The Parish Council agreed to chase the CCTV service contractor and hire the McCann cherry picker should this be required.

13: 07/18 To discuss Remembrance Sunday Parade.

The Parish Council felt that a meeting with the British Legion, All Saints Church and Parish Council should take place in order to discuss the forthcoming parade this November. The Church have been asked to take part in a national peal of bells from 11am and the Boys Brigade Band have disbanded so there will be no musical accompaniment to the march this year. Members discussed the suggestion of a lone piper leading the parade. It was also felt that the microphone system should be tried at the site prior to the event.

RESOLVED: The Parish Council agreed to arrange a meeting with all parties to discuss the forthcoming Remembrance Parade for Waltham.

14: 07/18 Parish Office

a) RBS installed the new electronic accounting system and training took place 20th June. The new electronic accounting system has been installed and training of the Clerk has taken place. All seems to be running well and the backup and support provided are very efficient.

b) To report that drains were blocked to public toilets, Clerk needed to call out emergency drainage company to clear blockage & consider additional sanitary or nappy bin for disabled toilets.

The drains to the disabled toilet have been cleared of what would appear to be baby wipes put down the system. Members felt that a nappy bin should be provided for this toilet.

RESOLVED: The Parish Council agreed to add a nappy bin and collection service to the disabled toilet at a cost of £130 per year.

c) To receive verbal report of advice to Chairman from ERNLLCA regarding personnel matters in light of a recent stated case in the High Court.

The Parish Council were made aware of the importance of obtaining the correct advice before undertaking any grievance actions following a High Court case in Ledbury where a Parish Council was found to have worked outside of its powers in dealing with a grievance. Advice from ERNLLCA should be sought immediately before any action is considered.

15: 07/18 Finance Items.

a) To receive a list of Accounts payable up to 3rd July 2018 and approve their payment.

Cheques for payment:		inc VAT	£	p
4304	Ticker T Boo	Summer Plants	96.00	
4305	Anglian Water	Cemetery water	20.22	
4306	Anglian Water	Toilets & Parish Office	120.80	
4307	NELC	Planning permission for Tommy		Cheque cancelled
4308	British Telecom	Phone & broadband April-Aug	317.13	
4309	Ellgia	Cemetery waste July-Sept	297.49	
4310	Mrs P Allenby	June Salary	XXXX	
4311	Mrs L Leach	June Salary	XXXX	
4312	HMRC	NI & Tax	XXXX	
4313	Tulip healthcare	Feminine hygiene unit – annual	124.80	
4314	Signs Express	Cemetery plate	19.20	
4315	Office Friends	Stationery & toner	128.90	
4316	Waltham Park Bowls	Maintenance payment	500.00	
4317	Glendale Countryside	Maintenance May	469.00	
4318	Petty Cash	Petty cash	100.00	
4319	Peter Hogarth Ltd	Toilet sundries	53.98	

RESOLVED: The accounts were approved for payment as per the list above. Salary figures are obscured as they are covered by Data Protection.

16: 07/18 Fairway Land.

a) To consider taking this item in committee due to the sensitive nature of information provided.

RESOLVED: The Parish Council agreed to take this matter in committee.

b) To receive update on Fairway Land.

The Councillors were updated on the progress on access to Fairway land.

With there being no further business to discuss the Parish Council came out of committee and ratified the decisions taken and the Chairman closed the meeting at 9.06pm.



Protecting Communities, Targeting Criminals, Making a Difference

Local Community News

Waltham, Brigsley & Ashby-cum-Fenby Update July 2018

Crime

There have been six crimes reported in the Waltham Ward during June to date (26th).

Criminal damage was caused at a home on Sunningdale during a domestic incident. About 11pm on 9th June the windscreen of a car parked on Barnoldby Road was smashed.

A male is being dealt with for possession of cannabis after he was stopped riding a moped on Station Road on 13th June.

On 24th June a field off Ings Lane was set alight.

The other two reports relate to allegations of assault

There have been three reports of ASB. Youths causing issues to a resident on Grimsby Road. Youths going into gardens and a new build house on Bradley Road. The other call was in relation to a neighbour dispute.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson matthew.stephenson@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk