

**Minutes of the Meeting of the Waltham Parish Council held in the Waltham Library on
Tuesday 2nd October 2018 at 7.00 pm.**

Present: Councillors M Archer, Conolly, Church, Gordon, Kiddle-Bailey, Moss, Reynard, Shaw, Smith, Surtees, and Woodliff, Ward Councillor Philip Jackson, 4 members of the public, the Parish Clerk and Mrs Jackson Locum Clerk.

The Chairman read out the procedure on the recording of Waltham Parish Council meetings.

01: 10/18 Declarations of Interest.

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None.

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None.

The chairman reminded Councillors that should an interest become apparent during the meeting they are to declare this at the appropriate agenda heading.

02: 10/18 To receive any apologies from Members not able to attend the meeting.

Apologies were received from Councillors Teanby, Sadler and Barrett.

Councillor Guillatt has missed six meetings and is therefore excluded. Parish Clerk has spoken to Councillor Guillatt who is submitting his resignation in writing.

RESOLVED: It was agreed that a written response is received before posting the vacancy.

03: 10/18 Open Forum Under Suspension of Standing Order No 21.

RESOLVED: The Parish Council agreed to suspend Standing Order number 21 so that residents were able to speak. Items will be listened to and if appropriate will be taken into consideration under the relevant agenda heading.

A resident stated that they are concerned about poor internet/slow broadband in the village. There are no fibre optic or natural gas facilities along the outskirts of Cheapside.

A resident wanted to highlight their concerns regarding the poor condition of the play area/football training ground at Mount Pleasant. The Chairman explained to the resident that it was the responsibility of NELC to maintain this area.

A resident was concerned regarding the pot holes around the village. The Chairman asked the resident to report this through to NELC. Ward Councillor Jackson noted the concerns raised.

A resident wanted to know if there was an update on added security to the Parish office and what was happening with the PCSO logging on duty from the office. The Chairman stated that we await to find out if this is still a possibility due to the decreasing numbers of PCSOs.

A resident referred to a letter of 19th March regarding Buck Beck drainage channel at Cheesemans Close. The resident stated that nothing has been done. On 30th August two workmen were observed in this area adjacent to 7 Cheesemans Close. They had no visible I.D. The resident wanted to know who the workmen worked for. The Parish Council were unable to answer this question. The Chairman commented that there was a Drainage Inspection today.

The resident then stated that the Appeal for 59 Cheapside Waltham has been dismissed. The Ward Councillor stated that the applicant will now need to come back with a detailed plan. The resident on behalf of the neighbours thanked the Parish Council and the Ward Councillor for their support. The resident enquired if they would be made aware of the outcome of item 08: 10/18 (a) (iii). The Chairman said that it was a formal complaint that is marked Private and Confidential on agenda (08). The Parish Clerk confirmed that as it was marked Private and Confidential it is appropriate for this matter to be taken in Committee, therefore only the resolution will be minuted.

The chairman thanked the residents for attending and their issues would be debated under the appropriate heading on the agenda.

The meeting was reconvened.

04: 10/18 To consider and approve the minutes of the meeting of 4th September 2018.

RESOLVED: The minutes of the meeting held on 4th September 2018 were considered and approved as a true record and the Chairman signed them.

05: 10/18 To receive the Police Report for Waltham.

The Clerk read from the police report attached.

The Chairman informed the Parish Council that during the last Town and Parish Council meeting the Police and Crime Commissioner discussed the decreasing PCSO's. This gave the Councillors cause for concern.

06: 10/18 Clerk's Report & Correspondence received since meeting of 4th September 2018.

- The Waltham Royal British Legion on Barnoldby Road has had a defibrillator installed outside their premises for patrons and the surrounding community.

The Parish Council noted that there are now four defibrillators located within the village including the Parish Office building, Fire Station, Waltham Windmill and the Royal British Legion.

07: 10/18 To receive and confirm progress on the action sheet since publication.

The Clerk updated the Council that the CCTV contractor will be in the office tomorrow. Other items are as listed on the action sheet.

Councillor Reynard stated that only two items which he reported at the last meeting have been actioned by NELC.

Councillor Reynard said he was concerned that the seat opposite the Church needs specialist cleaning because of the bird droppings. Councillor Moss commented that this problem would occur again and the situation should be monitored with a view to relocating seats under trees.

RESOLVED: The Parish Council agreed to obtain costs for professional cleaning of the seats located at Ings Lane, High Street, next to the notice board and outside Kings Head.

Councillor Reynard commented that excluding the pothole and verges work that have been carried out by NELC, all the remaining complaints should be registered to NELC and that the complaint number should be logged.

Councillor Woodliff enquired regarding the skip for the allotment. The Parish Clerk advised that this expenditure has already been approved and she was waiting for a date to place the order.

The Chairman confirmed that construction on the ironwork for the War Memorial had started and that should be completed tomorrow.

08: 10/18 Planning.

a) Planning matters:

(i) Applications DM/0376/18/FUL, Grimsby Town Football Club, Cheapside, Waltham and application DM/0530/18/FUL 44 Skinners Lane, have both been approved by the Planning Committee. Application DM/0586/18/FUL 15 Coltsfoot Drive Waltham has been refused by the Planning Committee at NELC.

The Parish Council noted the decision made by the Planning officers and the Planning Committee. The Chairman raised concerns that Planning Officers do not pay credence to the relevance of an awarded hedge compared to a standard hedge.

RESOLVED: The Parish Council agreed to make that Planning Officers aware of the importance of an awarded hedge.

(ii) To discuss a Section 4 Directive to the conservation area of Waltham.

The Parish Council considered the notes for consideration on a Section 4 Directive. The Chairman asked the members if they wanted to apply this to the conservation area of Waltham. Councillor Moss registered his vote against this proposal.

RESOLVED: It was agreed to pursue having a Section 4 Directive for the whole conservation area of Waltham. This was to include restrictions on alterations where it fronts the highway, alterations to a roof, erection of a porch, hardstanding, erection or demolition of a wall, fence or means of enclosure, painting of the exterior of a building (including the painting of any exterior woodwork), Installation of satellite dishes that are in excess of 450mm and changing of signage, by way of name or new signage, including the use of illuminated signage.

Councillor Reynard wanted to register his vote against allowing satellite dishes to be installed. All affected residents will be notified by NELC and will be able to register their objections.

(iii) To discuss response received from NELC re: our complaint submitted 59 Cheapside, Waltham – asbestos removal from site (emailed to Cllrs marked Private & Confidential).

RESOLVED: It was agreed to proceed in taking our complaint against North East Lincolnshire Council to the Local Government Ombudsman and trust that this information will show the neighbours that their concerns are being supported by their Parish Council.

09: 10/18 Highways and Pavements

- a) To receive a verbal update from Chairman re: meeting held with NELC highways officer.

It was suggested that the new illuminated Road Traffic Signs be placed in alternative locations. However this will need to be risk assessed by McCann's. The time of use will be dependent on battery life. It was suggested the existing signs on Briglsey Road be relocated to Barnoldby Road and Bradley Road. The Parish Council discussed the proposal of a clearway on Station Road with the highways officer. She explained that a clearway would not include parking on the verges and suggested that the Traffic Regulations Order would be the best way forward, this is being investigated.

Councillor Reynard commented that there are posts bent over and one missing on the Co-op car park. It was proposed that the Parish Council report them again to NELC.

RESOLVED: It was agreed to report the bent and missing posts at the Co-op car park to NELC.

Councillor Conolly raised concerns about the joint cycle and footpath on Danesfield and High Street as pedestrians are experiencing several near misses with cycles. The Parish Council discussed removal of the dual use; however this was not carried.

RESOLVED: It was agreed that the dual cycle and footpath is published on Website and Facebook page. The Schools are also to be notified.

- b) To discuss speeding matters – Cllr Reynard requested item.

Councillor Reynard stated his concerns regarding speeding along the High Street and Station Road. He formally requested that a reduction of the speed limit to 30mph along Station Road, the erection/installation of improved speed warning signs in Station Road and High Street and requested that Humberside Police include these roads in an active programme of speed checks.

This proposal did not receive a seconder. The Chairman suggested an amendment, in that a request to Safer Roads Humber to cover Station Road with Speed Enforcement Vehicles.

RESOLVED: The Parish Council to request Safer Roads Humber to cover Station Road with a Speed Enforcement Vehicle.

Councillor Woodliff commented that the 20mph zone on the High Street should be raised again and a discussion on the Chichester Road, Cleethorpes site took place. The Chairman asked Ward Councillor Jackson regarding zones and he remembers that the reason the High Street did not receive a 20mph limit in the past was because it was a Classification B road, away from the school entrance. The Parish Council felt that this should be requested again.

RESOLVED: The Parish Council are to enquire if the section on the High Street close to Manor Drive entrance be considered for a 20mph zone.

The Chairman brought up the matter of insufficient services of broadband as raised by a resident at the beginning of the meeting.

RESOLVED: The Parish Council agreed to write to BT Open Reach to enquire if upgraded broadband can be installed along Cheapside in Waltham.

10: 10/18 To receive any reports from the following working groups:

(a) Parks & Open Spaces

- (i) To receive tenders for winter planting scheme and award contract.

The Clerk had sent out details to three companies. Two tenders were received and opened by Chairman.

Tender A £319.00 + VAT

Tender B £410.00 no VAT

RESOLVED: The Parish Council agreed to Tender A. The Parish Clerk is to inform all tenderers.

- (ii) To receive a report from working group re: observations from site inspection held.

Councillor Woodliff raised concerns regarding the slabs at Grove Park in that after rain the area around the slabs were prone to flooding. The working group are to visit following heavy rain to observe which area floods.

The Parish Clerk had received an email from a concerned resident that the Fire Brigade had been called out three times to attend fires being set in Grove Park. It was suggested that the Parish Council should clear the area to discourage anti-social behaviour being experienced in this location. The Chairman had heard from a volunteer who has offered to clear area. The Chairman also suggested that the trees needed to be crown lifted.

RESOLVED: The Parish Clerk is to obtain quotations on crown lifting the trees, they agreed to uptake the offer from the volunteer to clear the wood and prices for the lifted slabs should also be obtained.

The Chairman suggested that Council write to developers regarding mounds of earth on the bank side at the Brook Lane Development and that we ask the Tree Officer to inspect the protected trees that are showing signs of demise on the same site.

RESOLVED: It was agreed to write to the developer of Brook Lane regarding the large mound of soil next to the beck and report the trees showing signs of demise to the NELC tree officer.

(iii) To receive and consider quotations for work to bridge at Grove Park.

Parish Clerk has received one new quotation and one declined to quote due to ill health

RESOLVED: The Parish Council agreed to accept the quote for £980.00 + VAT from Traditional Joiners Cleethorpes to replace the slats on the bridge at Grove Park.

The Chairman was pleased to announce that Waltham received 2nd Prize in the CPRE Best Kept Village Competition.

Councillor Conolly commented that Councillor Swinburn of Immingham Town Council had offered to come to our Parish meeting to suggest ways to increase number of volunteers for Waltham.

RESOLVED: The Parish Council agreed to contact Councillor Swinburn and invite him to attend a future Parish Council meeting to discuss encouraging volunteers.

(b) CCTV

(i) To receive information from Surveillance Camera Commissioner and consider further action needed.

The Parish Clerk is currently the Senior Responsible Officer for our system.

RESOLVED: The Parish Council agreed that the Parish Clerk is to remain the Senior Responsible Officer for Waltham.

11: 10/18 Parish Office

a) To receive and consider suggested advertisement for reporting of services.

Councillor Connolly proposed that we add Ward Councillor details on advertisement. It was also suggested that the On-line Reporting System be included.

RESOLVED: The Parish Council agreed to bring an amended advertisement to the next meeting.

12: 10/18 Finance Items

a) To receive a list of Accounts payable up to 2nd October 2018 and approve their payment. Parish Clerk advised that there were additions to the original list due to her holidays last week.

Chq No	To	Details `	£
4346	Anglian Water	Cemetery water	19.82
4347	Anglian Water	Toilet water	83.45
4348	Gradely Awards	In Bloom trophies	65.50
4349	Millstone Garden Centre	In Bloom vouchers	260.00
4350	Mrs P Allenby	Sept salary + Aug O/T	XXXX
4351	Mrs L Leach	Sept salary	XXXX
4352	HMRC	Tax & NI	XXXX
4353	R Johnson	Grave digger	300.00
4354	Elan City Ltd	Speed sign	1845.60

4355	AC MacQueen	Groundworks at War Memorial	2533.00
4356	Signs Express	Labels for defib & phone number	24.00
4357	Ellgia Ltd	Cemetery waste	297.49
4358	Glendale Ltd	August maintenance	469.00
4359	Petty Cash	Petty cash	100.00
4360	Office Friends	Memory stick & printing	34.91
4361	BT Business	Broadband/telephone Sept-Nov	278.05
4362	ERNLLCA	Conference booking	216.00
4363	Smith of Derby	Maintenance & repairs to clock	939.60
4364	Signs Express	Cemetery plates	38.40

RESOLVED: The accounts were approved for payment as per the list above. Salary figures are obscured as they are covered by Data Protection.

13: 10/18 Burial Board.

- a) To consider adopting the appeal procedure as put forward by the Burial Board.

The Parish Clerk read to the Parish Council the proposed Appeal Process. It was suggested that the word 'removal' be changed to 'relocation' and the word 'Passport' and 'Utility Bill' are removed and that suitable proof of residency would be added.

RESOLVED: The Parish Council agreed to adopt the Appeal Process with the amended wording.

14: 10/18 Christmas Celebrations & Trees

- a) To consider contacting local businesses regarding Christmas trees and agree to order large tree for village green.

RESOLVED: The Parish Council agreed to order the Christmas trees.

- a) To agree a date for Carols on the Green –Saturday 1st, 8th or 15th.

The Parish Council suggested that the 15th December would be a suitable date to hold Carols on the Green. The Kings Head Public House has requested to co-join in this celebration.

RESOLVED: The Parish Council agreed that Carols on the Green will be on 15th December 2018 and the Church should be informed. The King Head are welcome to co-join.

15: 10/18 Personnel Matters

- a) To consider taking this item in committee due to the sensitive nature of information provided.

RESOLVED: The Parish Council agreed to take the remainder of the agenda in committee. The members of the public were thanked for their attendance and they left the meeting.

- b) To discuss personnel matters.

The Chairman introduced the locum clerk to the committee.

RESOLVED: Council reluctantly accepted the Clerks' resignation and agreed that a replacement needs to be found as soon as possible.

With there being no further business to discuss the Parish Council came out of committee and ratified the decisions taken and the Chairman closed the meeting at 9.27pm.



Local Community News

Protecting Communities, Targeting Criminals, Making a Difference

Waltham, Brigsley & Ashby-cum-Fenby Update October 2018

Crime

There have been twelve crimes reported in the Waltham Ward during September.

Between 6th & 8th September an attempt was made to force a lock and door on a garden shed on Manor Drive. No entry was made.

Around midnight on 12th September an insecure garage on Chadwell Springs was entered. A bike and power tools were stolen. A car parked on the driveway was also entered but nothing stolen.

On 15th September a car port at a property on Fairway was damaged.

Other crime include: A public order offence whereby a male on a motorbike began kicking out at a moving car on Barnoldby Road. The car driver stopped and was threatened by the motorbike rider before he rode off. A

minor public order incident on Elm Road.

Theft of warning signs and building materials from a site on Bradley Road.

Family member stole victim's bank card which was used to make purchases.

Four assaults.

There have been two reports of ASB. Youths causing issues at Grove Park, and a neighbour dispute.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 373 Matt Stephenson matthew.stephenson@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk