

# WALTHAM PARISH COUNCIL

*Locum Clerk Mrs C Jackson*  
*(Locum Clerk to the Council)*  
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*Parish Office*  
*Kirkgate Car Park*  
*Kirkgate*  
*Waltham*  
*Grimsby*  
*DN37 OLS*

Dear Sir/Madam

I hereby give you notice that the Meeting of Waltham Parish Council will be held in the Library Meeting Room, Waltham on Tuesday 6<sup>th</sup> November 2018 commencing at 7.00pm.  
All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

*Mrs C Jackson*  
Locum Clerk to the Council

1<sup>st</sup> November 2018.

## *Agenda:*

### **01: 11/18      Declarations of Interest.**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

### **02: 11/18      To receive any apologies from Members not able to attend the meeting.**

### **03: 11/18      Open Forum Under Suspension of Standing Order No 21.**

*The meeting will have a period of public consultation which shall not exceed 15 minutes in total, no individual speaking for more than a maximum of 5 minutes. At the Chairman's discretion this time may be extended. If a member of the public wishes to speak on non-scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.*

### **04: 11/18      To consider and approve the minutes of the extra meeting of 20<sup>th</sup> September 2018 and meeting of 2<sup>nd</sup> October 2018.**

### **05: 11/18      To receive the Police Report for Waltham and consider visit to Command Centre to view call taking system.**

### **06: 11/18      To hear from Councillor Swinburn of Immingham Town Council regarding volunteer assistance for In Bloom events.**

### **07: 11/18      Clerk's Report & Correspondence received since meeting of 2<sup>nd</sup> October 2018.**

- To receive formal resignation from Councillor Guilliat and consider advertising the post for co-option.
- To consider implications of the NELC Technical Consultation for a traveller stop-over site in our locality.
- To consider action on emails received by the Clerk.

### **08: 11/18      To receive and confirm progress on the action sheet since publication.**

### **09: 11/18      Planning.**

#### *a) Planning matters:*

(i) Application DM/0547/18/FUL, Land off Cheapside, Waltham has been approved under delegated powers by NELC. Application DM/0521/18/OUT Land at Grimsby Road (Phase 3) Waltham has been refused under delegated powers by NELC.

(ii) To receive suggestion from the applicant and consider the name Waltham Woodlands for the approved development at the rear of Waltham Fire Station.

#### *b) Planning applications:*

#### **1. DM/0707/18/FUL      Firlands, 51 Ings Lane Waltham**

Erect detached single garage.

#### **2. DM/0836/18/OUT      18 Brigsley Road, Waltham**

Outline application for one dwelling with access from Laburnham Close with all matters reserved.

**3. DM/0812/18/FUL Land at (rear of Helsenor) Cheapside, Waltham**

Variation of Condition 10 (Approved Plans) as granted on DM/0607/17/FUL (Erection of seven dwellings, including garages, landscaping, access and extension to footpath) for alterations to include : Plot 4 - add bay windows, erect single storey rear extension and installation of Juliet balcony to rear at first floor, Plot 5 - extension ground floor at rear, first floor rear extension with Juliet balcony and first floor extension over garage, Plot 6 - erect first floor extension to rear and external alterations to sides.

**(DM/0285/18/REM) (AMENDED DRAINAGE DETAILS OCTOBER 2018)**

**4. DM/0579/16/OUT** (Outline application for the erection of 14 dwellings with access and drainage to be considered) Full layout of site, house types, boundary treatments and landscaping, discharge of conditions 3 and 4 of DM/0579/16/OUT - Land At Grimsby Road Waltham North East Lincolnshire

**5. DM/0874/18/CND** Details and discharge application of conditions 4 (Demolition Statement), 5 (Surface Water Drainage), 6 (External Materials), 8 (Landscaping Scheme) and 9 (Archaeological Report) pursuant to DM/0530/18/FUL (Demolition of existing dwelling and erect new two storey dwelling and annexe) - 44 Skinners Lane Waltham Grimsby North East Lincolnshire DN37 0EU

**6. DM/0888/18/TCA** T10 Cedar: Reduce canopy spread to between 3.5m - 4m radius from base of tree. Reduce height to 9m. - 5 Cheapside Waltham Grimsby North East Lincolnshire DN37 0LN

**10: 11/18 Highways and Pavements**

a) To receive results on media question over Parking in the Village.

An appeal was out on media asking for the publics thoughts on Parking in the village. Only two responses – attached. What do Parish Council wish to do?

b) Initiation and installation new traffic sign.

**11: 11/18 To receive any reports from the following working groups:**

**(a) Parks & Open Spaces**

(i) To receive update on winter planting.

(ii) To hear a request from a member of a working group.

(iii) To consider offer from local business of trial of self- propelled litter collector.

(iv) To consider response from East Coast Community Fund

**(b) Allotments**

(i) Report attached

**(c) CCTV**

(i) Chairman’s verbal up-date

**12: 11/18 Parish Office**

a) To receive and consider suggested advertisement for reporting of services.

**13: 11/18 Finance Items.**

a) To receive a list of Accounts payable up to 6<sup>th</sup> November 2018 and approve their payment.

b) To consider request for funds for Tea Party at British Legion. Councillor Surtees to report.

**14: 11/18 Burial Board.**

a) To consider advice from ERNLLCA ref. information request

**15: 11/18 Christmas Celebrations & Trees**

a) To action contacting local businesses regarding Christmas trees and agree to order large tree for village green.

**16: 11/18 Personnel Matters**

a) To consider taking this item in committee due to the sensitive nature of information provided.

b) To consider management of Website/Facebook

c) To approve Chairman’s decision to extend the application period Chairman to report and to consider delegating powers to the Personnel Committee to re-advertise the post.

d) Interim Office Hours.