

# WALTHAM PARISH COUNCIL

Clerk Mrs C Jackson  
(Locum Clerk to the Council)  
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Parish Office  
Kirkgate Car Park  
Kirkgate  
Waltham  
Grimsby  
DN37 OLS

Dear Sir/Madam

I hereby give you notice that the Meeting of Waltham Parish Council will be held in the Library Meeting Room, Waltham on Tuesday 15th January 2019 commencing at 7.00pm.  
All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

10<sup>th</sup> January 2019

Mrs C Jackson  
Locum Clerk to the Council

## Agenda:

### 01: 01/19 Declarations of Interest.

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

### 02: 01/19 To receive any apologies from Members not able to attend the meeting.

### 03: 01/19 Open Forum Under Suspension of Standing Order No 21.

Having received clarification from ERNLLCA members of the public may be asked to identify themselves when addressing the Council. There is no requirement for residents to be named in the formal minutes.

*The meeting will have a period of public consultation which shall not exceed 15 minutes in total, no individual speaking for more than a maximum of 5 minutes. At the Chairman's discretion this time may be extended. If a member of the public wishes to speak on non-scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.*

### 04: 01/19 To consider and approve the minutes of the meeting on 4<sup>th</sup> December 2018.

### 05: 01/19 To receive the Police Report for Waltham.

### 06: 01/19 Clerk's Report & Correspondence received since 4<sup>th</sup> December 2018.

- a) To consider action on emails and general correspondence received by the Clerk.
- b) To consider ERNLLCA'S response to letter regarding correspondence received in Parish Office for Cllr. Archer. Presentation by Cllr. Moss.

### 07: 01/19 To receive and confirm progress on the action sheet since publication.

### 08: 01/19 Planning.

- a) Planning notifications:

**Ref: DM/0836/18/OUT** - Outline application for one dwelling with access from Laburnum Close with all matters reserved - **18 Brigsley Road Waltham Grimsby** North East Lincolnshire DN37 0JY  
Received date: Thu 04 Oct 2018 | **Status: Refused** | Case Type: Planning Application

**Ref: DM/0812/18/FUL** Proposal: Variation of Condition 10 (Approved Plans) as granted on DM/0607/17/FUL (Erection of seven dwellings, including garages, landscaping, access and extension to footpath) for alterations to include : Plot 4 - add bay windows, erect single storey rear extension and installation of Juliet balcony to rear at first floor Plot 5 - extension ground floor at rear, first floor rear extension with Juliet balcony and first floor extension over garage **Location: Land At (rear Of Helsenor) Cheapside Waltham** North East Lincolnshire I am writing to tell you the above application has been decided under Delegated Powers. After taking all matters into consideration, **it has been decided to approve the application.**

**Ref: DM/0997/18/FUL - 15 Coltsfoot Drive Waltham – Pending Consideration**

**Ref: DM/1029/18 FULA - 89 Brigsley Road Waltham – Application to remove hedge and erect wall. Decision Pending**

**Ref. No: DM/0901/17/CND** - Details in Discharge of Condition 4 (Garage Foundations) pursuant to DM/0598/15/FUL (Demolish existing rear extension, erect two storey extension, demolish existing shed and replace with detached garage) - **29 Kirkgate Waltham** Grimsby North East Lincolnshire DN37 0LP

Received date: Thu 21 Sep 2017 | Status: **Conditions Complied With** | Case Type: Planning Application

**Ref No: DM/1015/18/PNH** Proposal: Prior Notification to demolish existing conservatory and erect single storey rear extension: Extend beyond rear wall - 5m Maximum height - 3.8m Height at eaves - 3m Location: **5 Kemesham Court Waltham Grimsby** North East Lincolnshire

I write further to your recent application, under Class A1(g) of part 1 of schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015, prior approval with respect to the above proposal.

**It is hereby confirmed that the Council's prior approval is not required.**

#### **b) Planning Applications**

**Ref: DM/1088/18/FUL** Proposal: Demolish existing conservatory and erect single storey extension to rear Location: **36 Brigsley Road Waltham** Grimsby North East Lincolnshire

**Ref: DM/1084/18/FUL** Proposal: Demolish existing dwelling and outbuildings and erect dwelling with detached garage and associated works Location: **Llanfoist Waltham Road Brigsley** Grimsby

**Ref: DM/1073/18/FUL** Proposal: Erect dwelling with integral garage Location: **39 Grove Lane Waltham** Grimsby North East Lincolnshire

**Ref: DM/1053/18/OUT** Proposal: Outline application to erect one of a dwelling with all matters reserved Location: **79 Brigsley Road Waltham** Grimsby North East Lincolnshire

#### **09: 01/19 Finance Items.**

- a) To receive a list of Accounts payable up to 31 December 2018 and approve their payment.
- b) To consider budget requirement. Verbal update from Chairman.

#### **10: 01/19 Highways and Pavements**

- a) To discuss litter bins

#### **11: 01/19 To receive any reports from the following working groups:**

- a) **Parks & Open Spaces**
  - (i) To discuss a date for meeting at Immingham Town Council Offices on a Monday at 9 a.m. to meet up with volunteers involved with Immingham in Bloom.
- b) **CCTV**
  - (i) verbal update from Chairman
- c) **Youth Working Group**
  - (i) update on further meeting with Waltham Juniors Football.

#### **12:01/19 Parish Office**

- a) To consider IT upgrade in Parish Office with regard to management and security of Computer system. Presentation by Cllr. Moss

**13: 01/19**

**Burial Board.**

- a) To open and discuss tenders received for Maintenance of Cemetery.
- b) To consider correspondence received.

**14: 01/19**

**Personnel Matters**

- a) To consider taking this item in committee due to the sensitive nature of information provided.
- b) To introduce new Parish Clerk
- c) To discuss employment of a Burial Board Clerk/Deputy Parish Clerk for 9 hours per week Monday, Wednesday and Friday 10 a.m. – 1 p.m.