Dear Sir/Madam

I hereby give you notice that a Meeting of Waltham Parish Council will be held by remote access (via the Zoom platform) on Tuesday 4th August 2020 commencing at 7.00PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Please contact the Clerk before the start of the meeting to obtain the meeting ID and access code. The public may also join by telephone if they wish to do so, and this should be organized through the Clerk before the start of the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting.

Tanya Kuzemczak
Clerk to the Parish Council
30th July 2020

Agenda:

01:08/20 Declarations of Interest.
a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:08/20 To receive any apologies from Members not able to attend the meeting.

03:08/20 Open Forum.

04:08/20 To approve the minutes of the meeting of Tuesday 28th July 2020.

05:08/20 To review working groups and appoint members.
06:08/20 To appoint representation to outside bodies.

07:08/20 To agree highways allocations.

08:08/20 Planning
   a) Planning Decisions
   Planning Application Reference: DM/0759/19/FL Proposal: Erect a residential development of three bungalows (with rooms in the roof) with associated access and boundary treatments (amended site layout, dwelling designs, landscaping and erosion matting details 28th Nov 2019) (additional erosion control info Feb 2020) Location: 59 Cheapside Waltham Grimsby North East Lincolnshire. REFUSED
   b) Planning Applications
      i) Planning Application Reference: DM/0600/20/FLA Proposal: Erect extension at first floor above garage to create additional accommodation, erect single storey front extension to create porch, erect single storey shed to garden, install bay window to front elevation and various internal and external alterations Location: 24 Birkdale Waltham Grimsby North East Lincolnshire. http://planninganddevelopment.nelincs.gov.uk/onlineapplications/PLAN/DM/0600/20/FLA

09:08/20 Finance
   a) To approve payment of accounts to 30th July 2020
   b) To review authorised signatories for Unity Trust online banking and add an additional member to the mandate if required.
   c) To approve purchase of mobile phone for Burial Board Chairman cost £24.99 phone £6.99 case and annual cost of calls £60
   d) To receive and note the annual internal audit report
   e) To approve the Annual Governance Statement 2019-2020 (AGAR Section 1)
   f) To approve the Accounting Statements 2019-2020 (AGAR Section 2)
   g) To approve year end accounts 2019-2020
   h) To ratify urgent decision taken under scheme of delegation in relation to grass on Fairway Land and Station Road.

10:08/20 Governance
   a) To adopt a revised draft Lone Working Policy
   b) To adopt the draft Whistleblowing Policy

11:08/20 To consider an email received from a resident relating to the speed of traffic through the village.

12:08/20 To receive a quotation for works to the War Memorial and agree a grant application to the War Memorial Trust.

13:08/20 To review winter planting specification and agree to seek quotations.

14:08/20 To receive a report from the Clerk regarding accessibility regulations for public sector bodies and resolve to update or seek quotations to replace the existing website.
15:08/20 To note a report from the Clerk – risk assessment for the Parish Office.

16:08/20 Proposal from Cllr Shaw to re-open the Parish Office in September, Monday to Friday, one hour per day, with the Clerk behind a screen.

17:08/20 To discuss correspondence relating to the Waltham Village Snake.

18:08/20 To consider a project for improvements to Grove Park to include potential parking facilities.